



Deauville Teaching Assistantship Application

Application Instructions

The completed application packet should consist of the following:

- Deauville Teaching Assistantship Application
- State of Purpose: Describe your goals for your year in Deauville and reasons why you should be considered for the assistantship in a one page essay.
- Official transcripts from your college/university
- Two letters of recommendation addressed to the Deauville Teaching Assistantship Committee. At least one letter should be from a French teacher. A Deauville Teaching Assistantship Letter of Recommendation Form (included in this packet) should be attached to each letter.
- Evaluation of French Language Proficiency Form.
- Current photo of yourself: make sure it is a close-up, like the one you would have for a driver's license. An informal photo is okay.

Deadline for submission: February 1st, 2017.

The application and all supporting documents should be submitted by email or to the address below:

Lexington Sister Cities Commission
ATTN: Deauville Teaching Assistantship Committee
200 East Main Street
Lexington, KY 40507

Sarah Martin
smartin@lexingtonky.gov

For questions, contact:
(859) 258-3137 or
smartin@lexingtonky.gov

Deauville Teaching Assistantship

General Information

Purpose:

The purpose of the Deauville Teaching Assistantship Program is to provide the opportunity for professional experience abroad and improvement in linguistic knowledge by offering students from Lexington a year-long job placement in Deauville, France.

Requirements:

- Student must be 18 years of age or older
- Student must have completed their Bachelor's Degree
- Student must have an advanced knowledge of the language
- Must be interviewed and selected by Sister Cities Committee
- Upon selection, students are required to:
 - Submit a \$150 deposit for the program.
 - Attend two orientations: one after acceptance and one before departure for France.

Provided:

Participants in the Deauville Teaching Assistantship program will:

- Be provided housing
 - Teachers will live in a house near the schools with the other teaching assistants. There will be two TA's from Lexington and two from Nashville.
- Payment
 - The TA's will be paid by the city of Deauville during their internship.
- Be provided one (1) car for the TA's to share
- Be expected to arrive in Deauville by the end of August and plan to stay until mid-June.

Responsibility of Student:

Selected TA's are responsible for:

- \$150 deposit to Lexington Sister Cities, to be returned upon completion of program
 - Should the student cancel after acceptance into the program, the \$150 will be non-refundable.
- Roundtrip airfare to France
- Transportation from Paris to Deauville (bus or train)
- Monthly submissions to a Deauville Teaching Assistantship Blog (outline provided by Lexington Sister Cities)
- Thank you letter to employers and others in Deauville upon completion of program

Deauville Teaching Assistantship Application

Insert picture here.

Name: _____

(First, Middle, Last)

Date of Birth: _____ / _____ / _____
Month *Day* *Year*

Email (non-school): _____

Email (school): _____

Phone: _____

Address: _____

City _____ State _____ Zip _____

Education: Institutions attended since High School

<u>Institution</u>	<u>Dates</u>	<u>Graduation</u>

Current Academic Status:

Freshman
 Sophomore
 Junior
 Senior
 Graduate

Current Cumulative GPA: _____ Major: _____ 2nd Major/Minor: _____

GPA in French Language Courses: _____

College level courses you have taken:

<u>Course Number</u>	<u>Title</u>	<u>Grade</u>	<u>Semester</u>

College level courses you are taking/plan to take before beginning the Deauville Assistantship:

<u>Course Number</u>	<u>Title</u>	<u>Grade</u>	<u>Semester</u>

Deauville Teaching Assistantship

Scholarships, awards, honors, elected offices, and achievements:

Employment History:

International Experience:

<u>Country</u>	<u>Length of stay</u>	<u>Purpose</u>

Language Study

<u>Language</u>	<u>High School (years)</u>	<u>College (years)</u>
French		

Interests and Recreational Activities:

Future Plans: describe your career plans.

Deauville Teaching Assistantship References

List two persons whom you have asked to provide letters of recommendation. At least one should be a French professor.

Name: _____ Email: _____
School/Position: _____
Phone: _____
How long and in what capacity have you known this individual? _____

Name: _____ Email: _____
School/Position: _____
Phone: _____
How long and in what capacity have you known this individual? _____

Language Evaluation

List the teacher/person whom you have asked to complete your language evaluation form.

Name: _____ Email: _____
Address: _____ Phone: _____

Emergency Contact Information:

List a person in the United States you wish to have notified in the case of an emergency while you are abroad.

Name: _____ Email: _____
Complete Address: _____
Phone: _____ Relationship to You: _____

Applicant Signature: _____ Date: _____

Deauville Teaching Assistantship

Guidelines for Letter of Recommendation

Student Name (*First, Middle, Last*)

To the recommender:

This student is applying for the Deauville Teaching Assistantship Program. The chosen student will be teaching English in the Deauville Public School District. The applicants must be proficient in French and want classroom experience with young students. Your candid appraisal of the student's propensity for a successful academic experience abroad is an important part of the application.

Students are evaluated based on:

- Their motivation for participation in the program
- French speaking abilities
- Flexibility in handling new or difficult situations
- Experience teaching or having work experience with youth
- Ability to be a good ambassador for city, country and school
- Character
- Leadership; Community & School Involvement
- Maturity

Please attach this form to your letter of recommendation.

Name of recommender: _____

Title: _____

Signature: _____ Date: _____

Letters of Recommendation are due by February 1, 2017.

Send or email to:

Lexington Sister Cities Commission
200 E. Main Street
Lexington, KY 40507

Sarah Martin
smartin@lexingtonky.gov

Thank you for your insight and support of this program.
Your assistance helps us create a great opportunity for Lexington students.

Deauville Teaching Assistantship Guidelines for Letter of Recommendation

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Deauville Teaching Assistantship
Evaluation of French Language Proficiency

Student Name (First, Middle, Last) _____

To the Evaluator: Your frank appraisal of this student's competence in French will help the Deauville Teaching Assistantship Committee make the best possible selections.

Have you taught this student in a French class? Yes No
If yes, what class(es)? _____

Please rate the student's abilities below:

<u>Language Skill</u>	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>
Ability to speak French	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to understand French	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Read French	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Write French	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please include any additional remarks or comments regarding this student's French abilities.

Name of Evaluator: _____

Title: _____ School: _____

Signature: _____ Date: _____

Language Evaluations are due by February 1, 2017.

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