

Lexington-Fayette  
Urban County  
Government

Department of  
Public Works &  
Environmental  
Policy  
Nancy Albright,  
Commissioner

# Permit Guide For Commercial Paving

JUNE 26, 2019

COMMERCIAL SERIES

VOLUME 4 VERSION 1

## Division of Building Inspection

Physical  
Location:

101 East Vine St.

2<sup>nd</sup> Floor

Mailing Address:

200 East Main St

Lexington, KY  
40507

Phone:  
859-258-3770

Fax:  
859-258-3780

Website:

<https://www.lexingtonky.gov/brochure/licensing-permits-and-development/building-permits>

The installation of new commercial paving on private property that is not associated with a proposed new building will require a paving permit issued by the Division of Building Inspection. Commercial paving consists of new entrances, driveways, drive-thru lanes, access lanes, sidewalks and off street parking areas which are accessory to apartments, offices, restaurants, schools, retail stores, warehouses, etc. Commercial paving projects which contain more than 5 parking spaces or are more than 1800 sq ft in area will require a landscape plan in accordance with Article 18 of the Zoning Ordinance and permanent storm water management as required in the LFUCG's Engineering Manuals as well as a land disturbance permit issued by the Division of Engineering. If your project is located in a Historic District you will need a Certificate of Appropriateness issued by the Division of Historic Preservation. If your project is located in the Courthouse Overlay area you will need approval from the Courthouse Overlay Board. Commercial Paving permits require the approval of the Division of Engineering, the Division of Traffic Engineering, the Division of Planning, the Division of Waste Management and the Division of Building Inspection. Contacts and information for these approval agencies are provided on The Review Board Contact List. The Division of Building Inspection offers a Tuesday Morning Plan Review Board to give you an opportunity to meet with representatives from these approval agencies and to get feedback on your proposed paving project. Paving that is associated with the construction of a proposed new building will be included in the review and permitting of that building.

### **Applications for a Commercial Paving Permit Must include the following:**

- 1. A completed application, along with downloadable plans submitted via our website:**  
[www.lexingtonky.gov/permits](http://www.lexingtonky.gov/permits)
- 2. The site plan is to include dimensions of lot, dimensions of parking spaces, sidewalks, ADA signage, accessible routes, and details of curb ramps. New off street parking areas should match the approved development plan (if applicable) including location of entrances, dumpster locations, drive-thru locations, etc. The approved development plan may be used as the submitted site plan.**

