



## ZONED TENANT ASSISTANCE PROGRAM (ZTAP)

### RELOCATION ASSISTANCE PROGRAM FOR TENANTS *(Displaced by Redevelopment)*

**SERVICE OBJECTIVE:** To assist tenants, displaced from low – income housing due to a local rezoning action, redevelopment or change in use of property, with expenses associated with relocation to a safe housing unit.

Legislative Authority: Ordinance # 253 – 2008  
Budgetary Accounting: 1104 – 606201 – 6213 – 78109

**PROGRAM CRITERIA:** The Department of Planning, Preservation and Development must qualify the housing unit as adversely impacted by ruling of the Planning Commission and / or staff.

*The following activities are eligible costs for Zoned Tenant Assistance:*

- a. Rental Security Deposit
- b. Rental Assistance (1<sup>st</sup> Month)
- c. Utility Deposits (and / or Arrears)
- d. Moving Expenses (Transportation or Storage)
- e. Tenants must initiate ATS application within 60 calendar days of notification to vacate

**CLIENT ELIGIBILITY:** ***Low Income Needs – Household Income < 40% Area Median (as of 7.1.20)***

Family of 1 < \$22,240	Family of 5 < \$34,320
Family of 2 < \$25,440	Family of 6 < \$36,880
Family of 3 < \$28,600	Family of 7 < \$39,400
Family of 4 < \$31,760	Family of 8 < \$41,960

**BENEFIT STANDARDS:**

- ✓ **Maximum Aggregate Benefit = \$1,000 per household**
- ✓ Payments shall be made directly to vendors providing housing or relocation services
- ✓ Affordability standards will comply with annual HUD Fair Market Rents *(unit only)*
- ✓ Rental Security Deposit not to exceed 1 month equivalent of Fair Market Rent *(unit only)*
- ✓ Rental Assistance not to exceed 1 month equivalent of Fair Market Rent *(unit only)*
- ✓ Utility Deposits (and / or Arrears) maximum limit is \$500
- ✓ Moving Expenses (Transportation and / or Storage) maximum limit is \$250
- ✓ Replacement dwelling must be inspected by Division of Grants & Special Programs prior to occupancy