	LEXINGTON POLICE DEPARTMENT **MEMORANDUM** Lexington, Kentucky	DATE OF ISSUE 4/6/2023	EFFECTIVE DATE	NUMBER

TO: Chief Lawrence Weathers Chief of Police	SUBJECT: Quarterly Flock Audit January - March 2023
FROM: Lt. David M. Richardson Bureau of Investigations - Intelligence Unit	

An audit of the agency LPR system, FLOCK, was conducted on Thursday April 6th, 2023 in accordance with General Order 2201-01, License Plate Readers.

As of March 31, 2023, 43 LPR cameras are being managed by the Lexington Police Department. During the last quarter, 18 additional cameras have been installed and placed into service.

A review of the monthly usage produced the below data:

January 2023
166 Users conducted a Search in the System
5419 Searches were conducted and all listed a reason for the search

February 2023
150 Users conducted a search in the system
6206 Searches were conducted and all listed a reason for the search

March 2023
164 Users conducted a search in the system
6936 Searches were conducted and all listed a reason for the search

All searches audited were determined to have the required investigative search fields completed. During the audit it was discovered that some search "reason" fields would benefit from additional detail. The LPR Policy, GO 2022-01A License Plate Readers, was submitted for changes on March 16th, 2023.

The current LPR policy is undergoing a revision to include the recommended verbiage:

Investigative Searches

    a. All searches conducted in the LPR system shall list a reason for the search.

1. A case number shall be listed if available along with a reason for the search. (ex. 2023-XXXXXX – Shooting suspect vehicle, 2023-XXXXX – 10-71, etc.)
2. If no case number is available, the reason listed must describe the reason for the search. (ex. Narcotics complaint received via crime stoppers, Amber alert search from other jurisdiction, etc.)

Officers are also receiving training on proper search documentation during their yearly in-service training.

Hot List Entries:
A review of the Agency Hot list entries shows all entries had an existing request form presented for review/consideration by the supervisor of the Intelligence Unit. A total of 30 entries were created during the quarter for hot list entries. A total of 29 entries were deleted during the quarter after those investigations were complete.