

Lexington-Fayette Urban County Government

*200 E. Main St
Lexington, KY 40507*



Tuesday, February 11, 2014

3:00 PM

Packet

Council Chamber

Urban County Council Work Session

**URBAN COUNTY COUNCIL
SCHEDULE OF MEETINGS
February 10 – February 17, 2014**

Monday, February 10

No Meetings

Tuesday, February 11

Legislative Priority & Rupp District Update for Council.....10:00 am
Caucus Room – 2nd Floor Government Center

General Government Committee.....11:00 am
Council Chamber – 2nd Floor Government Center

Planning & Public Works Committee.....1:00 pm
Council Chamber – 2nd Floor Government Center

Council Work Session.....3:00 pm
Council Chamber – 2nd Floor Government Center

Special Council Meeting – Zone Change Public Hearing.....5:00 pm
Council Chamber – 2nd Floor Government Center

Wednesday, February 12

Traffic Safety Coalition.....10:00 am
Conference Room – 3rd Floor Phoenix Building

Tree Board.....10:00 am
Conference Room – 5th Floor Government Center

Congestion management Committee.....1:30 pm
Conference Room – 7th Floor Phoenix Building

Courthouse Area Design Review Board.....2:00 pm
Council Chamber – 2nd Floor Government Center

Thursday, February 13

Time Warner Cable Franchise Workshop.....4:30 pm
Caucus Room – 2nd Floor Government Center

Council Meeting.....6:00 pm
Council Chamber – 2nd Floor Government Center

Friday, February 14

No Meetings

Monday, February 17

President's Day – LFUCG Offices Closed

**URBAN COUNTY COUNCIL
WORK SESSION
TABLE OF MOTIONS
February 4, 2014**

Mayor Gray called the meeting to order at 3:00pm. Council Members Ellinger, Kay, Ford, Beard, Farmer, Stinnett, Scutchfield, Myers, Mossotti, Clarke, Henson and Lane were present. Council Members Gorton, Akers, Lawless and Farmer were absent.

I. Public Comment – Issues on Agenda - None

II. Requested Rezoning/Docket Approval - None

III. Approval of Summary

Motion by Stinnett to approve summary. Seconded by Scutchfield. Motion passed without dissent.

IV. Budget Amendments - None

V. New Business

Motion by Beard to approve new business. Seconded by Kay. Motion passed without dissent.

VI. Continuing Business/Presentations

Motion by Ellinger to set the fine at \$250 for handicap parking violations. Seconded by Clarke. Motion passed without dissent.

Motion by Ellinger to approve the handicap parking signage as presented by the Commission for Citizen's with Disabilities. Seconded by Henson. Motion passed without dissent.

VII. Council Reports

VIII. Mayor's Report - None

IX. Public Comment – Issues Not on Agenda - None

X. Adjournment

Motion by Stinnett to adjourn. Seconded by Clarke. Motion passed without dissent.

**Lexington-Fayette Urban County Government
Work Session Agenda
February 11, 2014**

- I. Public Comment - Issues on Agenda**
- II. Requested Rezoning/ Docket Approval – Yes**
- III. Approval of Summary – Yes, p. 1**
- IV. Budget Amendments – Yes, p. 7-10**
- V. New Business – Yes, p. 12-29**
- VI. Continuing Business/ Presentations**
 - a Neighborhood Development Funds, February 11, 2014, p. 30
 - b Environmental Quality Committee, 1-24-14 Summary, p.31-33
- VII. Council Reports**
- VIII. Mayor's Report**
- IX. Public Comment - Issues Not on Agenda**
- X. Adjournment**

Administrative Synopsis - New Business Items

- a 1364-13** Authorization to execute agreement with Telvent dtn, a sole source vendor, for weather forecasting services for the use of WxSentry SmartPhone. (L1364-13) (Martin)
This is a request to execute agreement with Telvent dtn, a sole source vendor, for weather forecasting services in the amount of \$5,028 for the use of WxSentry SmartPhone. Funds are budgeted. p. 12
- b 0083-14** Authorization to approve Pyramide USA, Inc. as a sole source vendor for the purchase of an aquatic climbing wall in The Division of Parks and Recreation. (L0083-14) (Reed)
This is a request to approve Pyramide USA, Inc. as a sole source vendor for the purchase of an aquatic climbing wall in The Division of Parks and Recreation for an amount of \$26,055. Funds are budgeted. p. 13
- c 0089-14** Authorization to upgrade existing building control systems to the Tracer ES platform to allow multiple users access to building information from any browser on the LFUCG network, expand capabilities to trend and report equipment diagnostic information and provide a more competitive environment for bidding future building control projects in the Division of Environmental Quality. (L0089-14) (York/Martin)
This is a request to upgrade existing building control systems to the Tracer ES platform to allow multiple users access to building information from any browser on the LFUCG network, expand capabilities to trend and report equipment diagnostic information and provide a more competitive environment for bidding future building control projects in the Division of Environmental Quality. The cost of \$26,640 is budgeted in the Energy Improvement Fund. p. 14
- d 0094-14** Authorization to execute Contract Modification No. 1 to Engineering Services Agreement with Hall-Harmon Engineers, Inc. for design services for Rose Street Bike Lane Project. (L0094-14) (Gooding/Paulsen)
This is a request to execute Contract Modification No. 1 in the amount of \$6,500 to Engineering Services Agreement with Hall-Harmon Engineers, Inc. for design services for Rose Street Bike Lane Project. This increase brings the new total cost to \$26,500. Funds are budgeted. p. 15-18

- e **0097-14** Authorization to execute Phase 1 Needs Analysis Agreement With Springbrook Software to conduct an on-site Business Tax Analysis of the current Revenue Collection, Recording and Reporting System. (L0097-14) (Cook/O'Mara)
This is a request to execute Phase 1 Needs Analysis Agreement with Springbrook Software to conduct an on-site Business Tax Analysis of the current Revenue Collection, Recording and Reporting System for an amount not to exceed \$24,000. Funds are budgeted. p. 19
- f **0104-14** Authorization to amend Section 23-5 of the Code of Ordinances, abolishing one (1) position of sworn Police Captain and creating one (1) position of sworn Police Lieutenant. (L0104-14) (Maxwell/Graham)
This is a request to amend Section 23-5 of the Code of Ordinances, abolishing one (1) position of sworn Police Captain and creating one (1) position of sworn Police Lieutenant. The impact for FY 2014 (8 pay periods) is a savings of \$10,342.79. p. 20
- g **0105-14** Authorization to amend Section 21-5 of the Code of Ordinances, abolishing one (1) position of Budget Technician (Grade 112N) and creating one (1) position of Budget Analyst Sr. (118E) in the Division of Budgeting. (L0105-14) (Maxwell/Graham)
This is a request to amend Section 21-5 of the Code of Ordinances, abolishing one (1) position of Budget Technician (Grade 112N) and creating one (1) position of Budget Analyst Sr. (118E) in the Division of Budgeting. The impact for FY 2014 (8 pay periods) will be a cost of \$5,465.52. p. 21
- h **0106-14** Authorization to establish Atlantic Signal, LLC, as a sole source provider contract for purchase of Gladiator V Bone Conduction Headsets by the Division of Police for a period of one year. (L0106-14) (Gooding/Mason)
This is a request to establish Atlantic Signal, LLC, as a sole source provider contract for purchase of Gladiator V Bone Conduction Headsets by the Division of Police for a period of one year. Grant funds from the US Department of Justice are available for the purchase of 30 headsets at a cost of \$857 each. p. 22
- i **0107-14** Authorization to submit applications, and accept awards if offered, to the Kentucky Transportation Cabinet for participation in Traffic Safety Programs - FY 2015. (L0107-14) (Gooding/Mason)

This is a request to submit applications, and accept awards if offered, to the Kentucky Transportation Cabinet for participation in Traffic Safety Programs - FY 2015. Funds being requested total \$245,000 for three (3) programs. No matching funds are required. p. 23

- j 0108-14 Authorization to execute Amendment No. 1 to Agreement with the National Council on Crime and Delinquency for a Prison Rape Elimination Project in the Division of Community Corrections. (L0108-14) (Gooding/Mason)**
This is a request to execute Amendment No. 1 to Agreement with the National Council on Crime and Delinquency extending the period of performance through September 30, 2014 for a Prison Rape Elimination Project in the Division of Community Corrections. There is no budgetary impact. p. 24-25
- k 0109-14 Authorization to accept award from the Kentucky Education Fund for Handicapped Children for the Therapeutic Recreation Department in the Division of Parks and Recreation. (L0109-14) (Gooding/Reed)**
This is a request to accept award of funds in the amount of \$10,500 from the Kentucky Education Fund for Handicapped Children for the Therapeutic Recreation Department in the Division of Parks and Recreation. Budget amendment in process. p. 26
- l 0112-14 Authorization to execute agreement with Art in Motion Inc. to provide funding for the Gardenside Bus Shelter Renovation Project. (L0112-14) (King/Paulsen)**
This is a request to execute agreement with Art in Motion Inc. to provide funding in the amount of \$33,500 for the Gardenside Bus Shelter Renovation Project. Funds are budgeted. p. 27
- m 0113-14 Authorization to amend Section 22-5 of the Code of Ordinances, abolishing one (1) position of Council Administrative Specialist (Grade 115E) and creating one (1) position of Research Analyst (Grade 118E) in the Council Office. (L0113-14) (Graham)**
This is a request to amend Section 22-5 of the Code of Ordinances, abolishing one (1) position of Council Administrative Specialist (Grade 115E) and creating one (1) position of Research Analyst (Grade 118E) in the Council Office. The impact for FY 2014 (8 pay periods) will be a savings of \$876.78. p. 28
- n 0114-14 Authorization to execute an Assistance Agreement with Kentucky Infrastructure Authority for a low-interest (1.75%) loan related to the Bundle 2 - Trunk Sewer Replacement and Wet Weather Equalization Tank Projects. (L0114-14) (Martin)**

This is a request to execute an Assistance Agreement with Kentucky Infrastructure Authority for a low-interest (1.75%) loan in the amount of \$13,674,302 related to the Bundle 2 - Trunk Sewer Replacement and Wet Weather Equalization Tank Projects. p. 29

BUDGET AMENDMENT REQUEST LIST

JOURNAL	75270-71	DIVISION	Council Office	Fund Name	General Fund
				Fund Impact	104.99
					104.99CR
					.00

To reimburse operating supply account by recognizing a deposit for cell phone expenses.

JOURNAL	75272-73	DIVISION	Streets and Roads	Fund Name	General Fund
				Fund Impact	2,663.43
					2,663.43CR
					.00

To provide funds for overtime by recognizing reimbursement for special event - Mid-Summer Night's Run.

JOURNAL	75274-75	DIVISION	Streets and Roads	Fund Name	General Fund
				Fund Impact	1,867.35
					1,867.35CR
					.00

To provide funds for overtime by recognizing reimbursement for special event - Susan G. Komen Race for the Cure.

JOURNAL	75335-36	DIVISION	Traffic Engineering	Fund Name	General Fund
				Fund Impact	9,446.73
					9,446.73CR
					.00

To recognize revenue from recycled traffic signs and posts and the University of Kentucky for football staff overtime reimbursement and increase funds for overtime.

JOURNAL	75413	DIVISION	Environmental Policy	Fund Name	General Fund
				Fund Impact	178,419.00
					178,419.00

To provide funds for energy management projects by recognizing half of the total utility savings demonstrated over a 12 month period and assigned to this purpose in the FY 2013 General Fund fund balance.

JOURNAL	75422-23	DIVISION	Parks and Recreation	Fund Name	General Fund
				Fund Impact	262.50
					262.50CR
					.00

To provide funds for landline phones by recognizing revenues received as reimbursement from Windstream.

JOURNAL	75425	DIVISION	Police	Fund Name	General Fund
				Fund Impact	18,750.00
					18,750.00CR
					.00

To budget match and recovery for Motor Carrier Safety Assistance Program (MCSAP) 2014.

JOURNAL	75512-13	DIVISION	Parks and Recreation	Fund Name	General Fund
				Fund Impact	300.00
					300.00CR
					.00

To provide funds for professional services and operating supplies by recognizing a payment from the Health Department to reimburse Parks for workshop.

JOURNAL	75536	DIVISION	Family Services	Fund Name	General Fund
				Fund Impact	34,674.00
					34,674.00CR
					.00

To correct account detail for one position of Staff Assistant Senior in the Division of Family Services from non-civil service to civil-service salaries.

JOURNAL	75412	DIVISION	Environmental Policy	Fund Name	Urban Services Fund
				Fund Impact	2,931.00
					2,931.00

To provide funds for energy management projects by recognizing half of the total utility savings demonstrated over a 12 month period and assigned to this purpose in the FY 2013 Urban Services Fund fund balance.

JOURNAL	75419	DIVISION	Police	Fund Name	Police Confiscated Federal
				Fund Impact	700.00
					700.00CR
					.00

To provide funding for a Throwbot Robot for Emergency Response Unit by decreasing funds for minor equipment.

JOURNAL	75294	DIVISION	Engineering	Fund Name	Municipal Aid Program
				Fund Impact	7,000.00
					7,000.00CR
					.00

To budget additional local match for Polo Club Boulevard grant.

JOURNAL	75420-21	DIVISION	Grants and Special Projects	Fund Name	US Department of Justice
				Fund Impact	12,500.00
					12,500.00CR
					.00

To reduce budget for Police Activities League Mentoring Program to reflect actual award.

JOURNAL	75570	DIVISION	Grants and Special Projects	Fund Name	US Department of Justice
				Fund Impact	2,410.00
					2,410.00CR
					.00

To amend Project Safe Neighborhood 2012 to reflect expected expenditures.

JOURNAL	75572-73	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Department of Justice 2,083.52 2,083.52CR .00
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To amend Police Athletic League Youth Enrichment Program (PALYEP) 2012 to reflect actual expenditures and revenue.

JOURNAL	75575	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Department of Justice 4,801.93 4,801.93CR .00
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To amend Project Safe Neighborhood 2011 to reflect actual expenditures.

JOURNAL	75295-96	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Department of Trans 35,000.00 35,000.00CR .00
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To budget additional federal funds and match for Polo Club Boulevard grant.

JOURNAL	75424	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Department of Trans 160,000.00 160,000.00CR .00
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To budget for Social Services position for the Newtown Pike Extension Project for a two-year period by decreasing funds for construction.

JOURNAL	75276	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Dept of Homeland Sec 38,590.00 38,590.00CR .00
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To amend budget for Chemical Stockpile Emergency Preparedness Program (CSEPP) FY 2013 to provide funds for Part-time in the correct account.

JOURNAL	75568-69	DIVISION	Grants and Special Projects	Fund Name Fund Impact	Grants - Other 10,500.00 10,500.00CR .00
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To establish a grant budget for Therapeutic Recreation project awarded from the Kentucky Education Fund for Handicapped Children.

JOURNAL	75411	DIVISION	Environmental Policy	Fund Name Fund Impact	Sanitary Sewer Fund 44,935.00 44,935.00
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To provide funds for energy management projects by recognizing half of the total utility savings demonstrated over a 12 month period and assigned to this purpose in the FY 2013 Sanitary Sewer Fund fund balance.

JOURNAL	75410	DIVISION	Environmental Policy	Fund Name	Landfill Fund
				Fund Impact	3,171.00
					3,171.00

To provide funds for energy management projects by recognizing half of the total utility savings demonstrated over a 12 month period and assigned to this purpose in the FY 2013 Landfill Fund fund balance.

BUDGET AMENDMENT REQUEST SUMMARY

Fund	1101	General Service District Fund	178,719.00
Fund	1115	Full Urban Services District Fund	2,931.00
Fund	1131	Police Confiscated Federal Fund	.00
Fund	1136	Municipal Aid Program Fund	.00
Fund	3140	US Department of Justice	.00
Fund	3140	US Department of Transportation	.00
Fund	3200	US Department of Homeland Security	.00
Fund	4002	Sanitary Sewer Revenue and Operating Fund	44,935.00
Fund	4121	Landfill Fund	3,171.00

NEW BUSINESS ITEMS REQUIRING BUDGET AMENDMENTS

11

If the New Business item listed below is on the Agenda, approval includes approval of the attached Budget Amendment. These Budget Amendments are not voted upon as part of section IV on the Agenda and are for information only.

NEW BUSINESS ITEM	BUDGET JOURNAL	DIVISION	DESCRIPTION OF REQUEST
0104-14	75454	Police	To create one position of sworn Police Lieutenant and abolish one position of sworn Police Captain. 1101 10,343.00CR 10,343.00CR
0113-14	75479	Council	To provide funds for one position of Research Analyst (Grade 118E) in the Council Office by abolishing one position of Council Administrative Specialist (Grade 115E). 1101 877.00CR 877.00CR

EFFECT ON FUND BALANCES

FUND 1101	11,220.00	INCREASE TO:	GENERAL SERVICES DISTRICT FUND
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Lexington-Fayette Urban County Government
DEPARTMENT OF ENVIRONMENTAL QUALITY & PUBLIC WORKS

Jim Gray
Mayor

Charles Martin
Acting Commissioner

MEMORANDUM

TO: Jim Gray, Mayor
Urban County Council

FROM: Albert Miller
Albert Miller, Acting Director
Division of Streets & Roads

DATE: December 5, 2013

**RE: REQUEST COUNCIL AUTHORIZATION TO EXECUTE AN
AGREEMENT FOR WEATHER FORECASTING SERVICES
FROM TELVENT DTN FOR THE USE OF WxSENTRY
SMARTPHONE**

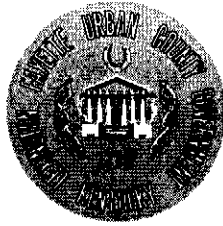
We are requesting the execution of an agreement for weather forecasting services from Telvent dtn for the use of WxSentry SmartPhone for the period of September 30, 2013 through October 1, 2014. This service is a part of the weather sentry program that we currently use. Telvent dtn is a sole source vendor.

Thank you.

AM/ad

cc: Charles Martin, Acting Commissioner
File Copy

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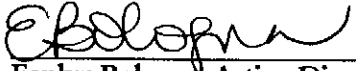
Lexington-Fayette Urban County Government
DEPARTMENT OF GENERAL SERVICES

Jim Gray
Mayor

Geoff Reed
Commissioner, General Services

MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, CAO
Urban County Council Members

FROM: 
Evelyn Bologna, Acting Director
Parks and Recreation

RE: Sole Source Provider

DATE: January 27, 2014

The Division of Parks and Recreation is requesting Council approval of Pyramide USA, Inc. as a sole source vendor for the purchase of an aquatic climbing wall due to the uniqueness of their equipment.

The AquaClimb "Ascent" (model) uses climbing panels with various 3-dimensional contoured shapes molded in durable easy-care fiberglass with UV-resistant gel-coat finish. Modular frame and panel design allows panels to be relocated and rotated in four orientations to reconfigure the wall and alter the climbing experience for patrons, which is unique to this model.

The cost of the AquaClimb is \$26,055.00. Funds have been approved by Council in account 1105-707606-7601-96467.

Please contact me if there are any questions.

CC: Geoff Reed

/df




Lexington-Fayette Urban County Government
DEPARTMENT OF ENVIRONMENTAL QUALITY & PUBLIC WORKS


Jim Gray
Mayor

Charles Martin
Acting Commissioner

DATE: January 22, 2014

TO: Mayor Jim Gray
Urban County Council

FROM: 
Mark York, Acting Director
Division of Environmental Policy

THROUGH: 
Charlie Martin, Acting Commissioner
Department of Environmental Quality & Public Works

RE: Request Authorization to Purchase Tracer ES Software

The Division of Environmental Policy is requesting authorization to upgrade existing building control systems to the Tracer ES platform. The current software, used at the Government Center, Family Care Center and Downtown Arts Center, has an outdated interface which inhibits remote access and diagnostic capabilities.

Tracer ES is compatible with the legacy systems and includes a more intuitive, browser-based interface with advanced diagnostic features. The upgrade will allow multiple users access to building information from any browser on the LFUCG network, expand our capabilities to trend and report equipment diagnostic information and, most importantly, provide a more competitive environment for bidding future building control projects.

The cost of the project is \$26,640.00. Project costs include the software license, installation, integration with three (3) legacy systems and training. The Office of Information Technology has reviewed the scope of work. Funding will be provided by the Energy Improvement Fund.

Amount	Budget
\$26,640.00	1101-313201-3099-71299



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: JANUARY 29, 2014

**SUBJECT: REQUEST COUNCIL AUTHORIZATION TO EXECUTE
CONTRACT MODIFICATION NO. 1 TO ENGINEERING
SERVICES AGREEMENT WITH HALL-HARMON ENGINEERS,
INC. FOR DESIGN SERVICES FOR ROSE STREET BIKE LANE
PROJECT**


On August 21, 2008 (Resolution No. 484-2008), Council approved execution of an Engineering Services Agreement in the amount of \$20,000 with Hall-Harmon Engineers, Inc., to complete a design with construction and bid documents for the widening of Rose Street from Rose Lane to Euclid Avenue to include bike lanes.

The Division of Engineering has negotiated Contract Modification No. 1 to the Agreement in the amount of \$6,500 for the preparation of easement description and exhibits. The new total for these services is \$26,500.

Funds are budgeted as follows:

FUND	DEPT ID	SECT	PROJECT	BUD REF	ACTIVITY	ACCT	AMOUNT
3160	303202	3225	ROSESTBK_2008	2008	FED_GRANT	90313	\$1,841
1136	303202	3251				91715	\$4,659

Council authorization to execute Contract Modification No. 1 to Engineering Services Agreement with Hall-Harmon Engineers, Inc., is hereby requested.


Irene Gooding, Director

Xc: Derek Paulsen, Commissioner of the Department of Planning, Preservation, and Development

Contract No: 6157 Contract Modification No: 1

Contract No: 6157 Contract Modification No: 1

Recommended by	<u>Keith Ross</u>	RAB	<u>1/16/14</u>	(Proj. Engr.)	Date	<u>1/14/14</u>
Accepted by	<u>Keith Hall-Harmon</u>			(Contractor)	Date	<u>01-14-2014</u>
Approved by	<u>A. B. [Signature]</u>			(Urban Co. Engr.)	Date	<u>1/23/14</u>
Approved by	<u>[Signature]</u>			(Commissioner)	Date	<u>1/24/14</u>
Approved by				(Mayor or CAO)	Date	

JUSTIFICATION FOR CHANGE

PROJECT: Rose Street Bike Lane Project

CONTRACT NO. 6157

CONTRACT MODIFICATION NO.: 1

1. Necessity for change: Preparation of easements and exhibits
2. Is proposed change an alternate bid? ___ Yes X No
3. Will proposed change alter the physical size of the project? ___ Yes X No
If "Yes", explain.
4. Effect of this change on other prime contractors: N/A
5. Has consent of surety been obtained? ___ Yes X Not Necessary
6. Will this change affect expiration or extent of insurance coverage? ___ Yes X No
If "Yes", will the policies be extended? ___ Yes ___ No
7. Effect on operation and maintenance costs: N/A
8. Effect on contract completion date: N/A

Mayor_____
Date

CONTRACT HISTORY FORM

CM #1

Project Name Rose Street Bike Lane Project
Contractor: Hall Harmon Engineers, Inc.
Contract Number and Date: 6157 August 21, 2008
Responsible LFUCG Division: Engineering

CONTRACT AND MODIFICATION DETAILS

A. Original Contract Amount:	\$	<u>20,000.00</u>	
Next Lowest Bid Amount:		<u>NA</u>	
B. Amount of Selected Alternate or Phase:	\$	<u></u>	
C. Cumulative Amount of All Previous Alternates or Phases:	\$	<u>20,000.00</u>	
D. Amended Contract Amount:	\$	<u>20,000.00</u>	
E. Cumulative Amount of All Previous Change Orders:	\$	<u></u>	<u>0.0%</u> (Line E / Line D)
F. Amount of This Change Order:	\$	<u>6,500.00</u>	<u>32.5%</u> (Line F / Line D)
G. Total Contract Amount:	\$	<u>26,500.00</u>	

SIGNATURES

Project Manager:	<u>Keith Love</u>	Date: <u>1/14/14</u>
Reviewed by:	<u>Robert A. Bayl</u>	Date: <u>1/16/14</u>
Division Director:	<u>A. B. G. Fugis</u>	Date: <u>1/23/14</u>



Lexington-Fayette Urban County Government
DEPARTMENT OF FINANCE & ADMINISTRATION

Jim Gray
Mayor

William O'Mara
Commissioner

MEMORANDUM

TO: Mayor Jim Gray
Sally Hamilton, CAO
Urban County Council Members

FROM: Rusty Cook, Director *RC*
Division of Revenue

DATE: January 29, 2014

SUBJECT: Springbrook OLF Business Tax Analysis

RFP #13-2013 was issued for the Division of Revenue requesting proposals for a Revenue Collection, Recording and Reporting System. Two firms submitted proposals to this request. A selection committee was convened and after careful consideration, the submittal of Springbrook Software, Inc. was selected as the best overall response.

The Division of Revenue requests authorization to execute a Phase 1 agreement with Springbrook Software to conduct an on-site Business Tax Analysis of the current LFUCG Revenue Collection, Recording and Reporting System. The services consist of an on-site needs analysis review and system enhancement analysis at a cost not to exceed \$24,000. Funds are fully budgeted in FY2014.

Funding for additional phases of the implementation will be requested for FY2015 at the conclusion of the needs and system enhancement phase.

cc William O'Mara, Commissioner of Finance



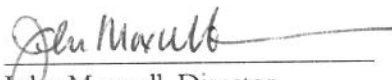
Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: January 29, 2014

SUBJECT: **Abolish/Create Position—Division of Police**

The attached action amends Section 23-5 of the Code of Ordinances, abolishing one (1) position of sworn Police Captain, and creating one (1) position of sworn Police Lieutenant effective upon passage of Council.

The Division of Police requests this action to reorganize and restructure the Division in order to serve the public in a more efficient and effective manner. The first of this restructure was passed by council in Ordinance 26-2008.

The fiscal impact for FY2014 is a savings of \$10,342.79 (8 pay periods) and includes benefits.

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.

Attachments

Log # 14-0038




Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: January 30, 2014

SUBJECT: Abolish/Create positions – Division of Budgeting

The attached action amends Section 21-5 of the Code of Ordinances by abolishing one (1) position of Budget Technician (Grade 112N) and creating one (1) position of Budget Analyst Sr. (118E) in the Division of Budgeting, effective upon passage of Council.

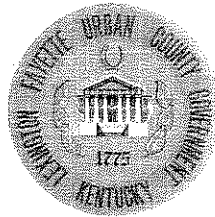
The Division of Budgeting requests this action to focus more on analysis. Due to the increase request for long range forecasts and financial analysis, a Budget Analyst Sr. would allow the division to perform at a higher level.

The fiscal impact for FY 2014 (8 pay periods) will be \$5,465.52. All costs include benefits.

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.

Attachments

Log #14-0039



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: FEBRUARY 2, 2014

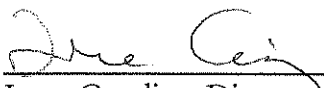
**SUBJECT: REQUEST COUNCIL AUTHORIZATION TO ESTABLISH ATLANTIC
SIGNAL, LLC, AS A SOLE SOURCE PROVIDER CONTRACT FOR
PURCHASE OF GLADIATOR V BONE CONDUCTION HEADSETS FOR A
PERIOD OF ONE YEAR**

The Division of Police is requesting Council authorization to establish Atlantic Signal, LLC, as a sole source provider contract for purchase of Gladiator V Bone Conduction Headsets with push to talk assembly and accessories for a period of one year.

The Division of Police has tested several different tactical radio headsets and push to talk products, and has determined that the Atlantic Signal Gladiator V Bone Conduction Headset is the product that meets the needs of the Emergency Response Unit. This product is superior to other tested products in terms of durability, comfort, clarity, quality and cost. Cost per unit is \$857.00. Grant funds from the U.S. Department of Justice are available for the initial purchase of 30 headsets. Atlantic Signal, LLC, is the licensed vendor for the Gladiator V Headset and its accessories.

Division of Police is transitioning from analog radio system into digital radio system; therefore current headsets used by the Emergency Response Unit need to be replaced with units that are compatible with the new Tait radio products. These headsets will be used by Emergency Response Unit in responding to critical incidents scenes, volatile callouts, and high risk search warrants.

Council authorization to establish Atlantic Signal, LLC, as a sole source provider for purchase of Gladiator V Bone Conduction Headsets with push to talk assembly and accessories for a period of one year is hereby requested.


Irene Gooding, Director

Xc: Clay Mason, Commissioner, Department of Public Safety



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: FEBRUARY 2, 2014

**SUBJECT: REQUEST COUNCIL AUTHORIZATION TO SUBMIT APPLICATIONS, AND
ACCEPT AWARDS IF OFFERED, TO THE KENTUCKY TRANSPORTATION
CABINET FOR PARTICIPATION IN TRAFFIC SAFETY PROGRAMS - FY 2015**

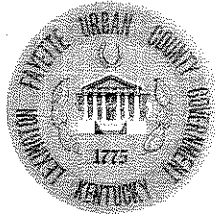
The Division of Police has prepared three applications for submission to the Governor's Highway Safety Program in the Department of Transportation Safety/Kentucky Transportation Cabinet requesting federal funding for continuation of the Lexington-Fayette Urban County Government's Traffic Safety Programs for FY 2015. These federal funds originate from the U.S. Department of Transportation's Highway Safety Standards Branch. These programs are:

- **Traffic Safety Program.** Federal funding in the amount of \$165,000 is requested. No matching funds are required. If approved, funds will be used to continue the utilization of officers on an overtime basis to detect speeders and intoxicated drivers. Funds will also be used for purchase of PBT (preliminary breath test) units.
- **Speed Enforcement Project.** Federal funding in the amount of \$65,000 is requested. No matching funds are required. If approved, federal funds will be used for officer overtime for enforcement of the speed limit laws. Funds will also be used for participation in the Life Savers Conference (required) and for purchase of radar and lidar units. The goal of this program is to reduce the number of speed related collisions.
- **Distracted Driving.** Federal funding in the amount of \$15,000 is requested. No matching funds are required. If approved, federal funds will be used for officer overtime for enforcement of cell phone usage, texting while driving, and other high risk driving habits such as eating, reading books and papers while driving. Funds will also be used for participation in the Life Savers Conference (required). The goal of this program is to reduce the number of distracted-related collisions and to decrease the number of distracted-related occupant injuries.

Council authorization to submit applications, and accept awards if offered, is hereby requested.


Irene Gooding, Director

XV: Clay Mason, Commissioner of the Department of Public Safety
200 East Main Street • Lexington, KY 40507 • (859) 425-2255 • www.lexingtonky.gov
HORSE CAPITAL OF THE WORLD



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: FEBRUARY 3, 2014

**SUBJECT: REQUEST COUNCIL AUTHORIZATION TO EXECUTE
AMENDMENT NO. 1 TO AGREEMENT WITH THE NATIONAL
COUNCIL ON CRIME AND DELINQUENCY FOR A PRISON RAPE
ELIMINATION PROJECT IN THE DIVISION OF COMMUNITY
CORRECTIONS**

On May 2, 2013 (Resolution No. 205-2013), Council approved acceptance of federal funds in the amount of \$44,314 with the National Council on Crime and Delinquency under a cooperative agreement with the Bureau of Justice Assistance under the Establish "Zero Tolerance" Cultures for Sexual Abuse in Local Adult and Juvenile Detention Facilities grant program. Expiration date of project is March 31, 2014.

The National Council on Crime and Delinquency has offered the LFUCG Amendment #1 extending the period of performance through September 30, 2014. The amendment provides for no other changes.

Council authorization to execute Amendment No. 1 is hereby requested.



Irene Gooding, Director

Xc: Clay Mason, Commissioner of the Department of Public Safety

Amendment #1 to Grant #16176

This is an amendment to Grant #16176 (aka Master Agreement) between Lexington-Fayette Urban County Government (Grantee) and the National Council on Crime and Delinquency (NCCD).

A. Term: The period of performance for work under this contract is amended to be completed no later than September 30, 2014.

All other terms and conditions of this agreement remain in full force and effect.

In witness thereof, the parties have executed this amendment effective as of last date signed.

Lexington-Fayette Urban County
Government

National Council on Crime and Delinquency

Jim Gray
Mayor

Alexander Busansky
President

Date

Date

200 East Main Street
Lexington KY 40507
T: (859) 258-3070

1970 Broadway, Suite 500
Oakland, CA 94612
T: (510) 208-0500



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

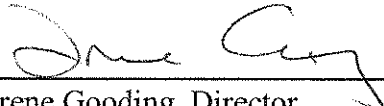
**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: FEBRUARY 3, 2014

**SUBJECT: REQUEST COUNCIL AUTHORIZATION TO ACCEPT AWARD
OF FUNDS IN THE AMOUNT OF \$10,500 FROM THE
KENTUCKY EDUCATION FUND FOR HANDICAPPED
CHILDREN FOR THE THERAPEUTIC RECREATION
DEPARTMENT IN THE DIVISION OF PARKS AND
RECREATION**

The Kentucky Education Fund for Handicapped Children (a private nonprofit organization) has offered the LFUCG's Division of Parks and Recreation an award in the amount of \$10,500 for therapeutic recreation activities for persons with disabilities. These activities include Adult Miracle League baseball and fitness programs, boating/fishing, bowling, adult summer camp, and new Adventure program. No matching funds are required. See attached project description for full description of activities.

Council authorization to accept the award is hereby requested.



Irene Gooding, Director

Xc: Geoffrey Reed, Commissioner, Department of General Services



LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT
Department of Planning, Preservation & Development
Division of Planning

Jim Gray
Mayor

Derek J. Paulsen, Ph.D.
Commissioner

MEMORANDUM

TO: Mayor Jim Gray; Members, Urban County Council
 FROM: Chris King, Director
 DATE: February 3, 2014
 RE: Request for approval of Contract with Art in Motion, and Transfer of Funds

This is to request authorization to execute a contractual agreement with Art in Motion, Inc. (AIM) to provide funding for a bus shelter restoration project in the Gardenside Shopping Center.

Under the agreement, LFUCG will transfer \$33,500 to Art in Motion (LexArts is the fiscal sponsor of AIM and handles its books) to execute the restoration project. Gardenside Shopping Center will contribute \$5000 to the project as will Lextran. In addition to this, Art in Motion was involved in securing a neighborhood grant that will bring \$2500 to the project. Once the funds are transferred to Art in Motion, it will be the responsibility of AIM to oversee and complete the project no later than December 30, 2014. A memorandum of understanding has been executed between AIM, Lextran, and the Pierson Trapp Company (owners of the center) regarding the project.

The Gardenside Restoration and Art Mural project is to renovate an iconic and historic piece of public transportation infrastructure that was created by private development over sixty years ago located on the corner of Alexandria Dr and Darien Dr. This project is slated to revamp the electric fixtures and related infrastructure, updating it with modern technology (neon to LED) while maintaining congruency with the historic architectural structure that was created in the 1950s. The shelter will be thoroughly cleaned, repaired where needed and painted. A public design contest will be held to determine an art mural which is intended to be implemented on the inside back wall of the shelter.

The LFUCG funds are budgeted (1105 160705 001 90511). Funds for the project were allocated by Council as a part of budgeting of surplus funds in fall 2013.

Attachments (Contract; MOU)

C: Derek Paulsen, Commissioner of Planning, Preservation & Development
 Max Conyers, Division of Planning
 Joseph David, Division of Planning

bluesheet memo - gardenside shelter

H O R S E C A P I T A L O F T H E W O R L D



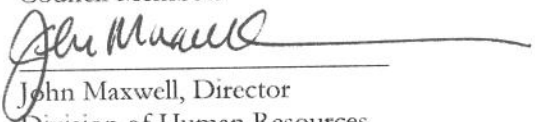
Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: February 3, 2014

SUBJECT: Abolish/Create positions – Council Office

The attached action amends Section 22-5 of the Code of Ordinances, by abolishing one (1) position of Council Administrative Specialist (Grade 115E) and creating one (1) position of Research Analyst (Grade 118E) in the Council Office, effective upon passage by Council.

The purpose of this change will allow the Council Office to streamline operations and to better align the tasks and responsibilities needed to ensure efficient operations.

The fiscal impact for FY 2014 (8 pay periods) will be a cost savings of \$876.78 including benefits.

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.

Attachments

Log #14-0040



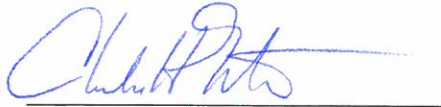
Lexington-Fayette Urban County Government
DEPARTMENT OF ENVIRONMENTAL QUALITY AND PUBLIC WORKS

Jim Gray
Mayor

Charles H. Martin, P.E.
Acting Commissioner

To: Mayor Jim Gray
Urban County Council

From:



Charles H. Martin, P.E.
Director, Division of Water Quality
Acting Commissioner, Department of Environmental Quality and Public Works

Date: February 3, 2014

Re: Request for Authorization to Enter into an Assistance Agreement by and between Kentucky Infrastructure Authority and the Lexington-Fayette Urban County Government for a Low-Interest (1.75%) Loan Related to the Bundle 2 – Trunk Sewer Replacement and Wet Weather Equalization Tank Projects

The purpose of this memorandum is to request authorization to enter into an Assistance Agreement by and between Kentucky Infrastructure Authority and the Lexington-Fayette Urban County Government. This agreement will allow the LFUCG to accept a low-interest (1.75%) loan through the Federally Assisted Wastewater Revolving Loan Fund Program, Fund A in the amount of \$13,674,302 related to the above referenced loan application. The trunk sewer replacement projects included in the agreement consist of: the Bob-O-Link Trunk Sewer; Wolf Run Wet Weather Equalization Tank; and, Wolf Run Trunk Sewer.

Application was made after receiving authorization from the Urban County Council via Resolution 548-2012.

**Neighborhood Development Funds
February 11, 2014
Work Session**

Amount	Recipient	Purpose
\$ 950.00	VIPS: Visually Impaired Preschool Services 2500 Brown & Williamson Twr. Lexington, KY 40202 Mary Moore Yohon	To provide program support helping toddlers with severe vision loss.
\$ 700.00	The Prichard Committee for Academic Excellence 271 W. Short Street, Suite 202 Lexington, KY 40507 Kaye Hughes	To provide funds for the Food 4 Thought Program at Edythe J. Hayes.
\$ 1,250.00	Stuart Hall Neighborhood 141 Prosperous Place, Suite 21B Lexington, KY 40509 Stephen Sewell	To add street trees on the north side of Hayes Boulevard.
\$ 1,100.00	LexArts 161 North Mill Street Lexington, KY 40507 Jim Clark	To provide support for the Les McCann School for the Arts.
\$ 1,825.00	Lexington Rescue Mission PO Box 1050 Lexington, KY 40588 Natalie Cunningham	To support the LRM's Homelessness Prevention Program to help more people avoid eviction.



Environmental Quality Committee January 28th, 2014 Summary and Motions

Council Member Stinnett called the meeting to order at 11:00am. Council Members Gorton, Akers, Farmer, Scutchfield, Myers, Clarke and Henson were present. Council Members Mossotti and Lane were absent. Council Member Kay was present as a non-voting attendee.

1. November 12, 2013 Committee Summary

Motion by Scutchfield to approve the November 12, 2013 committee summary. Seconded by Gorton. Motion passed without dissent.

2. Keep Lexington Beautiful Annual Report

Jim Pendergest provided the Keep Lexington Beautiful annual report to the committee.

Scutchfield asked what the enforcement results were for the new littering law. Pendergest did not know the number. Scutchfield felt it was useful and asked if we could get it. She requested that we track this information going forward.

Farmer commented on the success of the Richmond Rd. clean up and asked what kind of outreach was planned going forward. Pendergest said that had partnered with Lowe's and planned some smaller projects and had assigned a group to work with neighborhoods to give grants for clean up type projects.

Henson commented on the change in the litter law. It gives the government the option of citing as criminal or civil (ex. dump sites - criminal), everyday littering can be civil.

Myers asked if an illegally placed yard sign fit the definition. Jarvis stated that this was a code issue. Myers wants to abate illegally placed yard signs, would this fit under the new state law. Jarvis said we could look at this locally as part of KLB. Myers asked for research on the issue and a report to the committee.

Stinnett asked what the annual budget is for KLB. Pendergest said they are funded by donations and do not currently receive support from the City. Their current annual budget is \$16K.

3. Waste Management Audit Follow Up

Bruce Sahli provided an update on the waste management audit to the committee.

Henson asked Hamilton/Martin how Council could be assured when they get these audits, some of which are alarming, going forward that there will be follow up and things are going to continue to get better. Hamilton stated that the Mayor met with IA quarterly to and his concern is also follow up. He feels that IA needs to go back in to ensure that changes are being made. Hamilton added that they (Administration) need to take these audits and follow up as managers and not just rely on IA to point out when issues have not been addresses or corrected.

Stinnett stated that there many of the items addressed in the audit are the result of communication issues (SOPs are not communicated), how have we corrected communication in the division and how is it working now. Martin stated that there was a leadership change in December and the approach they are taking the approach of trying to eliminate the filters as that seems to be a big part of the communication problem. When they visit they stop in and talk with the front line employees first rather than just go straight to the second floor. He has also reassigned an employee to be located in the Commissioner's office to focus on the standard operating procedures because he didn't create them and would like the opportunity to look at them a little more closely particularly how they relate to what is done in water quality. They are also going to focus on regular ongoing communication rather than issuing a memo.

Clarke asked about uniforms for waste management employees being classified as a benefit and pointed out that the audit findings seem to contradict this stating that uniforms are excluded from wages if they are required for employment (page 14). Sahli stated that it depends on the type of uniform and whether it can be worn outside of the workplace (boots, polo shirts, etc.). This was mentioned to ensure that if there was an IRS requirement that we are following it. Sahli added that he had added a lot more follow ups to the internal audit plan that was approved by the board.

4. Monthly Financials

O'Mara provided an overview of the monthly financials for the sanitary sewer operating fund (4002) and pointed out that the second revenue line (\$6.2M) actually belongs in the next fund (construction fund) and will be corrected. The remaining information is just a snap shot of where we are in the year. Page 47, water quality fund, page 48 newly created construction fund for water quality and landfill is on page 49, all are for the first 6 months thru December 31st.

Stinnett asked if there could be a brief comment on the revenues. It appears we are ahead of schedule for the first 6 months on all revenues, are revenues coming in as we projected given the new LexServ bill and the billing system on these three funds. O'Mara said they are in the process of an extensive research and verification of our collection rate. They are vetting the information received by Cincinnati water to be sure it is interpreted correctly and he would like to add this to the agenda for next month to be sure he has the information evaluated properly before sharing. Stinnett added that it looks like revenues are higher. O'Mara stated that they are trying to determine why.

5. Items Referred

Stinnett walked the committee through the referred items list.

Stinnett asked for a report back on the UK game day solid waste collection issue to see if it needs to remain in committee. Stinnett also asked for a report back on the bulky item collection issue. Farmer asked that the committee look at these two issues and see what the revenue sources are before dropping them.

Motion by Myers to remove the division of water quality construction process from the committee referral list. Seconded by Scutchfield. Motion passed without dissent.

Motion by Farmer to remove the annual report on public education effectiveness from the committee referral list. Seconded by Scutchfield. Motion passed without dissent.

Motion by Myers to remove the waste management expenditure audit from the committee referral list. Seconded by Scutchfield. Motion passed without dissent.

Motion by Farmer to adjourn. Seconded by Clarke. Motion passed without dissent.