

LFUCG - ADMINISTRATIVE REVIEW FORM

Issues concerning the job classification and/or pay grade assignment resulting from the Classification and Compensation Study conducted by MAG must be submitted to the Division of Human Resources by **5 p.m. on Friday, December 30, 2022.**

Author and/or Employee Name:	
Department:	Division:

Describe Issue: (i.e., current pay grade and job classification and requested pay grade and reason for request)

Employee(s)' Signature(s):	Date Signed:
Director's Signature:	Date Signed:
Commissioner's Signature:	Date Signed:

FOR HUMAN RESOURCES USE ONLY

Date Received:	Log #:	Date Reviewed:
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