

NONPROFIT CAPITAL GRANT PROGRAM

**Funded by
American Rescue Plan Act**

*Informational Meeting
Wednesday, May 11th, 2022*



LEXINGTON



Agenda

- **Opening Remarks**

Kacy Allen-Bryant, LFUCG Commissioner of Social Services

- **Guidelines & Process**

Theresa Maynard, Senior Administrative Officer, LFUCG Social Services

Todd Slatin, Director, LFUCG Central Purchasing

Barbara Fischer, Director of Nonprofit Services, Blue Grass Community Foundation

Charlie Lanter, LFUCG Commissioner, Housing Advocacy & Community Development

Brittany Smith, LFUCG Department of Law

- **Questions & Closing Comments**



Objective

The Nonprofit Capital Grants Program (NCG) is a new initiative designed to better position local government in recognizing the strains upon infrastructure within our local network of community agency partners which are affecting their service delivery to residents.

These grants are for capital projects, are funded by federal American Rescue Plan Act (ARPA) dollars, and are subject to federal reporting and spending requirements.

Agencies with established proven track records of performance that are located in and/or service residents of Lexington-Fayette County are invited to apply for this competitive grant program.



Objective

To provide a ***one-time grant*** to local 501(c)(3) agencies for major capital projects in two categories:

- 1) Facility Improvements** (such as the purchase, construction, expansion, repair of a building, or installation or major overhaul of HVAC systems, etc.)
- 2) Operational Investments** (e.g. purchase of major equipment, such as a generator or vehicle)

Process

A Request for Proposals will be issued by the Division of Purchasing on May 16, 2022

Proposal Evaluation Committee will review and score the proposals, and recommend awards to the Administration and Council.

Agencies will be bound by agreements to the ARPA Regulations as Subrecipients, required to make regular reports and be subject to site visits and other necessary oversight.

All funds granted to Subrecipients must be expended by April 30, 2024.

Who is eligible?

- Community nonprofit partners with established proven track records of performance are invited to apply for this competitive grant program for capital projects.
- **Grant funds must be invested in facilities located in and serving residents of Lexington-Fayette County.**
- Agencies must be recognized by Internal Revenue Service as a 501(c)(3) nonprofit organization.
- Agencies must either own the facility or have a current long-term lease (*with at least 3 years remaining on the terms of the lease*) with a private landlord for which Facility Improvements are being requested.
- **All funds awarded must be spent by Subrecipients before April 30, 2024.**
- Have a current, complete Gold Seal of Transparency or higher level agency portrait on [GuideStar.org](https://www.guidestar.org).

Learn how to earn a Gold seal of transparency on your GuideStar profile at

<https://help.guidestar.org/en/articles/2743836-how-to-earn-your-2022-seal-of-transparency>

Important Dates & Deadlines

Publication Date for the RFPs (register on https://lexingtonky.inonwave.net to download RFPs and be registered in advance in order to receive email notification of publication)	Monday, May 16
RFP submission deadline	Tuesday, June 21 @ 2 PM
Announcement of Funded Projects <i>(estimated)</i>	Week of August 16
All funded projects must be completed	April 30, 2024



Submission Requirements

- Agencies/Organizations may submit only ONE RFP response, but responses may be bundled into multiple capital projects. *LFUCG reserves the right to fund partial bundled responses.*
- Proposals must be complete and adhere to the required format.
- **RFPs MUST BE SUBMITTED BY TUESDAY, JUNE 21st BEFORE 2 PM**
The system will automatically reject any late submission of an RFP.



LFUCG Central Purchasing/ RFP Website

<https://lexingtonky.ionwave.net>

- Registration is required for email notification of RFP releases & update notices
- Register under the **“Government, Civil Affairs, Non Profit, Political, Public Works, Social, and Tax Services”** Commodity
- Once RFPs are released, they are to be downloaded from the website
- All Q&A information will be provided through this website

REQUEST FOR PROPOSALS WORKSHOP

Technical / Q&A

Wednesday, June 1st at 2 PM

Zoom information will be included in the RFP documents

After RFPs are published, you may submit questions in writing online by the Q&A DEADLINE on June 3, 2022 at 2 PM at:

<https://lexingtonky.ionwave.net>



Funding

The funding is a **ONE TIME** grant. LFUCG will conduct ongoing evaluation of the project to determine effectiveness. Funds must be expended **April 30, 2024**.

LFUCG intends to award multiple proposals with funding via the American Rescue Plan Act. **Organizations receiving grants shall be known as Subrecipients for the purposes of this program.**

PLEASE NOTE: All grant funds are reimbursed funds only, no funds will be dispersed to Subrecipients in advance.

Reimbursements may occur periodically during the project. Subrecipients shall invoice the Lexington-Fayette Urban County Government, Department of Grants and Special Programs, upon completion of Subrecipient spend for reimbursement of eligible expenses.

The Request for Proposals documents will include details of the Certification of Compliance for American Rescue Plan Act Expenditures.



Eligible Cost Activities

(including, but not limited to):

Facility Improvements

- | | |
|------------------------------|--|
| A. Systems | <i>Mechanical, Electrical and Plumbing</i> |
| B. Exterior | <i>Roofing, Windows, Gutters, Masonry, Siding</i> |
| C. Interior | <i>Flooring, Walls, Ceilings, Lighting</i> |
| D. Property Site | <i>Acquisition of Property, Parking, Sidewalks, Lighting, Utilities, Signage</i> |
| E. Environmental Remediation | <i>Asbestos, Lead Paint, Air Quality</i> |



Eligible Cost Activities

(including, but not limited to):

Operational Investments

- F. Information Technology & Telecommunication
(Servers, Computer Systems, Database Systems, etc.)
- G. Fleet and Mobile Service Units
- H. Generators, Alternative Power Supply
- I. Security Cameras, Safety Controls
- J. Other Major Operational Equipment



Grant Award Allocation

	Facility Improvements	Operational Investments
Funding Pool*	\$4,000,000	\$2,000,000
Minimum Request per agency**	\$100,000**	\$50,000**
Maximum Request per agency	\$500,000	\$250,000

****Agencies may apply for either Facility Improvements or Operational Investments or both.***

*****Agencies may bundle projects in either Facility Improvements or Operational Investments to meet the minimums (not across the two types of investments in order to meet minimums).***



RFP Evaluation

The Division of Central Purchasing will administer the RFPs and evaluation process. **RFPs will be published Monday, May 16th. Response deadlines will be 5 weeks later, Tuesday, June 21st at 2:00 PM.**

An Advisory Evaluation Committee will be convened & assigned to evaluate, score, and rank the RFP responses.

The Evaluation Committee will be comprised of LFUCG staff members from the Departments of Social Services, General Services, Grants and Special Programs, and other LFUCG Departments and Divisions, in addition to representatives of the LFUCG Administration.

Evaluation and Criteria

<u>Criteria</u>	<u>Points</u>
1 Directly Provide or Indirectly Facilitate the Provision of Services to Low-income, Underserved, or Marginalized Lexington-Fayette County Residents	20
2 Demonstrated Need	20
3 Applicant Capacity for Project and Meeting ARPA Requirements	20
4 Operational Feasibility	20
5 Cost Analysis	20
Total Points	100



Questions?