



LEXINGTON

*Mayor's International Affairs
Advisory Commission*

DR. NKONGOLO KALALA
DIANA L. QUEEN
Co-Chairs

EXECUTIVE (EX) COMMITTEE

Executive (EX) Committee

2021 Proposed Charges

EXECUTIVE (EX) COMMITTEE

The mission of the Executive (EX) Committee is to manage the affairs of MIAAC in a manner consistent with its Bylaws and the LFUCG Charter related to LFUCG Boards and Commissions.

EXECUTIVE (EX) COMMITTEE

The mission of the Executive (EX) Committee is to manage the affairs of the MIAAC in a manner consistent with its Charter and existing Bylaws.

Ongoing Support of MIAAC Commission and Global Lex

1. The **Executive (EX) Committee** will:
 - A. Identify the goals and priorities of the organization and make recommendations to achieve goals and priorities based on input of the Mayor's International Affairs Advisory Commission, Global Lex, and citizens of the international community. Make recommendations to the Co-Chairs of MIAAC as needed, or minimally on a quarterly basis.
 - B. Recommend the creation of Mission Specific Committees for the Commission to establish from time to time, as needed.
 - C. Create and implement MIAAC communication protocols and guidelines that clearly and directly establish communication between MIAAC and the Mayor, the LFUCG Council, the international community, Global Lex, the media, and the public. Create emails, rosters, newsletters, social media posts, and formalize Committee communications that foster active engagement for the international communities, neighborhoods, and follow MIAAC overall communication protocols.
 - D. Provide all new Commission members with current and correct copy of MIAAC bylaws, Executive Committee and Communication Protocols, and the workings of Global Lex.
 - E. Review and discuss reports submitted by Committees prior to each MIAAC meeting. Prepare MIAAC agendas which include significant issues reflected in Committee reports. Submit a final yearly report to the Mayor and Council summarizing the achievements, issues and activities of the MIAAC before the end of January of the following year.
 - F. Consider requests for friend of court briefs and recommendations to the government. Suggest changes to local ordinances that would be beneficial

to the international community and if necessary, work with LFUCG law department to draft revised or new ordinances. All recommendations must be submitted to the Co-chairs and approved by the commission.

- G. Recommend the establishment and allocation of any new functions and responsibilities to be performed by MIAAC through recommendations to changes in the Bylaws, when necessary. All such recommendations must be approved by the Commission.
- H. Pursuant to the Bylaws, collaborate with Global Lex and its Director(s) and staff to assist Global Lex in achieving its goals.
- I. Lead the MIAAC to conduct strategic planning on an ongoing basis for the specific purpose of advancing the business, social, cultural, and individual welfare of the international community.
- J. Lead the MIAAC to plan, implement, and coordinate joint communications and activities with Global Lex, and any other organizations that serve the international communities.
- K. Lead the MIAAC to plan, implement, and coordinate communications and activities with other state, federal, local, and international government organizations to advance the goals and promote understanding of the international community in Lexington Kentucky.
- L. Review and approve requests for the development of model ordinance and regulations. Coordinate the review of existing ordinances and regulations by assigning tasks to appropriate Committees.
- M. Review and propose the revision of protocols or processes, as necessary and appropriate and Attendance polices. Any changes proposed must be approved by the Commission.