

Lexington-Fayette
Urban County
Government

Department of
Environmental Quality
& Public Works

Nancy Albright,
Commissioner

Permit Guide For Fences & Retaining Walls

APRIL 13, 2017

RESIDENTIAL SERIES

VOLUME 6 VERSION 1

Division of Building Inspection

Physical
Location:

101 East Vine
St.

2nd Floor

Mailing Address:

200 East Main St

Lexington, KY
40507

Phone: 859-258-
3770

Fax: 859-258-
3780

Website:
<http://www.lexingtonky.gov>

All fences & walls greater than 23" must be permitted and in compliance with local Zoning ordinance. All Retaining walls must be permitted and in compliance with applicable codes & Zoning ordinance.

If you are acting as the Owner/Builder, you will need to follow the steps below. If you are hiring a Registered Contractor, the Contractor will make the application on behalf of the property owner.

To apply online, you will need to first register for an account through our online portal at: <https://lexingtonky.gov/permits> Select "New Users: Register for an account" and answer the questions. If you need help registering for your account, please call: 859-258-3770.

Applications for a Fence/Wall Permit must include the following:

1. A completed application on our online portal at:

<https://lexingtonky.gov/permits>

To apply: Select Building Inspection, agree to disclaimer, select Fences/Walls.

2. Information Required to Review a Residential Remodeling Permit:

- a. **Site Plan** which includes dimensions of lot, easements, measurements and dimensions of structures on the lot and their distance to the property lines, as well as proposed Fencing/Wall. (This information can typically be found on a recorded plat from your County Clerk's office or a Mortgage deed/survey)

Building a retaining wall higher than 3 feet will require an Engineer's Certification.

If you are performing the work on your own property you will need to select the "Owner/Builder Acknowledgement" check box within the online application requirements. This is located on "Step 3" of the online Fence/Wall Application.

Additionally, if you are doing the work as the property owner, please complete and upload the affidavit located at https://www.lexingtonky.gov/sites/default/files/2018-11/CONTRACTOR_REGISTRATION_AFFIDAVIT.pdf

*There may be additional requirements and/or Division approvals for properties located within an H-1 (Historic Overlay) or ND-1 Overlay. If you are unsure if your property is located in these Overlay Zones, please call us at 859-258-3770.
*Please remember to check your deed restrictions as our office does not enforce these