# **URBAN COUNTY COUNCIL SCHEDULE OF MEETINGS** August 24-August 31, 2009

# Monday, August 24 No Meetings

Tuesday, August 25 Water Resources Oversight Committee Meeting
Budget & Finance Committee Meeting
Council Work Session
Mayor's Youth Council Meeting5:30 pm Conference Room-5 <sup>th</sup> Floor Government Center
Wednesday, August 26 Commission For Citizens With Disabilities Meeting
MPO-Transportation Policy Committee Meeting
Student Housing Task Force Meeting
Thursday, August 27 The Face of Foreclosure in Lexington Workshop
Council Meeting7:00 pm Council Chambers-2 <sup>nd</sup> Floor Government Center
Friday, August 28 Infill & Redevelopment Steering Committee Meeting
LFUCG Policemen's & Firefighters' Retirement Fund Special Meeting10:30 am Conference Room-3 <sup>rd</sup> Floor Phoenix Building
Mayor's Bicycle Task Force Meeting

# Monday, August 31

No Meetings

# **LEXINGTON-FAYETTE URBAN COUNTY COUNCIL**

## **WORK SESSION AGENDA**

# August 25, 2009

- I. Public Comment Issues on Agenda
- II. Requested Rezonings / Docket Approval Yes
- III. Approval of Summary-No
- IV. Budget Amendments Yes, pp.6-10
- V. New Business, pp.12-38
- VI. Continuing Business / Presentations
  - A. Ad Valorem Tax Rates
    Bill O'Mara, Commissioner, Department of Finance
    & Administration & Mary Fister, Director of Budgeting
  - B. Communicable Disease Prevention & Control Measures
    Melinda Rowe MD, MBA/MPH, Commissioner of Health
- VII. Council Report
- VIII. Mayor's Report Yes
- IX. Public Comment Issues Not on Agenda

#### ADMINISTRATIVE SYNOPSIS

#### **New Business Items**

- A. Authorization to Accept Additional Funds from the Kentucky Office of Homeland Security on Behalf of the Department of Public Safety, Division of Police, for Assessments of Critical Infrastructure in Fayette County.

  (507-09) (P. King/Bennett)
  - This request will authorize the acceptance of \$10,000.00 in federal funds from the Kentucky Office of Homeland Security on behalf of the Division of Police. These funds will allow the Division of Police to continue assessments of critical infrastructure / key resources within Fayette County. No matching funds are required.p.12
- B. Authorization of Standard Software Maintenance Agreement with New World Systems Corporation on Behalf of the Department of Public Safety, Division of Police. (508-09) (Bastin/Bennett)

  This request will authorize a Standard Software Maintenance Agreement in the amount of \$221,178 with New World Systems Corporation on behalf of the Division of Police for maintenance support services, upgrades and revisions to the software application package. This amount is for the first year of a 3-year agreement from July 1, 2009 through June 30, 2010. Funds are budgeted.pp.13-16
- C. Authorization of Change Order No. 1 to Contract with HH General
  Contractor, Inc. Regarding the Police Health Care Center Project. (509-09)
  (Bastin/Bennett)
  - This request will authorize Change Order No. 1 to increase contract amount by \$39,505 with HH General Contractor, Inc. regarding the Police Health Care Center project. Additional funds will be used to wrap the Center with exterior insulation. Original contract amount was \$75,950. New contract amount is \$115,455. Funds are budgeted.pp.17-18
- D. <u>Authorization to Change Street Names and Individual Address Numbers</u>
  <u>within Council Districts 1, 2 and 6 for the Enhanced 911 System. (514-09)</u>
  (Lucas/ Bennett)
  - This request will authorize changes to street names and individual address numbers within the following Council Districts for the proper operations of the Enhanced 911 System.
  - Council District 1; Change 807 Oak Hill Drive to 809 Oak Hill Drive (a/k/a 805 Oak Hill Drive); 427 Stoll Poole Court to 423 Stoll Poole Court; 721 Shropshire Avenue to 717 Shropshire Avenue; 241 Clark Street to 240 Corral Street; 220 Clark Street to 220 Corral Street; 1424 Highlawn Avenue to 1428 Highlawn Avenue; 240 Clark Street to 105 Spruce Street; 240 Clark Street to 105 Spruce Street; 240 Clark

- Street to 105 Spruce Street 175; 120 Ford Place to 215 Ford Place; 121 Ford Place to 221 Ford Place; 234 Ford Place to 224 Ford Place; 332 Chestnut Street to 330 Chestnut Street; and 601 603 Chestnut Street to 601 Chestnut Street.
- Council District 2; Change 609 611 Tipton Alley to 532 Poplar Street; 615 Tipton Alley to 436 Poplar Street; 619 – 621 Tipton Alley to 535 Poplar Street; and 2545 Georgetown Road to 2420 Spurr Road.
- Council District 6. Change 1764 Alysheba Way to 3000 Atkinson Avenue; 1768 Alysheba Way to 3008 Atkinson Avenue; 1772 Alysheba Way to 3009 Atkinson Avenue; and 2747 Liberty Road to 1744 Alysheba Way.pp.19-20
- E. Authorization of a Paramedic Training Program Agreement with the Paris Fire Department on Behalf of the Department of Public Safety, Division of Fire and Emergency Services. (515-09) (Hendricks/Bennett)

  This request will authorize a Paramedic Training Program Agreement for the Division of Fire and Emergency Services to provide classroom and clinical training, and field internship components to graduate paramedics of the Paris Fire Department. There is no budgetary impact for LFUCG.p.21
- F. Authorization of a Deed of Conveyance from North Forty Properties, LLC, at Property Located at and being a Portion of 1505 Deer Haven Lane for the Brighton East Rail Trail Project. (510-09) (Rayan/Webb)

  This request will authorize a deed of conveyance of 6.786 acres from North Forty Properties, LLC, at property located at and being a portion of 1501 Deer Haven Lane for the Brighton East Rail Trail project at no cost to LFUCG.p.22
- G. Authorization of an Amendment to Agreement with the Kentucky

  Transportation Cabinet (KYTC) Regarding the South Elkhorn Trail Project.

  (511-09) (P. King/Webb)

  This request will authorize an amendment to agreement with KYTC to extend the completion date through June 30, 2010 regarding the South Elkhorn Trail project to process reimbursement requests. There are no other changes associated with this amendment p.23
- H. Authorization of an Amendment to Agreement with the Kentucky
  Transportation Cabinet (KYTC) Regarding the Lane Use Controls /
  Reversible Lane Project for Nicholasville Road. (512-09) (P. King/Webb)
  This request will authorize an amendment to agreement with KYTC to establish a revised termination date of June 30, 2010 for the Lane Use Controls / Reversible Lane project for Nicholasville Road. There are no other changes associated with this amendment p.24

- I. Authorization of Approval to Advertise Internally the Position of GIS

  Specialist in the Director of Computer Services. (518-09) (Allen/O'Mara)

  This request will approve the internal advertisement of the position of GIS

  Specialist (Grade 114N) in the Division of Computer Services. p.25
- J. Authorization of an Amendment to Agreement with the Kentucky

  Transportation Cabinet (KYTC) for the Versailles Road Corridor

  Enhancements Project. (513-09) (P. King/Langston)

  This request will authorize an amendment to agreement with KYTC to establish a revised termination date of June 30, 2010 for the Versailles Road Corridor Enhancements project. There are no other changes associated with this amendment.p.26
- K. Authorization of an Agreement with the Fayette County Sheriff for the Collection of the 2009 Urban Services Property Taxes. (516-09) (Askew) This request will authorize an agreement with the Fayette County Sheriff for the collection of the 2009 Urban Services Property Taxes at a cost of \$350,000. The Sheriff is designated by state statute as the collector of county, school and state property tax collections. This agreement will authorize the Sheriff to collect the city taxes thereby allowing citizens to receive one (1) tax bill instead of two (2). After adjusting for the 75% / 25% county official fee return, the net cost will be \$262,500. Funds are budgeted.pp.27-30
- L. Authorization to Amend Resolution No. 465-2008 Regarding Contract with Collins & Company, Inc. (519-09) (Askew)

  This request will authorize an amendment to Resolution No. 465-2008 to continue the services of Collins & Company, Inc. through June 30, 2010 at the same cost of \$139,200 as a third party administrator to provide workers compensation claims services for FY2010. Collins & Company, Inc. have been instrumental in savings, upgrade and transition in claims reporting for LFUCG.pp.31-33

M. <u>Authorization to Amend Section 21-5 of the Code of Ordinances within the Office of the Chief Information Officer (CIO) and to Advertise Internally.</u> (517-09) (Allen/Dhuwaraha)

This request will authorize an amendment to Section 21-5 of the Code of Ordinances to create the Division of Enterprise Solutions and create one (1) position of Director of Enterprise Solutions (Grade 123E) and to advertise internally. This division will be responsible for all PeopleSoft® operations. The fiscal impact for FY2010 is \$84,365.68. Funds are budgeted.pp.34-35

- N. Authorization to Accept an Award from the Kentucky Department of Juvenile Justice on Behalf of the Department of Social Services, Division of Youth Services under the Juvenile Accountability Block Grant Program FY2010. (520-09) (P. King/Helm)
  - This request will authorize the acceptance of an award of federal funds in the amount of \$15,275 under Public Law 105-119, from the Kentucky Department of Juvenile Justice on behalf of the Division of Youth Services under the Juvenile Accountability Block Grant program. Funds will continue the Juvenile Surveillance program (overtime for police officers), professional services, professional development, drug testing services and supplies, and educational materials. A 10% (\$1,697) local match is required and is budgeted in the division's General Fund budget. Total project cost is \$16,972.**p.36**
- O. Authorization for an Automated Solution to provide the Division of Waste Management the Ability to Optimize Routing and Reporting Capabilities for their Waste Collection Fleet. (503-09) (Dhuwaraha/Taylor) This request will authorize the acceptance of an agreement in the amount of \$1,655,596.00 with Gershman, Brickner & Bratton, Inc. (GBB) to provide a Master Plan for the Lexington Recycling Center. GBB will use its proprietary routing optimization software models, FleetRoute™ and TourSolver™ to create new and efficient routes. The heart of this system will optimize the number of service stops per day by each waste management vehicle. Routes created by FleetRoute™ will be tracked in real time by the on-board computers supplied by Routeware with backoffice control and reporting using Routeware's off-the-shelf software. Through the efficient routing and activity tracking, LFUCG will be able to realize their objective of minimizing costs and providing management detailed operational information to assist in informed decision making. Funds are budgeted pp.37-38

JOURNAL	36074-75	DIVISION	Parks and	Fund Name	General Fund
			Recreation	Fund Impact	1,848.00
					1,848.00CR
					.00

To recognize a deposit for Healthy Grant Kentucky activities and increase funds for professional services.

JOURNAL	36076-77	DIVISION	Parks and	Fund Name	General Fund
			Recreation	Fund Impact	3,304.00
					3,304.00CR
					00

To recognize reimbursement for Park Patrol services to LYSA for Masterson Station Soccer Fields and increase appropriate Part Time account.

JOURNAL	36078-79	DIVISION	Traffic	Fund Name	General Fund
			Engineering	Fund Impact	4,161.00
					4,161.00CR
					.00

To recognize revenue for reimbursement for vehicle loops, signal and sign materials and increase the appropriate repairs and operating accounts.

JOURNAL	36124-25	DIVISION	PDR	Fund Name	General Fund
				Fund Impact	1,748.10
					1,748.10CR
					.00

To provide funds for constructing a roundabout at the intersection of Old Frankfort and Alexandria Drive by recognizing revenue received for that purpose.

JOURNAL	36291-92	DIVISION	Council Office	Fund Name	Donation Fund
				Fund Impact	147.00
					147.00CR
					$\cap$

To increase the donation amount from Easter Seals to the Commission for Citizens With Disabilities to cover the costs of attending the Accessible Community Transportation Institute in Washington D.C.

JOURNAL	To Be	DIVISION	Economic	Fund Name	Industrial Revenue Bond
	Determined		Development	Fund Impact	32,900.00
			•		32,900.00

To provide funds for sponsorship of the Creative Cities Summit and professional services for the Census Challenge by using fund balance within the IRB Fund.

JOURNAL	36294-95	DIVISION	Community	Fund Name	US Dept Agriculture
			Development	Fund Impact	5,000.00
					5,000.00CR
					.00

To establish grant budget for US Department of Agriculture's Commodities Food Program for Family Care Center for FY 2010.

JOURNAL	36082-83	DIVISION	Community	Fund Name	US Dept of HUD
			Development	Fund Impact	37,255.00
					37,255.00CR
					.00

To budget additional Expense and revenue for CDBG 2010 (2009 Consolidated Plan) in accordance with actual grant award.

JOURNAL	36072-73	DIVISION	Parks and	Fund Name	PFC – Parks Projects
			Recreation	Fund Impact	2,200.00
				_	2,200.00CR
					00

To recognize donation from Friends of Raven Run for sunken classroom at Raven Run Visitors and Nature Sanctuary.

## **BUDGET AMENDMENT REQUEST SUMMARY**

Fund	1101	General Service District - General Fund	.00
Fund	1103	Donation Fund	.00
Fund	1135	Industrial Revenue Bond Fund	32,900.00
Fund	3100	US Department of Agriculture	.00
Fund	3120	US Department of Housing and Urban Development	.00
Fund	4024	PFC – Parks Projects	.00



# Mayor Jim Newberry LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT

**Budget Journal Number** 36294-95

**Requesting Division** Community Development

Fund Name <u>US Department of Agriculture</u>

Fund Number 3100

**Contact for Additional Information** <u>Irene Gooding--3079</u>

**Description** 

Budget Amendment establishes grant budget for fiscal year 2010. It is anticipated that federal food commodities valued at \$5,000 will be received by the Family Care Center in fiscal year 2010 for use in its nutrition programs for low-income persons. The receipt of these commodities is treated as a federal grant; therefore revenue is budgeted in Account 44010 (Intergovernmental Revenue). Expenses are budgeted in Account 75102 (Food and Household).



# Mayor Jim Newberry LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT

**Budget Journal Number** 36082-83

**Requesting Division** Community Development

Fund Name US Department of Housing and Urban Development

Fund Number 3120

**Contact for Additional Information** <u>Irene Gooding--3079</u>

**Description** 

Actual federal award was \$37,255 greater than originally estimated and budgeted. These additional federal funds are budgeted in account 44010. Additional funds in the amount of \$37,255 are budgeted in Account 78105 (Assistance-Housing Rehab, Activity C14A) to assist low-income homeowners in correcting housing code violations.

# **NEW BUSINESS ITEMS REQUIRING BUDGET AMENDMENTS**

August 25, 2009 Work Session

If the item listed below is on the Agenda, approval of the listed Item includes approval of the attached Budget Amendment. These Budget Amendments are not voted upon as part of section IV on the Agenda and are for information only.

NEW BUSINESS	BUDGET JOURNAL	DIVISION	DESCRIPTION OF REQUEST		
507-09 A	BA 2409	Community Development	To provide additional revenue and expense for Critical Infrastructure – FY 2009.  3200 10,000CR  0*		
517-09	CB 0024	Enterprise Solutions/ Computer Services	To provide funds for one new position of Director of Enterprise Solutions (Grade 123E) in the new Division of Enterprise Solutions by reducing funds from Computer Services Administration.		
M			1101 84,370 1101 84,370CR 0*		
520-09	BA 2420	Community Development	To establish grant budget for Juvenile Accountability Block Grant Program - FY 2010.		
N			3140 16,972 3140 16,972CR 0*		

		EFFECT ON FUND BALANCES					
FUND 1101	0*	NO IMPACT TO:	GENERAL SERVICES DISTRICT				
<b>FUND 3140</b>	0*	NO IMPACT TO:	US DEPARTMENT OF JUSTICE				
<b>FUND 3200</b>	0*	NO IMPACT TO:	US DEPARTMENT OF HOMELAND SECURITY				

Item	Number	Amount	Fund	Name / Description
А	507-09	10,000	3200	US Department of Homeland Security Budget Journal
В	508-09	148,189.26 72,988.74	1101 4204	General Service District – General Fund Enhanced 911 Fund
С	509-09	39,505	2517	2008 Bond Projects Fund
D	514-09	NA		
Е	515-09	NA		
F	510-09			
G	511-09	NA		
Н	512-09	NA		
I	518-09	NA		
J	513-09	NA		
K	516-09	350,000		
L	519-09	139,200	6021	Property & Casualty Claims Fund
М	517-09	84,370	1101	General Service District – General Fund Budget Journal
N	520-09	16,972	3140	US Department of Justice Budget Journal
0	503-09	1,655,596	1115	Urban Service District Fund



Jim Newberry Mayor

William O'Mara Acting Commissioner

TO:

JIM NEWBERRY, MAYOR URBAN COUNTY COUNCIL

FROM:

PAULA KING, DIRECTOR

DIVISION OF COMMUNITY DEVELOPMENT

DATE:

**AUGUST 11, 2009** 

SUBJECT:

REQUEST COUNCIL AUTHORIZATION TO ACCEPT ADDIITONAL FEDERAL FUNDING FROM THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR PARTICIPATION IN ASSESSMENTS OF CRITICAL INFRASTRUCTURE IN FAYETTE

COUNTY

On February 12, 2009 (Ordinance No. 18-2009), Council authorized acceptance of federal funds from the Kentucky Office of Homeland Security in the amount of \$10,000 for the purpose of enhancing community security and overall preparedness by completing information collection and assessments for identified critical infrastructure/key resources within Fayette County.

The Kentucky Office of Homeland Security has offered the LFUCG additional federal funding in the amount of \$10,000 to continue assessments of identified critical infrastructure. Funds will be used by the Division of Police to support overtime costs for police officers who will serve as critical infrastructure specialists. No matching funds are required.

Source of funds is the Federal Department of Homeland Security.

Council authorization to accept the award of additional funds is hereby requested.

Paula King, Director

Xc: Tim Bennett, Commissioner, Department of Public Safety

200 East Main Street

Lexington, KY 40507

(859) 425-2255

www.lexingtonky.gov



## LEXINGTON DIVISION OF POLICE

150 East Main Street • Lexington, KY 40507 • (859) 258-3600

TO:

Mayor Jim Newberry

**Urban County Council** 

FROM:

Chief Ronnie Bastin

Division of Police

DATE:

August 12, 2009

RE:

New World Systems Corporation – Standard Software Maintenance Agreement

Please find attached the blue sheet and Standard Software Maintenance Agreement between New World Systems Corporation (New World) and Lexington-Fayette Urban County Government. This agreement provides standard software maintenance support services provided by New World, upgrades and revision to the software application package. The attached agreement requires the Mayor's signature. This agreement is for one year beginning July 1, 2009 through June 30, 2010.

This maintenance agreement is fully budgeted. Budgetary impact for FY10 will be \$221,178.

Please return the original signed agreement to the Chief's Office upon completion.

Ronnie Bastin Chief of Police

Attachment

cc: Tim Bennett, Commissioner of Public Safety

# NEW WORLD SYSTEMS CORPORATION STANDARD SOFTWARE MAINTENANCE AGREEMENT

This Standard Software Maintenance Agreement (SSMA) between **New World** Systems Corporation (New World) and **Lexington Fayette Urban County Government** (**Customer**) sets forth the standard software maintenance support services provided by **New World**.

#### 1. Service Period

This SSMA shall remain in effect for a period of three (3) years from (start date)  $\frac{7/1/09}{1}$  to (end date)  $\frac{6/30/12}{1}$ .

#### 2. Services Include

The following services or features are available under this SSMA:

- (a) Upgrades, including new releases, to the Licensed Standard Software (prior releases of Licensed Standard Software application packages are supported no longer than nine (9) months after a new release is announced by **New World**).
- (b) Temporary fixes to Licensed Standard Software (see paragraph 6 below).
- (c) Revisions to Licensed Documentation.
- (d) Reasonable telephone support for Licensed Standard Software on Monday through Friday from 8:00 a.m. to 8:00 p.m. (Eastern Time Zone).
- (e) Invitation to and participation in user group meetings.
- (f) Includes ESRI Integration for the ESRI software that is part of Exhibit A Licensed Standard Software.

Items a, b, and c above will be provided to **Customer** by electronic means.

Additional support services are available as requested by **Customer** using the then-current hourly rates or applicable fees.

#### 3. Maintenance for Modified Licensed Standard Software and Custom Software

Customer is advised that if it requests or makes changes or modifications to the Licensed Standard Software, these changes or modifications (no matter who makes them) make the modified Licensed Standard Software more difficult to maintain. If New World agrees to provide maintenance support for Custom Software or Licensed Standard Software modified at Customer's request, then the additional New World maintenance or support services provided shall be billed at the then-current hourly fees plus reasonable expenses.

#### 4. Billing

Maintenance costs will be billed annually as detailed on the following page. If taxes are imposed, they are the responsibility of the **Customer** and will be remitted to **New World** upon being invoiced.

#### 5. Additions of Software to Maintenance Agreement

Additional Licensed Standard Software licensed from **New World** will be added to the SSMA per the terms of the contract adding the software. Maintenance costs for the additional software will be billed to **Customer** on a pro rata basis for the remainder of the current maintenance year and on a full year basis thereafter.

## 6. Requests for Software Correction on Licensed Standard Software

At any time during the SSMA period, if **Customer** believes that the Licensed Standard Software does not conform to the current specifications set forth in the user manuals, **Customer** must notify **New World** in writing that there is a claimed defect and specify which feature and/or report **Customer** believes to be defective. Before any notice is sent to **New World**, it must be reviewed and approved by the **Customer** Liaison. Documented examples of the claimed defect must accompany each notice. **New World** will review the documented notice and when a feature or report does not conform to the published specifications, **New World** will provide software correction service at no charge. A non-warranty request is handled as a billable Request for Service (RFS).

The no charge software correction service does not apply to any of the following:

- (a) situations where the Licensed Standard Software has been changed by anyone other than **New World** personnel;
- (b) situations where **Customer**'s use or operations error causes incorrect information or reports to be generated; and;
- (c) requests that go beyond the scope of the specifications set forth in the current User Manuals.

## 7. Maintenance Costs for Licensed Standard Software Packages Covered for IBM AS/400-620

**New World** agrees to provide software maintenance at the costs listed below for the following **New World** Licensed Standard Software packages installed at **Customer**'s location:

n Package	Number of Modules
Computer Aided Dispatch (CAD)	11
Law Enforcement Records Software	23
Public Safety Interface Software	2
Data Management and Retrieval Tools	2
Mobile Management Server Software	2
Mobile Software on the RS6000	3
Mobile Client Laptop Software	6
Mobile Software on the 400 or MSP Server	1
ESRI Embedded Applications - Upgrades	1
	Law Enforcement Records Software Public Safety Interface Software Data Management and Retrieval Tools Mobile Management Server Software Mobile Software on the RS6000 Mobile Client Laptop Software Mobile Software on the 400 or MSP Server

ANNUAL	
MAINTENANCE	See Below

Period Covered	Annual Amount*	Billing Date
7/1/2009 to 6/30/2010	\$221,178	6/15/2009
7/1/2010 to 6/30/2011	\$227,813	6/15/2010
7/1/2011 to 6/30/2012	\$234,647	6/15/2011

<sup>\*</sup>A significant discount has been provided for Mobile 3.x Field Reporting. This discount will continue as long as Customer remains on the Mobile 3.x release.

**Note:** Unless extended by **New World**, the above costs are available for 90 days after submission of the costs to **Customer**. After 90 days, **New World** may change the costs.

## ALL INVOICES ARE DUE FIFTEEN (15) DAYS FROM BILLING DATE.

#### 8. Non-funding Provision

In the event **Customer** does not appropriate funds to complete payments due under this SSMA, the amount due for the fiscal year not appropriated shall be terminated; provided, however, the **Customer** shall have given **New World** written notice ninety (90) days prior to the anniversary date on which they are exercising the non-funding provision, and further provided that any other payments due to **New World** are fully paid, and further provided that **New World**'s obligations and services under this SSMA shall also be terminated. Without **Customer**'s fulfillment of the above provisions, **Customer**'s obligation to pay **New World** the annual SSMA payments remains in effect through the expiration date of this SSMA **Agreement**.

### 9. Terms and Conditions

This Agreement is covered by the Terms and Conditions specified in the Licensing Agreement(s) for the software contained herein.

ACCEPTED BY:	ACCEPTED BY:
Customer: Lexington Fayette Urban County Government	New World Systems Corporation
Name:	Name:
Title:	Title:
Date:	Date:

By signing above, each of us agrees to the terms and conditions of this Agreement and as incorporated herein. Each individual signing represents that (s)he has the requisite authority to execute this Agreement on behalf of the organization for which (s)he represents and that all the necessary formalities have been met. If the individual is not so authorized then (s)he assumes personal liability for compliance under this Agreement.



## LEXINGTON DIVISION OF POLICE

150 East Main Street • Lexington, KY 40507 • (859) 258-3600

TO:

Mayor Jim Newberry Urban County Council

FROM:

Chief Ronnie Bastin

Division of Police

DATE:

August 11, 2009

RE:

Change Order No. 1 -

HH General Contractor, Inc. - Police Health Care Center

Please find attached a blue sheet and documentation for Change Order No. 1 on proposed work between HH General Contractor, Inc., and Lexington-Fayette Urban County Government.

HH General Contractor was awarded the original bid for the building maintenance and repair to the Police Health Care Center located at 1797 Old Frankfort Pike. The original bid specification was for a skin coating and power spray procedure to repair the exterior walls of the center; however, during the process, we had additional needed patchwork that was anticipated from unit pricing. After reviewing the cost and the appearance of the patched building, another proposal from HH General Contractor was submitted.

The proposed change would consist of wrapping the building in Exterior Insulated Finish System-Drivit (EIFS). This will add an additional 1 ½ of Styrofoam insulation (approximately R-9) adding insulation to an un-insulated building. The finish project will match the appearance of the West Sector Roll Call Facility located next door. The original estimated cost that was budgeted for this project was \$150,000. With the proposed changes at an additional cost of \$39,505, the total finish cost of this project will be \$115,455, under budget & less than originally estimated.

The contractors are in the middle of this project and we are requesting approval to be expedited on the additional work that is necessary to complete this project. The cost of this project is fully budgeted in FY10.

If you have any question or require additional information, please contact my office.

Ronnie Bastin Chief of Police

RB/rmh

Attachment

cc: Tim Bennett, Commissioner of Public Safety

509-09

18

# **CONTRACT HISTORY FORM**

Соп	tractor:	H CONSTRUCTION	<u>~</u>
_		LY LYALTH CE	
Con	tract Number and Date Ryou	17100 # 1067-200	8
Res	ponsible LFUCG Division:	1468	
<u>CHA</u>	NGE ORDER DETAILS		
	Summary of Previous Change Orders To Date	Percent Change to Dollar Amount	Orlginal Contract
A.	Original Contract Amount:	\$ 76,950.00	
8.	Cumulative Amount of Previous Change Orders:	<b>s</b>	
C.	Total Contract Amount Prior to this Change Order:	\$ 75,950 00	(Line B / Line A) - 
	Current Change Order	- 0	
D.	Amount of This Change Order:	\$ 39,505.	%
E.	New Contract Amount Including this Change Order:	\$ 39,505.°° \$ 115\$,455	(Line D / Line A)% (Line E / Line A)
SIG	NATURE LINES FACIL	UTIESMANGLEMEN	1
	Project Manager:	Calde Colo	Date: 8-12-09
	Reviewed by:	ye Hola	Date: 8/13/09
	Division Director:	Bash	Date: 8-13-09



## Lexington-Fayette Urban County Government DEPARTMENT OF PUBLIC SAFETY

Jim Newberry Mayor Tim Bennett Commissioner

August 13, 2009

TO: Mayor Jim Newberry and Urban County Council

FROM: David Lucas, Enhanced 9-1-1 Director

RE: Address changes for Enhanced 9-1-1 compliance

This request will change street names and individual numbers to addresses within various Council Districts. The attached listing reflects the individual addresses to be changed that are located within the 1<sup>st</sup>, 2<sup>nd</sup> and 6<sup>th</sup> Council Districts.

The street name and/or number changes are needed to ensure the proper operation of the Enhanced 9-1-1 system. The corrections eliminate several confusing, duplicate and/or improperly named and numbered addresses in Fayette County.

The official date of change should be thirty (30) days from date of passage, to allow for new sign placement, utility and Post Office notification and final citizen notification.

The following documents are attached:

- 1. Administrative review form (Blue sheet).
- 2. Spreadsheet listing of each address change and associated Council District number.
- 3. Individual address list/Draft of Resolution.

# 2nd Otr 2009

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515-09

# Lexington-Fayette Urban County Government DIVISION OF FIRE & EMERGENCY SERVICES

Jim Newberry Mayor Robert Hendricks Chief

Mayor Newberry

Councilmembers

Commissioner Bennett

Chief Hendricks

This request is to execute an agreement with the Paris Fire Department, to provide Paramedic Field Clinical time for the Paris Fire Department Paramedic program.

Clinical time is an integral part of a Paramedic's training. We would be providing the Paris Fire Department graduate Paramedics an intense field experience not available at another location.

At all times Lexington Paramedics will be in charge of patient care and the oversight of the graduate Paramedics.

There is no cost to the Lexington Fayette Urban County Government.

Respectfully

Michael Gribbin, Battalion Chief



# LEXINGTON - FAYETTE URBAN COUNTY GOVERNMENT Division of Engineering

# **MEMORANDUM**

To:

Mayor Jim Newberry

**Urban County Council** 

From:

James R. Wray

**Engineering Technician Principal** 

Date:

August 7, 2009

Re:

Resolution Authorizing Acceptance of Deed

Project No. 308 – Brighton East Rail Trail

The purpose of this memorandum is to request a resolution authorizing the acceptance of a deed conveying fee simple title of 6.786 acres of property located at and being a portion of 1501 Deer Haven Lane. The deed will be from North Forty Properties, LLC at no cost to the government. This property is required for construction of a portion of the Brighton East Rail Trail.

Acceptance of the deed is recommended.

Approved by:

Marwan A. Rayan, P/A

Urban County Engineer

James M. Webb, Commissioner

Department of Public Works & Development

c/with att:

Yvonne Stone

Irene Gooding

File

c/wo att:

Robert Bayert, P.E.

Keith Lovan, P.E.

09.P308.406.blue 1501 deer haven



Jim Newberry Mayor William O'Mara Acting Commissioner

TO:

JIM NEWBERRY, MAYOR URBAN COUNTY COUNCIL

FROM:

PAULA KING, DIRECTOR

DIVISION OF COMMUNITY DEVELOPMENT

DATE:

**AUGUST 13, 2009** 

SUBJECT:

REQUEST COUNCIL AUTHORIZATION TO EXECUTE AMENDMENT TO AGREEMENT WITH THE KENTUCKY TRANSPORTATION CABINET FOR EXTENSION OF THE PERIOD OF PERFORMANCE FOR THE SOUTH ELKHORN

TRAIL PROJECT

The Lexington-Fayette Urban County Government was awarded federal funds from the Kentucky Department of Transportation under the Transportation Enhancement program for the development of the South Elkhorn trail. When completed, this trail will connect Shillito Park with Waveland State Historic Shrine. The federal award was accepted by the Urban County Council on July 27, 1996 (Ordinance No. 105-96). The agreement was previously amended to provide for a period of performance through June 30, 2002 (Resolution No. 193-2002). On June 10, 2004 (Resolution No. 310-2004), Council approved project extension through June 30, 2006, with automatic renewal through June 30, 2008.

The proposed amendment to the agreement between the Kentucky Transportation Cabinet provides for the contract time to be extended through June 30, 2010. The amendment is necessary in order to process project reimbursement requests. No other changes to the original agreement are proposed. Kentucky Transportation Cabinet is requesting the submission of a resolution approving the amendment.

Council authorization to approve the execution of the amendment is hereby requested.

Paula King, Director

Xc: James M. Webb, Commissioner of Public Works and Development



Jim Newberry Mayor William O'Mara Acting Commissioner

TO:

JIM NEWBERRY, MAYOR

**URBAN COUNTY COUNCIL** 

FROM:

PAULA KING, DIRECTOR

DIVISION OF COMMUNITY DEVELOPMENT

DATE:

AUGUST 13, 2009

**SUBJECT** 

REQUEST COUNCIL AUTHORIZATION TO EXECUTE

AMENDMENT TO AGREEMENT WITH KENTUCKY TRANSPORTATION CABINET FOR THE LANE USE

CONTROLS/REVERSIBLE LANE PROJECT

On June 22, 2006, (Ordinance No. 183-2006), the Urban County Council approved the acceptance of a grant award from the Kentucky Transportation Cabinet of federal funds for the Lane Use Controls/Reversible Lane Project for Nicholasville Road. This agreement will expire on November 27, 2009.

The Kentucky Transportation Cabinet has proposed an Amendment to the Agreement establishing a revised termination date of June 30, 2010. No other changes to the original agreement are proposed. Kentucky Transportation Cabinet is requesting the submission of a resolution approving the amendment.

Council authorization to execute Amendment to Agreement is hereby requested.

Paula King, Director

Xc: James M. Webb, Commissioner, Department of Public Works and Development



Jim Newberry Mayor

William O'Mara Acting Commissioner

#### MEMORANDUM

TO:

Mayor Jim Newbery Senior Advison Joe Kelly

Council Members

FROM:

Michael Allen, Director Division of Human Resources

DATE:

August 18, 2009

SUBJECT:

Internal Advertisement for Division of Computer Services

The Division of Human Resources is requesting your concurrence and approval of the internal advertisement of the position of GIS Specialist in the Division of Computer Services. Current employees will be eligible to compete.

As a natural step in their career progression, we have many LFUCG Engineering Tech Sr., Computer Analyst, and Microcomputer Support Specialist who will likely apply and qualify for this 114N GIS Specialist in the Division of Computer Services. It has been determined that we do have a balanced EEO pool of internal candidates who could apply and are qualified for the position. It is our goal that, whenever possible we provide internal promotional opportunities.

If there are any questions, please call Daniel H. Fischer at 258-3030.

df

cc:

Darrylyn Combs, HR Manager, Division of Human Resources

Log # 10-0019



Jim Newberry Mayor William O'Mara Acting Commissioner

TO:

JIM NEWBERRY, MAYOR

**URBAN COUNTY COUNCIL** 

FROM:

PAULA KING, DIRECTOR

DIVISION OF COMMUNITY DEVELOPMENT

DATE:

AUGUST 13, 2009

**SUBJECT** 

REQUEST COUNCIL AUTHORIZATION TO EXECUTE

AMENDMENT TO AGREEMENT WITH KENTUCKY TRANSPORTATION CABINET FOR THE VERSAILLES ROAD

CORRIDOR ENHANCEMENTS PROJECT

On November 2, 2006, (Ordinance No. 319-2006), the Urban County Council approved the acceptance of a grant award from the Kentucky Transportation Cabinet of federal funds for the Versailles Road Corridor Enhancements Project.

The Kentucky Transportation Cabinet has proposed an Amendment to the Agreement establishing a revised termination date of June 30, 2010. The amendment is necessary in order to process project reimbursement requests. No other changes to the original agreement are proposed. Kentucky Transportation Cabinet is requesting the submission of a resolution approving the amendment.

Council authorization to execute Amendment to Agreement is hereby requested.

Paula King, Director

Xc: Rebecca Langston, Council Administrator



## Lexington-Fayette Urban County Government DEPARTMENT OF LAW

Jim Newberry Mayor

Logan Askew Commissioner

TO:

Jim Newberry, Mayor

Members, Urban County Council

FROM:

Department of Law

DATE:

August 14, 2009

RE:

2009 Property Tax Collections

Log No. 09-CC0878

Attached is an agreement between the Lexington-Fayette Urban County Government and the Fayette County Sheriff related to property tax collections. State statute designates the Sheriff as the collector of county, school and state property tax collections. The LFUCG has the authority to collect city taxes (a.k.a. the urban services taxes). This agreement has the same provisions as the last two fiscal years.

The Department of Law recommends approval of the attached agreement. The citizens of Fayette County will benefit by receiving one tax bill rather than two and the Sheriff is offering the tax collection service at a cost comparable to the LFUCG cost of collections.

Under the agreement, the Sheriff will collect the Urban Services taxes at a cost of \$350,000. After adjusting for the 75%/25% county official fee return to the LFUCG, the net cost will be \$262,500.

Logan & Askew, Commissioner

**ATTACHMENT** 

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## **AGREEMENT**

THIS AGREEMENT is effective the 31<sup>st</sup> day of July, 2009, and is by and between KATHY H. WITT, Sheriff of Fayette County, hereinafter referred to as "Sheriff", and the LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT, an urban county government of the Commonwealth of Kentucky pursuant to KRS Chapter 67A, hereinafter referred to as "Government":

#### WITNESSETH:

WHEREAS, the Sheriff is pursuant to KRS 134.140 the collector of "state, county and district taxes" and is pursuant to KRS 160.010 and 160.500(1) the collector of school taxes; and

WHEREAS, KRS 91A.070 provides that cities may collect their own taxes or elect to hire the Sheriff to collect them; and the Government's position is that KRS 67A.060(1) and 67A.070 give urban county governments all powers of cities not in conflict with the general statutes of the state; and

WHEREAS, the parties have agreed for the upcoming tax year that the Sheriff will collect the state taxes, county taxes, the school taxes, and the ad valorem urban services taxes pursuant to the terms set forth below:

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, the parties hereto have bargained and agreed to the terms of this Agreement as follows:

Section 1. The Sheriff will assume all duties involved in collecting and reporting the ad valorem urban services taxes. The Sheriff shall pay her bond commission

and tax audit fees and not seek a return of these expenses. The Sheriff shall remit all collections to the Government daily via electronic transmission of funds. The Sheriff shall furnish to the Government daily an electronic file containing the bill numbers of all 2009 property tax bills paid or of payments cancelled.

Section 2. The Government shall pay the Sheriff the sum of \$350,000 for the ad valorem urban services tax collection services being provided; said sum is to be considered a commission paid for the collection of taxes. This sum shall be payable as follows: \$190,000 on or before November 10, 2009; \$100,000 on or before December 10, 2009; and \$60,000 on or before January 10, 2009. The parties understand and agree that the Sheriff will report this sum as commissions subject to KRS 64.350(1) and the Government in turn shall receive the twenty-five percent (25%) payment from the state on the Sheriff's commission, pursuant to KRS 64.350(1), in the amount of \$87,500.

Section 3. The Sheriff and her designated staff shall have on-line access to the Government's mainframe computer system in exchange for her daily remittal of tax collections. Access shall be limited to the currently defined terminal sessions. Additional sessions may be requested. Actual creation of any additional sessions will be subject to availability of the Government system resources, at no cost. All costs incurred by the Sheriff associated with providing any additional sessions will be the responsibility of the Sheriff.

Section 4. The Government shall furnish an electronic file of all property tax bills prepared on behalf of the Fayette County Clerk. All exonerations, changes,

adjustments, payments, credits or refunds to the original bills prepared for the Fayette County Clerk shall be the responsibility of the Sheriff.

Section 5. This Agreement shall be for a period of one tax year and thereafter will be subject to renegotiation. The Agreement shall in no way be construed as limiting, reducing or waiving any constitutional or statutory authority of the Office of Fayette County Sheriff or the Government, including the right to collect taxes, or with respect to the right to assert any claim with respect to compensation for the collection of taxes, in any future agreements. The Sheriff shall continue rendering all other services to Fayette County as required by law.

Section 6. The preamble be and hereby is incorporated in this Agreement, the same as if fully set out herein.

SHERIFF OF FAYETTE COUNTY		LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT
	By:	
KATHY H. WITT		JAMES H. NEWBERRY, MAYOR
	ATTEST:	
	CLERK OF T	THE URBAN COUNTY COUNCIL

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## Lexington-Fayette Urban County Government DEPARTMENT OF LAW

Jim Newberry Mayor Logan Askew Commissioner

TO:

Jim Newberry, Mayor

Members, Urban County Council

FROM:

Department of Law

DATE:

August 18, 2009

RE:

Amending Resolution 465-2008

I am requesting Council authorization to amend Resolution 465-2008 to extend our contract with Collins & Company, Inc. ["Collins"] to expire on June 30, 2010.

As you will recall, we approved last year the engagement of Collins as third party administrator for workers' compensation claims at a cost of \$11,600.00 monthly. At that time, we also terminated the contracts with Underwriters Safety & Claims, their managed care organization, Bluegrass Health Network, and Risk Management Services Corporation, who had been providing comparable services. The services provided are reflected in the attached scope of work. We intend to handle subrogation claims in house.

We estimate that we saved approximately \$35,000 last year in professional services and approximately \$160,000 in out-of-pocket medical expenses with Collins compared to the previous contracts with the other two companies. The medical network utilized by Collins, Health Systems International, has increased generic prescription usage to 72% and increased bill review savings by 7% (\$160,000 average annual savings).

You may recall that we recently upgraded our claims software system, Riskmaster, to an online system. Collins is assisting us in programming the system for new Medicare/Medicaid reporting rules which became effective July 1, 2009. The Medicare Settlement adjustment requires the LFUCG to report all potential claims investigation and medical information to a Medicare data bank. Normally, the TPA reporting on our behalf would charge a fee for this project, but Collins and Co. is not. Collins and Co. is also reporting all the Medicare claims being handled by Underwriters Safety and Claims because US&C was going to charge us a fee. We are also coordinating with Collins for online reporting and processing through our upgraded system. We

anticipate that this will streamline tremendously this process. We are also coordinating with Collins for online reporting and processing through our upgraded system. We anticipate that this will streamline tremendously this process.

Given the anticipated savings, upgrade and transition in claims reporting and our intent to have all lines of insurance on a fiscal year basis effective July 1, 2010, we recommend that we not change adjusters at this time. Next year, we will issue a Request for Proposal for all insurance adjusting services.

If you have any questions, please advise.

ogan B. Askew, Commissioner

cc: Leslye Bowman, Director Tom Sweeney, Risk Manager

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#### RESOLUTION NO. 465 -2008

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR, ON BEHALF OF THE URBAN COUNTY GOVERNMENT, TO APPROVE COLLINS & COMPANY, INC., THE THIRD PARTY CLAIMS ADMINISTRATOR FOR KENTUCKY LEAGUE OF CITIES (KLC), TO PROVIDE WORKERS' COMPENSATION CLAIMS SERVICES FOR THE URBAN COUNTY GOVERNMENT FOR FY 2009, AT AN ANNUAL COST OF \$139,200.00

BE IT RESOLVED BY THE COUNCIL OF THE LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT:

Section 1 - That the Mayor, on behalf of the Lexington-Fayette Urban County Government, be and hereby is authorized and directed to approve Collins & Company, Inc., the third party claims administrator for Kentucky League of Cities (KLC), to provide workers' compensation claims services for the Urban County Government for FY 2009, pursuant to the terms of the Scope of Work which is attached hereto and incorporated herewith.

Section 2 - That an amount, not to exceed the annual sum of \$139,200.00, be and hereby is approved for payment to Collins & Company, Inc. from FY 2009 account #6021-160906-73201. Funds are budgeted.

Section 3 - That this Resolution shall become effective on the date of its passage.

PASSED URBAN COUNTY COUNCIL: August 14, 2008

MAYOR Jun Newbury

ATTEST:

CLERK OF URBAN COUNTY COUNCIL

PUBLISHED: August 20, 2008-1t

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Jim Newberry Mayor William O'Mara Acting Commissioner

#### MEMORANDUM

TO:

Mayor Jim Newberry Joe Kelly, Senior Advisor Council Members

FROM;

Michael Allen, Director

Division of Human Resources

DATE:

August 17, 2009

RE:

Create Division and Positions-Division of Enterprise Solutions

The attached action amends Section 21-5 of the Code of Ordinances creating the Division of Enterprise Solutions and one (1) position of Director of Enterprise Solutions (Grade 123E). The Division of Human Resources is requesting your concurrence and approval of the internal advertisement of the position effective upon passage of Council.

The Division will be responsible for all PeopleSoft operations. The Director position will oversee policy making; planning and budgeting; staffing and support. This position will work with high-level stakeholders and decisions makers to provide for a comprehensive solutions oriented business and personnel focused computing platform.

The Division of Human Resources has determined that we do have a balanced EEO pool of internal candidates who could apply and are qualified for the position. It is our goal that, whenever possible we provide internal promotional opportunities.

The fiscal impact for FY2010 is \$84,365.68 (20 pay periods) and includes benefits. This will be funded by the FY 10 budget where the Division and this position were approved and funds were allocated.

Name	Position Title	Annual Salary Before	Annual Salary After	Annual Increase/(Decrease)
Vacant	Director of Enterprise Solutions	\$0.00	\$83,750.42	\$83,750.42
		tal Annual Impact/ alary and Benefits \$109,675.38		

If you have questions or need additional information, please contact Daniel H. Fischer at 258-3030. Attachment

cc: Rama Dhuwaraha, Senior Advisor

Darrylyn Combs, HR Manager, Division of Human Resources Jim Dodson, HR Analyst, Division of Human Resources

Log # 10-0007



Jim Newberry Mayor William O'Mara Acting Commissioner

TO:

JIM NEWBERRY, MAYOR

**URBAN COUNTY COUNCIL** 

FROM:

PAULA KING, DIRECTOR

**DIVISION OF COMMUNITY DEVELOPMENT** 

DATE:

**AUGUST 17, 2009** 

**SUBJECT:** 

REQUEST COUNCIL AUTHORIZATION TO ACCEPT AWARD OF FEDERAL FUNDS FROM THE KENTUCKY DEPARTMENT OF JUVENILE JUSTICE UNDER THE JUVENILE ACCOUNTABILITY BLOCK GRANT PROGRAM FOR FY 2010

On July 7, 2009 (Resolution No. 521-2009), Council authorized submission of an application prepared by the Department of Social Services, Division of Youth Services to the Kentucky Department of Juvenile Justice. The Kentucky Department of Juvenile Justice has offered the LFUCG an award of federal funds in the amount of \$15, 275.

The Department of Social Services is proposing that the Fayette County allocation of funds be used to continue the funding for the Juvenile Surveillance Program (overtime for police officers), professional services, professional development, drug testing services and supplies, and educational materials. A 10% match (\$1,697) is required. The grant match for this project has been budgeted in Youth Services' 2010 General Fund budget. Total project cost is \$16,972.

Public Law 105-119 enacted by Congress on November 26, 1997, established this program. The intent of the program is to provide states and units of local government with funds to develop programs to promote greater accountability in the juvenile justice system. This is not a delinquency prevention program and none of the funds can be used for prevention activities.

Council authorization to accept the award is hereby requested.

Paula King, Director

Xc: Marlene Helm, Commissioner of the Department of Social Services

200 East Main Street

Lexington, KY 40507

(859) 425-2255

www.lexingtonky.gov







# Lexington-Fayette Urban County Government DEPARTMENT OF ENVIRONMENTAL QUALITY

Jim Newberry Mayor Cheryl Taylor Commissioner

# **MEMORANDUM**

TO:

Mayor Jim Newberry and Urban County Council

FROM:

Cheryl Taylor, Commissioner

DATE:

August 4, 2009

RE:

Waste Management Routing Solution Winning Bid

The Waste Management Division had a RFP issued on December 19, 2008 for their routing solution. Gershman, Brickner & Bratton, Inc. (GBB) was selected as the winning bidder. They have teamed up with C2Logix (provides FleetRoute which is the most superior routes, maps and reports specifically for the needs of the waste industry), MSW Consultants, Routeware, Inc., (a solid waste management consulting firm with 32 years experience), TCG America LLC (a minority professional IT firm located in Lexington, Kentucky) and Zonar Systems (recognized industry leading provider of fleet telematics solutions); however, GBB will be the prime contractor ensuring optimal integration of the technology and services offered by all of the members of the GBB Project Team. This will provide the LFUCG with a cohesive team with a track record of successful system integration.

GBB has performed a Solid Waste Collection System Efficiency Analysis for the LFUCG in 2006; and they are currently working on a Master Plan for the Lexington Recycling Center. GBB will use its proprietary routing optimization software models, FleetRoute TM and TourSolverM which will create new and efficient routes for the LFUCG. The heart of this system will optimize the number of service stops per day by each waste management vehicle. Routes created by FleetRoute will be tracked in real time by the on-board computers supplied by Routeware with back-office control and reporting using Routeware's off-the-shelf software.

This Routing Solution Project includes the world's only verified Electronic Vehicle Inspection Report (EVIR) combined with Zonar's High Definition GPS (HD-GPS) and Ground Traffic Control (GTC) software. EVIR offers operators and administrators alike the quick, accurate reporting of defects while HD-GPS provides a new level of analysis on the actual performance of vehicles while on the road. GTC functionality includes the easy location of vehicles, monitoring of actual routes, and paperless managing of verified visual pre-, post- and student check inspections. The software offers many additional functions that will increase the productivity of staff and help protect and track assets. This Routing Solution will have the ability to adapt to future requirements such as the need to add new vehicles or measure vehicle diagnostics.

The total fixed price of these components is \$1,655,596, and the LFUCG will have ownership of the proposed deliverables as well as training provided by GBB. Please find attached the GBB Project Team Project Plan.

Cheryl Taylor, Commissione