

2016 Festival Latino of Lexington

Information Booth Registration Form

Please note: There is a very limited amount of available space for information booths. They are filled on a first-come, first-served basis and once they are full no other spaces will be available.

Event Dates & Times: Friday, September 16 (5 - 11 p.m.) & Saturday, September 17 (4 - 11 p.m.)
Info Both Times: Saturday, September 17, 4 - 7:30 p.m. only
Application Deadline: August 26, 2016

Check Applicable Business Type:

- Nonprofit (\$50) 6' table
- Institutional Organizations (\$50) 6' table
- Political Entries (\$250) 10'x10' booth
- Commercial/For Profit Businesses (please see sponsorship packages)

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Company Name: _____
Contact Name: _____
Type of Business: _____ **E-mail address:** _____
Address: _____ **City** _____ **ST:** _____ **ZIP code:** _____
Daytime telephone: _____ **Cell phone:** _____ **Fax:** _____

Festival Latino of Lexington Informational Participant ("Participant") Agreement

This agreement is entered into between and by the Lexington-Fayette Urban County Government ("LFUCG"), and the participant named below.

The participant will comply with the following regulations:

1. The participant will provide their own equipment and set-up to the approval of the Lexington-Fayette Urban County Government's Division of Parks and Recreation.
2. Participant employees must be neat, clean and maintain a good attitude with the public.
3. Participant space must be left in a condition equal to or better than the condition it was found in prior to the set-up.
4. Participant may only place signage on their booth and no other location. Signage must be provided by the vendor. All signage must be in both English and Spanish.
5. The Division of Parks and Recreation reserves the right to refuse participation to any participant who does not comply with the terms and conditions of this agreement.
6. Information Booths: participants will not vend any materials or merchandise during the event. Only informational materials may be dispensed, at no charge, to the public or any consumer during the event.
7. Arts & Crafts Vendors: All products, merchandise or information offered should be relevant to the Latino/Hispanic culture. **Participant must submit a description of items to be offered (pictures are acceptable) with the registration application.** The Division of Parks and Recreations reserves the right to prohibit vendors from selling items that do not meet these requirements.
8. Artists and crafts persons selling their own products must be Latino/Hispanic.
9. Registration application submittal deadline is August 26, 2016.

In consideration of being permitted to take part in the Festival Latino of Lexington, the participant hereby releases, absolves, indemnifies, holds harmless and waives all claims against the Lexington-Fayette Urban County Government ("LFUCG"), the Division of Parks and Recreation, and their employees, for any losses or injuries of any kind whatsoever arising out of the operation of the participant's booth or business.

Signature of Participant _____
Date

For additional information please call Sarah Flora at 859-425-2057 or sflora@lexingtonky.gov.

Participants shall pay a participation fee (as indicated above), payable to FLACA which is due at the time of registration.

Send application and payment to:
LFUCG Parks & Recreation, Attn: Amber Luallen / Festival Latino, Carver Center, 522 Patterson Street
Lexington, Kentucky 40508