

Lexington-Fayette Urban County Government

DEPARTMENT OF FINANCE & ADMINISTRATION

 Jim Gray William O’Mara

Mayor Commissioner

**Tier II Vendor MBE/WBE Reporting**

To:

From:

*Vendor/PeopleSoft Vendor ID# LFUCG Division/Contact*

LFUCG has established a 10% goal for participation of Minority-Owned and Woman-Owned Enterprises (MBE/WBE) in the procurement process. To this end, we would request that you provide total dollars from LFUCG vendors who contract with or purchase from MBE/WBE enterprises. **For reporting purposes, a Tier II minority or woman owned business enterprise is a business which provides materials or services that directly support an LFUCG contract or purchase order (i.e., material suppliers, subcontractors, etc.).**

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| --- | --- | --- | --- | --- | --- |
| **Tier II Company****Name** | **Contact Name/Phone** | **Type of****Supplies/Services****Provided** | **LFUCG****Purchase Order****Number** | **Total LFUCG PO****Dollars Spent with****MBE/WBE** | **MBE/WBE****Designation** |
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**MBE Designations: AA = African American; HA = Hispanic American; AS = Asian**

**American/Pacific Islander; NA = Native American/Native Alaskan; WBE = Non-Minority Female**

**TOTAL Spend with MBE/WBE Tier II Vendors for the Month: \_**

A MBE/WBE is defined as a business which is certified as being at least 51% owned and operated by a U.S. citizen of one of the minority classifications above.

Please return completed forms to: Sherita Miller, MPA

LFUCG Minority Business Enterprise Liaison

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