



## **Guidelines for Decorative Signs and Posts on Neighborhood Streets**

***Current as of October 2016***

The Lexington-Fayette Urban County Government (LFUCG) Division of Traffic Engineering (TE) installs standard channel posts or square posts in the public right-of-way for the mounting of traffic control and informational signs. TE will allow the installation of decorative street signs and posts by neighborhood associations and residential developers on a case-by-case basis provided that their installation does not result in an adverse impact to the public safety or future roadway construction projects and that there is no cost to LFUCG for installation or maintenance. It should be noted that this policy and the requirements listed below are only applicable on LFUCG maintained streets. Contact the Kentucky Transportation Cabinet (KYTC), Kentucky Department of Highways District 7 office at 859.246.3355 for decorative street signs and posts requests on state maintained roads.

Should a residential developer, homeowners/neighborhood association, or other similar agency (NA), wish to install specialized street name signs or other neighborhood oriented signs on any post within the right of way that is decorative or non-standard, they may be allowed to do so as long as these guidelines are followed. Verification of the guidelines listed below is required with the request submittal package.

- Decorative sign posts/foundations shall meet the break-away requirements of the latest edition of the MUTCD and AASHTO Roadside Design Guide. Cut sheet/typical drawings of the decorative street sign(s) and/or post(s) shall be provided to Traffic Engineering for approval. The provided information will need to clearly indicate that the proposed installations meet breakaway requirements.
- All signs (regulatory, warning, and informational/guide) must be in conformance with the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD), with respect to color, size, shape, and location. Signs attached to a backboard or framed with decorative trim cannot alter the sign size, shape, or visibility.
- Street name sign lettering shall be white on a green, blue, or brown background; or black lettering with a white background, with proper lettering style and sizing, in conformance with the MUTCD.
- A specification sheet of the proposed sign posts locations and details must be submitted.
- The NA is responsible for providing, installing, and maintaining all signs and decorative sign posts under this agreement. All MUTCD signs are to be of high intensity, retro-reflective sheeting with verification provided in submittal package.
- Decorative sign posts must be of sufficient height to mount the sign in conformance with MUTCD requirements. Most typical installations require a vertical clearance of 7-feet from the bottom edge of the sign to the ground surface. Overhead signs must conform to all required standards.
- Decorative street sign(s) and/or posts shall only be installed at TE approved locations.
- TE must approve the color of sign posts and any requested sign mounting/trim.



- Only signs and only one sign can be mounted on a decorative street post.
  - exceptions:
    - Up to two (2) street name signs can be mounted on a signpost.
    - Supplemental plaques for multiway stops or warning signs as approved by TE on a case-by-case basis.
- Prior to any work where the soil is disturbed, the NA or the Association's contractor shall contact Kentucky 811 at least two business days prior. (3 digit dialing of "811" or a toll-free call to 1.800.752.6007).
- Any work within the public right-of-way that requires closure of the sidewalk or travel lanes during installation of the decorative street sign(s) and/or post(s), a permit must be obtained from LFUCG Division of Traffic Engineering (859.258.3830) prior to the beginning of work.
- The Division of Traffic Engineering shall be contacted should existing TE maintained sign(s) and/or post(s) need to be moved, removed, or modified in any manner to accommodate a private decorative street sign and/or post installation.
- TE reserves the right to install temporary replacement signs using standard sign post mounting equipment when decorative sign posts and signs are damaged. Contact TE for removal of temporary sign posts when replacement materials can be installed.
- TE will not handle, store, or be responsible for any decorative sign or post installed under this agreement. Routine maintenance and replacement of damaged signs, posts, or associated mounting equipment is the responsibility of the NA and must be repaired within 4 weeks of reporting to the NA.
- Sign reflectivity must be maintained at all times for signs under this agreement. **Routine replacement of signs within ten years of installation is required.**
- If a NA fails to maintain their decorative posts and signs, TE will attempt to notify the NA but reserves the right to remove any decorative posts/signs found to be a nuisance or in disrepair. TE reserves the right at any time to install standard signs and posts to maintain proper traffic controls.

**Neighborhood Association Information**

Association Name: \_\_\_\_\_

Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Traffic Engineering Approval**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**Notes**

