



**Tier II Vendor MBE/WBE Reporting**

To: \_\_\_\_\_ From: \_\_\_\_\_  
*Vendor/PeopleSoft Vendor ID# LFUCG Division/Contact*

LFUCG has established a 10% goal for participation of Minority-Owned and Woman-Owned Enterprises (MBE/WBE) in the procurement process. To this end, we would request that you provide total dollars from LFUCG vendors who contract with or purchase from MBE/WBE enterprises. **For reporting purposes, a Tier II minority or woman owned business enterprise is a business which provides materials or services that directly support an LFUCG contract or purchase order (i.e., material suppliers, subcontractors, etc.).**

Tier II Company Name	Contact Name/Phone	Type of Supplies/Services Provided	LFUCG Purchase Order Number	Total LFUCG PO Dollars Spent with MBE/WBE	MBE/WBE Designation

**MBE Designations: AA = African American; HA = Hispanic American; AS = Asian American/Pacific Islander; NA = Native American/Native Alaskan; WBE = Non-Minority Female**

**TOTAL Spend with MBE/WBE Tier II Vendors for the Month:** \_\_\_\_\_

A MBE/WBE is defined as a business which is certified as being at least 51% owned and operated by a U.S. citizen of one of the minority classifications above.

Please return completed forms to:  
 Sherita Miller, MPA  
 LFUCG Minority Business Enterprise Liaison  
 200 E Main St, Room 341  
 Lexington, KY 40507  
 smiller@lexingtonky.gov  
 (859) 258-3323

