

NONPROFIT CAPITAL GRANT PROGRAM

Informational Webinar
Wednesday, August 30th, 2023



LEXINGTON

Agenda

- **Opening Remarks**

Kacy Allen-Bryant, LFUCG Commissioner of Social Services

- **Guidelines & Process**

Theresa Maynard, Senior Administrative Officer, LFUCG Social Services

Todd Slatin, Director, LFUCG Central Purchasing

Barbara Fischer, Director of Nonprofit Services, Blue Grass Community Foundation

- **Questions & Closing Comments**

Objective

The Nonprofit Capital Grants Program (NCG) is designed to better position local government in recognizing the strains upon infrastructure within our local network of community agency partners which are affecting their service delivery to residents.

These grants are for capital projects, are funded by the city's General Fund, and are subject to LFUCG's reporting and spending requirements.

Agencies with established proven track records of performance that are located in and/or service residents of Lexington-Fayette County are invited to apply for this competitive grant program.

NOTE: Agencies who received funding from the ARPA-funded Nonprofit Capital Grant Program in 2022 are not eligible to apply or to receive funds.

Objective

To provide a ***one-time grant*** to local 501(c)(3) agencies for major capital projects. There will be TWO Requests for Proposals Issued:

- 1) **RFP #37-2023 Facility Improvements** (such as the purchase, construction, expansion, repair of a building, or installation or major overhaul of HVAC systems, etc.)
- 2) **RFP #38-2023 Operational Investments** (e.g. purchase of major equipment, such as a generator or vehicle)

Process

Two Requests for Proposals, one for Facility Improvements, and one for Operational Investments, will be issued by the Division of Purchasing on August 31, 2023.

Proposal Evaluation Committees will review and score the proposals for each RFP, and recommend awards to the Administration and Council.

Agencies will be bound by agreements to the City, required to make regular reports, and be subject to site visits and other necessary oversight.

All funds granted to Agencies must be expended by April 30, 2025.

Who is eligible?

- **NOTE:** Agencies who received funding from the ARPA-funded Nonprofit Capital Grant Program in 2022 are not eligible to apply or to receive funds.
- Community nonprofit partners with established proven track records of performance are invited to apply for this competitive grant program for capital projects.
- **Grant funds must be invested in facilities located in and serving residents of Lexington-Fayette County.**
- Agencies must be recognized by Internal Revenue Service as a 501(c)(3) nonprofit organization.
- For Facility Improvements, Agencies must either own the facility or have a current long-term lease (*with at least 3 years remaining on the terms of the lease*) with a private landlord for which Facility Improvements are being requested.

Who is eligible?

- **NOTE:** Agencies who received funding from the ARPA-funded Nonprofit Capital Grant Program in 2022 are not eligible to apply or to receive funds.
- Have a current, complete 2023 Gold Seal of Transparency or higher level agency portrait on [GuideStar.org](https://www.guidestar.org/). If you haven't updated your 2022 Gold Seal, you will need to log into Candid/Guidestar and do so.
Learn how to earn your 2023 Gold Seal of Transparency on Candid/Guidestar:
<https://help.candid.org/s/article/How-to-Earn-a-2023-Gold-Seal-of-Transparency>
- Agencies that are primarily affiliated with, or funded through, an educational institution (e.g., a public or private school or the Fayette County Board of Education) are not eligible to receive funds.
- **All funds awarded must be spent by Awardees before April 30, 2025.**

Important Dates & Deadlines

Publication Date for the Request For Proposals

(register on <https://lexingtonky.inonwave.net> to download RFPs and be registered in advance in order to receive email notification of publication of RFPs)

Thursday, August 31

Submission deadlines for both RFPs

**Wednesday,
September 20
@ 2 PM**

Announcement of Funded Projects *(estimated)*

By end of October

All funded projects must be completed

April 30, 2025

Submission Requirements

- Agencies/Organizations may submit only ONE response per Request for Proposal, but responses in each RFP may be bundled into multiple capital projects for that RFP.
LFUCG reserves the right to fund partial bundled responses.

- Proposals must be complete and adhere to the required format.

- **RFPs MUST BE SUBMITTED BY WEDNESDAY, SEPTEMBER 20TH BEFORE 2 PM**

The system will automatically reject any late submission of any RFP.

LFUCG Procurement / RFP Website

<https://lexingtonky.ionwave.net>

- Registration is required for email notification of RFP releases & update notices
- Register under the **“Government, Civil Affairs, Non Profit, Political, Public Works, Social, and Tax Services”** Commodity
- Once RFPs are released, they are to be downloaded from the website
- All Q&A information will be provided through this website

REQUEST FOR PROPOSALS WORKSHOP

Technical / Q&A

Wednesday, September 7th at 2 PM

Zoom information will be included in the RFP documents

After the RFPs are published, any questions must be submitted in writing online by the Q&A DEADLINE on September 14th, 2023 at 2 PM at:

<https://lexingtonky.ionwave.net>

Funding

The funding is a **ONE TIME** grant. LFUCG will conduct ongoing evaluation of the project to determine effectiveness. Funds must be expended **April 30, 2025**.

LFUCG intends to award multiple proposals with this funding.

PLEASE NOTE: All grant funds are reimbursed funds only, no funds will be dispersed to Agencies in advance.

Reimbursements may occur periodically during the project. Agencies shall invoice the Lexington-Fayette Urban County Government, Department of Social Services, upon completion of Agency spend for reimbursement of eligible expenses.

REMINDER: Agencies who received funding from the ARPA-funded Nonprofit Capital Grant Program in 2022 are not eligible to apply or to receive funds.

Eligible Cost Activities

(including, but not limited to):

RFP #37-2023 Facility Improvements

- | | |
|------------------------------|--|
| A. Systems | <i>Mechanical, Electrical and Plumbing</i> |
| B. Exterior | <i>Roofing, Windows, Gutters, Masonry, Siding</i> |
| C. Interior | <i>Flooring, Walls, Ceilings, Lighting</i> |
| D. Property Site | <i>Acquisition of Property, Parking, Sidewalks, Lighting, Utilities, Signage</i> |
| E. Environmental Remediation | <i>Asbestos, Lead Paint, Air Quality</i> |



Eligible Cost Activities

(including, but not limited to):

RFP #38-2023 Operational Investments

- F. Information Technology & Telecommunication
(Servers, Computer Systems, Database Systems, etc.)
- G. Fleet and Mobile Service Units
- H. Generators, Alternative Power Supply
- I. Security Cameras, Safety Controls
- J. Other Major Operational Equipment



Grant Award Allocation

Total NCG Funding for Fiscal Years 2024 & 2025 \$476,980	RFP #37-2023 Facility Improvements	RFP #38-2023 Operational Investments
Funding Pool*	\$333,885	\$143,095
Minimum Request per agency**	\$30,000**	\$13,000**
Maximum Request per agency	\$55,000	\$25,000

****Agencies may apply for either Facility Improvements or Operational Investments or both.***

*****Agencies may bundle projects in either Facility Improvements or Operational Investments to meet the minimums (not across the two types of investments in order to meet minimums).***

Evaluation of Request For Proposals

The Division of Procurement will administer the RFPs and evaluation processes. **RFPs will be published Thursday, August 31st at 10 AM. Response deadlines will be 3 weeks later, Wednesday, September 20th before 2 PM.**

Advisory Evaluation Committees will be convened & assigned to evaluate, score, and rank the responses to each RFP based.

The Advisory Evaluation Committees will be comprised of LFUCG staff members from the Departments of Social Services, General Services, Grants and Special Programs, and other LFUCG Departments and Divisions, in addition to representatives of the LFUCG Administration.



Evaluation and Criteria

<u>Criteria</u>	<u>Points</u>
1 Directly Provide or Indirectly Facilitate the Provision of Services to Low-income, Underserved, or Marginalized Lexington-Fayette County Residents	20
2 Demonstrated Need	20
3 Applicant Capacity for Project and Meeting Billing and Reporting Requirements	20
4 Operational Feasibility	20
5 Cost Analysis	20
Total Points	100

Questions?