



Office of Affordable Housing
Affordable Housing Fund Draw Request Form

Name and Address of Payee:
Name and Address of Development:
Draw Number:
Payment will be picked up Payment should be mailed

Description of work and associated costs, supporting documentation must be attached. Please include unit number/address, contractor name/job description, etc. To expedite payment, please group invoices in the order as indicated below.

WORK PERFORMED	COST
TOTAL FUNDS REQUESTED	\$

I certify that all work described above, along with the corresponding and attached invoices, reflect work performed for the development described in Section 1.2 (Eligible Activity) of the Affordable Housing Fund Agreement dated _____ regarding the development of _____ . Further, I certify all payments due to contractors and/or subcontractors for materials and labor have been made and there are no outstanding liens related to the development of _____ .

SIGNATURE OF APPLICANT/AGENT OF APPLICANT

PRINTED NAME

AFFORDABLE HOUSING MANAGER APPROVAL:

I have received the supporting documentation and inspection report (if applicable) for the Housing Fund Agreement dated _____ regarding the development of _____ .

Based on this review, I am authorizing disbursement of funds totaling \$ _____ to _____ .

SIGNATURE OF AFFORDABLE HOUSING MANAGER

Richard L. McQuady

PRINTED NAME