NONPROFIT CAPITAL GRANT PROGRAM
Funded by American Rescue Plan Act

Informational Meeting
Wednesday, May 11th, 2022
Agenda

• Opening Remarks
  Kacy Allen-Bryant, LFUCG Commissioner of Social Services

• Guidelines & Process
  Theresa Maynard, Senior Administrative Officer, LFUCG Social Services
  Todd Slatin, Director, LFUCG Central Purchasing
  Barbara Fischer, Director of Nonprofit Services, Blue Grass Community Foundation
  Charlie Lanter, LFUCG Commissioner, Housing Advocacy & Community Development
  Brittany Smith, LFUCG Department of Law

• Questions & Closing Comments
Objective

The Nonprofit Capital Grants Program (NCG) is a new initiative designed to better position local government in recognizing the strains upon infrastructure within our local network of community agency partners which are affecting their service delivery to residents.

These grants are for capital projects, are funded by federal American Rescue Plan Act (ARPA) dollars, and are subject to federal reporting and spending requirements.

Agencies with established proven track records of performance that are located in and/or service residents of Lexington-Fayette County are invited to apply for this competitive grant program.
Objective

To provide a **one-time grant** to local 501(c)(3) agencies for major capital projects in two categories:

1) **Facility Improvements** (such as the purchase, construction, expansion, repair of a building, or installation or major overhaul of HVAC systems, etc.)

2) **Operational Investments** (e.g. purchase of major equipment, such as a generator or vehicle)
Process

A Request for Proposals will be issued by the Division of Purchasing on May 16, 2022

Proposal Evaluation Committee will review and score the proposals, and recommend awards to the Administration and Council.

Agencies will be bound by agreements to the ARPA Regulations as Subrecipients, required to make regular reports and be subject to site visits and other necessary oversight.

All funds granted to Subrecipients must be expended by April 30, 2024.
Who is eligible?

- Community nonprofit partners with established proven track records of performance are invited to apply for this competitive grant program for capital projects.
- **Grant funds must be invested in facilities located in and serving residents of Lexington-Fayette County.**
- Agencies must be recognized by Internal Revenue Service as a 501(c)(3) nonprofit organization.
- Agencies must either own the facility or have a current long-term lease (*with at least 3 years remaining on the terms of the lease*) with a private landlord for which Facility Improvements are being requested.
- **All funds awarded must be spent by Subrecipients before April 30, 2024.**
# Important Dates & Deadlines

<table>
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<tr>
<th><strong>Publication Date for the RFPs</strong></th>
<th>Monday, May 16</th>
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<tbody>
<tr>
<td><strong>RFP submission deadline</strong></td>
<td>Tuesday, June 21 @ 2 PM</td>
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<tr>
<td><strong>Announcement of Funded Projects</strong></td>
<td>Week of August 16</td>
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<tr>
<td><strong>All funded projects must be completed</strong></td>
<td>April 30, 2024</td>
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Submission Requirements

- Agencies/Organizations may submit only **ONE** RFP response, but responses may be bundled into multiple capital projects. *LFUCG reserves the right to fund partial bundled responses.*

- Proposals must be complete and adhere to the required format.

- **RFPs MUST BE SUBMITTED BY TUESDAY, JUNE 21\textsuperscript{st} BEFORE 2 PM**
The system will automatically reject any late submission of an RFP.
LFUCG Central Purchasing/RFP Website

https://lexingtonky.ionwave.net

- Registration is required for email notification of RFP releases & update notices
- Register under the “Government, Civil Affairs, Non Profit, Political, Public Works, Social, and Tax Services” Commodity
- Once RFPs are released, they are to be downloaded from the website
- All Q&A information will be provided through this website
REQUEST FOR PROPOSALS
WORKSHOP

Technical / Q&A
Wednesday, June 1st at 2 PM
Zoom information will be included in the RFP documents

After RFPs are published, you may submit questions in writing online by the Q&A DEADLINE on June 3, 2022 at 2 PM at:

https://lexingtonky.ionwave.net
Funding

The funding is a **ONE TIME** grant. LFUCG will conduct ongoing evaluation of the project to determine effectiveness. Funds must be expended **April 30, 2024**.

LFUCG intends to award multiple proposals with funding via the American Rescue Plan Act. **Organizations receiving grants shall be known as Subrecipients for the purposes of this program.**

**PLEASE NOTE: All grant funds are reimbursed funds only, no funds will be dispersed to Subrecipients in advance.**

Reimbursements may occur periodically during the project. Subrecipients shall invoice the Lexington-Fayette Urban County Government, Department of Grants and Special Programs, upon completion of Subrecipient spend for reimbursement of eligible expenses.

The Request for Proposals documents will include details of the Certification of Compliance for American Rescue Plan Act Expenditures.
Eligible Cost Activities
(including, but not limited to):

Facility Improvements

A. Systems               Mechanical, Electrical and Plumbing
B. Exterior              Roofing, Windows, Gutters, Masonry, Siding
C. Interior              Flooring, Walls, Ceilings, Lighting
D. Property Site         Acquisition of Property, Parking, Sidewalks, Lighting, Utilities, Signage
E. Environmental Remediation Asbestos, Lead Paint, Air Quality
Eligible Cost Activities

(including, but not limited to):

**Operational Investments**

- F. Information Technology & Telecommunication
  *(Servers, Computer Systems, Database Systems, etc.)*
- G. Fleet and Mobile Service Units
- H. Generators, Alternative Power Supply
- I. Security Cameras, Safety Controls
- J. Other Major Operational Equipment
# Grant Award Allocation

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<thead>
<tr>
<th></th>
<th>Facility Improvements</th>
<th>Operational Investments</th>
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<tbody>
<tr>
<td><strong>Funding Pool</strong>*</td>
<td>$4,000,000</td>
<td>$2,000,000</td>
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<tr>
<td><strong>Minimum Request per agency</strong></td>
<td>$100,000**</td>
<td>$50,000**</td>
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<tr>
<td><strong>Maximum Request per agency</strong></td>
<td>$500,000</td>
<td>$250,000</td>
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*Agencies may apply for either Facility Improvements or Operational Investments or both.*

**Agencies may bundle projects in either Facility Improvements or Operational Investments to meet the minimums (not across the two types of investments in order to meet minimums).*
RFP Evaluation

The Division of Central Purchasing will administer the RFPs and evaluation process. **RFPs will be published Monday, May 16th. Response deadlines will be 5 weeks later, Tuesday, June 21st at 2:00 PM.**

An Advisory Evaluation Committee will be convened & assigned to evaluate, score, and rank the RFP responses.

The Evaluation Committee will be comprised of LFUCG staff members from the Departments of Social Services, General Services, Grants and Special Programs, and other LFUCG Departments and Divisions, in addition to representatives of the LFUCG Administration.
## Evaluation and Criteria

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<tr>
<th>Criteria</th>
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<tr>
<td>1 Directly Provide or Indirectly Facilitate the Provision of Services to Low-income, Underserved, or Marginalized Lexington-Fayette County Residents</td>
<td>20</td>
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<td>2 Demonstrated Need</td>
<td>20</td>
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<td>3 Applicant Capacity for Project and Meeting ARPA Requirements</td>
<td>20</td>
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<tr>
<td>4 Operational Feasibility</td>
<td>20</td>
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<tr>
<td>5 Cost Analysis</td>
<td>20</td>
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<tr>
<td><strong>Total Points</strong></td>
<td><strong>100</strong></td>
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Questions?