

Lexington-Fayette Urban County Government

*200 E. Main St
Lexington, KY 40507*



Tuesday, October 1, 2013

3:00 PM

Packet

Council Chamber

Urban County Council Work Session

**URBAN COUNTY COUNCIL
SCHEDULE OF MEETINGS
September 30 – October 7, 2013**

Monday, September 30

Design Excellence Task Force.....3:30 pm
Conference Room – 5th Floor Government Center

Tuesday, October 1

General Government Committee.....11:00 am
Council Chamber – 2nd Floor Government Center

Special Budget & Finance Committee.....1:00 pm
Council Chamber – 2nd Floor Government Center

Council Work Session.....3:00 pm
Council Chamber – 2nd Floor Government Center

Mayor's Youth Council.....5:30 pm
Conference Room – 5th Floor Government Center

Wednesday, October 2

No Meetings

Thursday, October 3

No Meetings

Friday, October 4

Senior Services Commission.....8:30 am
Bluegrass Area Development District – 699 Perimeter Drive

Bicycle Pedestrian Advisory Committee.....12:00 pm
Conference Room – 7th Floor Phoenix Building

Monday, October 7

Fayette County Rural Land Management Board.....3:00 pm
Conference Room – 12th Floor Government Center

URBAN COUNTY COUNCIL

WORK SESSION SUMMARY

TABLE OF MOTIONS

September 24th, 2013

Mayor Jim Gray chaired the meeting and called it to order at 3:00pm. Council Members Chuck Ellinger, Steve Kay, Chris Ford, Shevawn Akers, Diane Lawless, Julian Beard, Bill Farmer, Jennifer Scutchfield, George Myers, Jennifer Mossotti, Harry Clarke, Peggy Henson, and Ed Lane. Vice Mayor Linda Gorton was absent.

I. Public Comment – Issues on Agenda – No

II. Requested Rezonings / Docket Approval – Yes

Motion by Stinnett to approve the docket. Seconded by Myers. Motion passed without dissent.

Motion by Scutchfield to accept the donation of a new canine from Larry Roberts, Fayette County Attorney, for the Canine Unit, Division of Police. Seconded by Henson. Motion passed without dissent.

Motion by Ellinger to place on the docket for the September 26, 2013 Council Meeting a resolution authorizing the Mayor to execute a Memorandum of Agreement with the Office of the Kentucky Attorney General to accept \$759,125 in funds from the National Mortgage Foreclosure Settlement. Seconded by Mossotti. Motion passed without dissent.

III. Approval of Summary – Yes

Motion by Beard to approve the summary. Seconded by Myers. Motion passed without dissent.

IV. Budget Amendments – Yes

Motion by Farmer to approve the budget amendments. Seconded by Akers. Motion passed without dissent.

V. New Business – Yes

Motion by Farmer to approve the new business items. Seconded by Ellinger. Motion passed without dissent.

VI. Continuing Business / Presentations – Yes

Motion by Henson to approve the Neighborhood Development Funds (NDF). Seconded by Clarke. Motion passed without dissent.

VII. Council Reports – Yes

VIII. Mayor's Report – Yes

Motion by Farmer to approve the Mayor's Report. Seconded by Kay. Motion passed without dissent.

IX. Public Comment – Issues Not on Agenda – No

X. Adjournment – Yes

Motion by Stinnett to adjourn. Seconded by Mossotti. Motion passed without dissent.

Submitted by Jenifer Benningfield, Council Administrative Specialist

**Lexington-Fayette Urban County Government
Work Session Agenda
October 1, 2013**

- I. Public Comment - Issues on Agenda**
- II. Requested Rezoning/ Docket Approval – No**
- III. Approval of Summary – Yes, p. 1 - 2**
- IV. Budget Amendments – No**
- V. New Business – Yes, p. 7 - 20**
- VI. Continuing Business/ Presentations**
 - a** Neighborhood Development Funds, October 1, 2013, p. 21
 - b** Environmental Quality Committee Summary, August 20, 2013 & September 17, 2013, p. 22 - 27
 - c** General Government Committee Summary, September 10, 2013, p. 28 - 33
 - d** Presentation: Junior Fire Chief Announcement, By: Chief Jackson
- VII. Council Reports**
- VIII. Mayor's Report – No**
- IX. Public Comment - Issues Not on Agenda**
- X. Adjournment**

Administrative Synopsis - New Business Items

- a 0991-13** Authorization to amend Section 21-5 of the Code of Ordinances, creating one (1) position of Personal Protective Equipment Manager (Grade 114N) in the Division of Fire & Emergency Services. (L0991-13) (Maxwell/Graham)
This is a request to amend Section 21-5 of the Code of Ordinances, creating one (1) position of Personal Protective Equipment Manager (Grade 114N) in the Division of Fire & Emergency Services. The impact for FY 2014 (17 pay periods) is a cost of \$39,320.36. p. 7
- b 1018-13** Authorization to amend Section 23-5 of the Code of Ordinances, abolishing one (1) position of sworn Police Captain and creating one (1) position of sworn Police Lieutenant. (L1018-13) (Maxwell/Graham)
This is a request to amend Section 23-5 of the Code of Ordinances, abolishing one (1) position of sworn Police Captain and creating one (1) position of sworn Police Lieutenant. The impact for FY 2014 (17 pay periods) is a savings of \$17,388.32. p. 8
- c 1025-13** Authorization to execute Change Order No. 1 to agreement with Triton Services, Inc. for extension for HVAC Remediation for the Computer Server Room. (L1025-13) (Reed)
This is a request to execute Change Order No. 1 to agreement with Triton Services, Inc. for a fifteen (15) calendar day extension for HVAC Remediation for the Computer Server Room. There is no budgetary impact. p. 9 - 11
- d 1035-13** Authorization to execute Amendment No. 15 to agreement with Stantec (formerly known as Entran, PLC, formerly known as American Consulting Engineers, PLC) for the Newtown Pike Extension Project. (L-1035) (Gooding/Paulsen)
This is a request to execute Amendment No. 15 in the amount of \$560,509.88 to agreement with Stantec (formerly known as Entran, PLC, formerly known as American Consulting Engineers, PLC) for the Newtown Pike Extension Project. This increase brings the new contract total cost to \$9,504,901.39. Funds are budgeted. p. 12 - 15
- e 1037-13** Authorization to accept award from the U.S. Department of Justice/Office on Violence Against Women under the Grants to Encourage Arrest Policies and Enforcement Of Protection Orders Program. (L1037-13) (Gooding/Mason)

This is a request to accept award in the amount of \$300,000 from the U.S. Department of Justice/Office on Violence Against Women under the Grants to Encourage Arrest Policies and Enforcement Of Protection Orders Program. No matching funds are required. Budget amendment in process. p. 16

- f** **1043-13** Authorization to approve the FY 2015 Partner Agency funding application, scoring rubric, and review schedule. (L1043-13) (Mills)
This is a request to approve the FY 2015 Partner Agency funding application, scoring rubric, and review schedule. p. 17 - 18
- g** **1050-13** Authorization to accept award from the U.S. Department of Justice, Office on Violence Against Women for continuation of a Safe Havens Project and to execute agreement with Sunflower Kids, Inc.- FY 2014. (L1050-13) (Gooding/Mills)
This is a request to accept award in the amount of \$500,000 from the U.S. Department of Justice, Office on Violence Against Women for continuation of a Safe Havens Project and to execute agreement with Sunflower Kids, Inc.- FY 2014. No matching funds are required. Budget amendment in process. p. 19
- h** **1059-13** Authorization to execute a Business Associate Agreement with Benefit Insurance Marketing in order to abide by HIPAA and Security Rules. (L1059-13) (Maxwell/Graham)
This is a request to execute a Business Associate Agreement with Benefit Insurance Marketing in order to abide by HIPAA and Security Rules. There is no budgetary impact. p. 20

NEW BUSINESS ITEMS REQUIRING BUDGET AMENDMENTS

6

If the New Business item listed below is on the Agenda, approval includes approval of the attached Budget Amendment. These Budget Amendments are not voted upon as part of section IV on the Agenda and are for information only.

NEW BUSINESS ITEM	BUDGET JOURNAL	DIVISION	DESCRIPTION OF REQUEST
991-13	72349	Fire and Emergency Services	To provide funds for one position of Personal Protective Equipment Manager (Grade 114N) by decreasing various operating accounts within the division. 1101 39,320.00 1101 39,320.00CR .00
1018-13	72402	Police	To provide funds for one position of sworn Police Lieutenant by abolishing funds for one position of sworn Police Captain. 1101 17,389.00CR 17,389.00CR

EFFECT ON FUND BALANCES

FUND 1101	17,389.00	INCREASE TO:	GENERAL SERVICES DISTRICT FUND
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Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: September 9, 2013

SUBJECT: Create Position – Division of Fire & Emergency Services

The attached action amends Section 21-5 of the Code of Ordinances, creating one (1) position of Personal Protective Equipment Manager (Grade 114N) in the Division of Fire & Emergency Services, effective upon passage by Council.

The Division states that the position is needed to properly maintain, inspect, and track all personal protective equipment. Based on estimates received to outsource this service, the Division determined that hiring a civilian to perform these services is most cost effective.

The fiscal impact for FY2014 (17 pay periods) will be a cost of \$39,320.36 charged against the Division of Fire & Emergency Services' operating account. All costs include benefits. This amount does not include lapse which has been included in the attached Budget Amendment.

Name	Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Vacant	Personal Protective Equipment Manager	\$0	\$39,320.36	\$39,320.36
Total Annual Impact/ Salary and Benefits \$60,137.03				

If you have questions or need additional information, please contact Nicole Rodriguez at (859) 258-3129.

Attachment

cc: Clay Mason, Commissioner - Department of Public Safety
Keith Jackson, Fire Chief – Division of Fire and Emergency Services

Log #14-0009



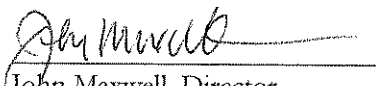
Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: September 16, 2013

SUBJECT: Abolish/Create Position—Division of Police

The attached action amends Section 23-5 of the Code of Ordinances, abolishing one (1) position of sworn Police Captain, and creating one (1) position of sworn Police Lieutenant effective upon passage of Council.

The Division of Police requests this action to reorganize and restructure the Division in order to serve the public in a more efficient and effective manner. The first of this restructure was passed by council in Ordinance 26-2008.

The fiscal impact for FY2014 is a savings of \$17,388.32 (17 pay periods) and includes benefits.

Name	Position Title	Annual Salary Before	Annual Salary After	Annual Increase/(Decrease)
Vacant	Police Captain	\$98,736.00	\$0	(\$98,736.00)
Vacant	Police Lieutenant	\$0	\$78,653.64	\$78,653.64
Total Annual Impact/ Salary and Benefits \$(26,593.90)				

If you have questions or need additional information, please contact Nicole Rodriguez at (859) 258-3129.

Attachments

cc: Clay Mason, Commissioner of Public Safety
Ronnie Bastin, Chief, Division of Police

Log # 14-0017



Lexington-Fayette Urban County Government
DEPARTMENT OF GENERAL SERVICES

Jim Gray
Mayor

Geoff Reed
Commissioner

TO: Jim Gray, Mayor
Urban County Council

FROM: Geoff Reed, Commissioner of General Services

DATE: September 17, 2013

SUBJECT: Request Council Authorization to Execute Change Order #1 with Triton Services, Inc. for a no cost time extension for the HVAC Remediation for Computer Server Room Contract #398-2013

The Department of General Services is recommending the execution of a time extension change order No. 1 for \$0 with Triton Services, Inc., Mason, Ohio for the HVAC Remediation for Computer Server Room project. The contract total of \$73,760.00 has not changed.

The change order adds fifteen (15) calendar days to the contract. Delays not caused by the contractor occurred when it was determined that environmental testing of the construction area was required. Subsequent environmental abatement was necessary which delayed progress on the project. This change order changes the Substantial Completion date from September 2, 2013 to September 20, 2013.

No additional funds are required for this change:

FUND	DEPT ID	SECTION	ACCOUNT	AMOUNT
2602	707501	7041	91013	\$0

Council authorization to execute Change Order No. 1 to the agreement with Triton Services, Inc. for the addition of fifteen (15) calendar days is hereby requested.



Geoff Reed, Commissioner

Cc: Jamshid Baradaran, Director of Facilities and Fleet Management
Joyce Thomas, Project Manager

CONTRACT HISTORY FORM

10
1025-13

Contractor: Triton Services, Inc.

Project Name: HVAC Remediation for Computer Server Room

Contract Number and Date: 398-2013

09-Jul-13

Responsible LFUCG Division: General Services

CHANGE ORDER DETAILS

Summary of Previous Change Orders To Date

Dollar Amount

Percent Change to Original Contract

A. Original Contract Amount:	\$ <u>73,760.00</u>	
B. Cumulative Amount of Previous Change Orders:	\$ <u>0.00</u>	<u>0%</u> % (Line B / Line A)
C. Total Contract Amount Prior to this Change Order:	\$ <u>73,760.00</u>	
<u>Current Change Order #1</u>		
D. Amount of This Change Order:	\$ <u>0.00</u>	<u>0%</u> % (Line D / Line A)
E. New Contract Amount Including this Change Order:	\$ <u>73,760.00</u>	<u>100%</u> % (Line E / Line A)

SIGNATURE LINES

Project Manager: Joyce L.

Date: 9/16/13

Grant Manager: _____

Date: _____

Division Director: [Signature]

Date: 9/16/13

CONTRACT NO. 398-2013

CHANGE ORDER: #1

1. Necessity for change: Delays were encountered when environmental testing was required on the sub floor area of raised floor. Subsequent environmental abatement was required.
2. Is proposed change an alternate bid? __ Yes X No
3. Will proposed change alter the physical size of the project? ____Yes X No
If "Yes", explain.
4. Effect of this change on other prime contractors: None
5. Has consent of surety been obtained? ____Yes X Not Necessary
6. Will this change affect expiration or extent of insurance coverage? ____Yes X No
If "Yes", will the policies be extended? ____Yes ____No
7. Effect on operation and maintenance costs:
8. Effect on contract completion date: Substantial completion changed from September 2, 2013 to September 20, 2013 (15 calendar days)

Recommended by Jayce Thomas Mayor Date _____ (Project Manager)

Approved by _____ (Grant Manager)



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: SEPTEMBER 18, 2013

**SUBJECT: REQUEST COUNCIL AUTHORIZATION TO EXECUTE AMENDMENT
#15 TO AGREEMENT WITH STANTEC (FORMERLY KNOWN AS
ENTRAN, PLC, FORMERLY KNOWN AS AMERICAN CONSULTING
ENGINEERS, PLC) FOR THE NEWTOWN PIKE EXTENSION
PROJECT**

The Lexington-Fayette Urban County Government has been awarded federal funds from the Kentucky Department of Transportation for the planning, design, and construction of the Newtown Pike extension. The Newtown Pike extension was authorized by Congress as a High Priority Project under the Transportation Equity Act for the 21st Century (TEA-21). The project provides for construction from West Main Street to South Limestone.

The Urban County Council approved a professional services contract with American Consulting Engineers, PLC (now Stantec), in the amount of \$1,666,699 on October 11, 2001 (Resolution No. 633-2001).

- Amendment #1 in the amount of \$70,049.00 was approved by Council on March 21, 2002 (Resolution No. 150-2002).
- Amendment #2 in the amount of \$128,900 was approved by Council on December 12, 2002 (Resolution No. 750-2002).
- Amendment #3 in the amount \$699,834.84 was approved by Council on May 29, 2003 (Resolution No. 246-2003).
- Amendment #4 in the amount of \$16,770 was approved by Council on November 6, 2003 (Resolution No. 591-2003).
- Amendment #5 in the amount of \$589,878 was approved by Council on September 9, 2004 (Resolution No. 475-2004).
- Amendment #6 in the amount of \$949,886 was approved by Council on July 12, 2005 (Resolution No. 392-2005).
- Amendment #7 in the amount of \$586,703.68 was approved by Council on February 8, 2007 (Resolution No. 39-2007).
- Amendment #8 in the amount of \$752,396 was approved by Council on June 26, 2008 (Resolution No. 381-2008).

- Amendment #9 in the amount of 605,853 was approved by Council on December 8, 2009 (Resolution No. 792-2009).
- Amendment #10 in the amount of \$159,036 was approved by Council on May 6, 2010 (Resolution No. 233-2010).
- Amendment #11 in the amount of \$350,496 was approved by Council on June 24, 2010 (Resolution No. 358-2010)
- Amendment #12 in the amount of \$37,850 was approved by Council on October 14, 2010 (Resolution No. 545-2010)
- Amendment #13 in the amount of \$241,964 was approved by Council on March 17, 2011 (Resolution No. 101-2011)
- Amendment #14 in the amount of \$2,088,076 was approved by Council on July 7, 2011 (Resolution No. 278-2011)


Amendment #15 with Stantec (Formerly Entran, PLC, formerly American Consulting Engineers, PLC) is in the amount of \$560,509.88 making a new contract total of \$9,504,901.39 for professional services. The purpose is to remove the following services that are not needed at this time: geotechnical work for the retaining wall associated with Scott Street widening, geotechnical work for the roadway bridge over South Broadway, geotechnical work for the retaining wall associated with Davistown redevelopment, and expenses related to the Community Liaison. The following services are being added: geotechnical and engineering work for the relocated Southend Park box culvert, redevelopment of mitigation area, the relocation of Nathaniel Mission, assistance with right-of-way property transfers and support of Community Unity Day. Change Order #15 also provides for services to be provided by subcontractors: EHI, Hall-Harmon Engineers, and Burlington and Associates (technical assistance to Lexington Community Land Trust).

The Kentucky Transportation Cabinet has reviewed Change Order #15, and has determined the manhours, fees, and scope of work are reasonable and meet the requirements set forth in the Record of Decision and the Final Environmental Impact Statement. They have approved the processing of Change Order #15.

Funds for Amendment #15 are budgeted as follows:

FUND	DEPT ID	SECT	ACCOUNT	PROJECT	ACTIVITY	BUD REF
3160	303202	3211	91715	NEWTOWNPK_2011	FED_GRANT	2011

Council authorization to execute amendment #15 to the agreement with Stantec is hereby requested.


Irene Gooding, Director

Xc: Derek Paulsen, Commissioner of the Department of Planning, Preservation, and Development

AMENDMENT NO. 15
Newtown Pike Extension Project
Contract Dated October 11, 2001

Purpose/Reason for Amendment:

The purpose will be to amend Stantec's (Formerly Entran) contract to remove services related to the Community Liaison's position as well as to remove Geotechnical work associated with two retaining walls and the Bridge over South Broadway. This Amendment will include services for Geotechnical, Structural and support of construction activities of the new box culvert, the mitigation redevelopment, the possible relocating of the Nathaniel Mission, assisting with right-of-way property transfers and support of Community Unity Day. This Amendment also provides for continuing funding for EHI, Hall-Harmon Engineers and Burlington and Associates (supporting the Lexington Community Land Trust).

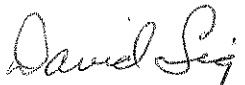
Original Contract Amount	<u>\$1,666,698.99</u>
Amendment No. 1	<u>\$ 70,049.00</u>
Amendment No. 2	<u>\$ 128,900.00</u>
Amendment No. 3	<u>\$ 699,834.84</u>
Amendment No. 4	<u>\$ 16,770.00</u>
Amendment No. 5	<u>\$ 589,878.00</u>
Amendment No. 6	<u>\$ 949,886.00</u>
Amendment No. 7	<u>\$ 586,703.68</u>
Amendment No. 8	<u>\$ 752,396.00</u>
Amendment No. 9	<u>\$ 605,853.00</u>
Amendment No. 10	<u>\$ 159,036.00</u>
Amendment No. 11	<u>\$ 350,496.00</u>
Amendment No. 12	<u>\$ 37,850.00</u>
Amendment No. 13	<u>\$ 241,964.00</u>
Amendment No. 14	<u>\$2,088,076.00</u>
Amendment No. 15	<u>\$ 560,509.88</u>
NEW CONTRACT AMOUNT	<u>\$9,504,901.39</u>

Owner:

Jim Gray
Mayor
Lexington Fayette Urban County Government
200 East Main Street, 12th Floor
Lexington, Kentucky, 40507

Attest

Consultant:


David Sigler, P.E.
Senior Principal
Stantec
Formerly - ENTRAN, PLC
400 East Vine Street, Suite 300
Lexington, Kentucky, 40507-1577

Attest

CONTRACT HISTORY FORM

Project Name: Newtown Pike Extension

Contractor: Entran (Formerly American Consulting Engineers, PLC)

Contract Number and Date: 4661 October 11, 2001

Responsible LFUCG Division: Division of Engineering

CONTRACT AND CHANGE ORDER DETAILS

A. Original Contract Amount: \$ 1,666,698.99
 Next Lowest Bid Amount: N/A

B. Amount of Selected Alternate or Phase: \$ _____

C. Cumulative Amount of All Previous Alternates or Phases: \$ 1,666,698.99

D. Amended Contract Amount: \$ 1,666,698.99

E. Cumulative Amount of All Previous Change Orders: \$ 7,277,692.52 436.7%
(Line E / Line D)

F. Amount of This Change Order: \$ 560,509.88 33.6%
(Line F / Line D)

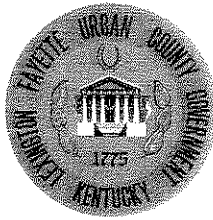
G. Total Contract Amount: \$ 9,504,901.39

SIGNATURES

Project Manager: Andrew Grunwald Date: SEP 16, 2013
 Andrew Grunwald, P.E.

Reviewed by: Robert Bayert Date: 9/16/13
 Robert Bayert, P.E.

Division Director: Bradley A. Frazier Date: 9/16/13
 Bradley A. Frazier, P.E.



Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: SEPTEMBER 18, 2013

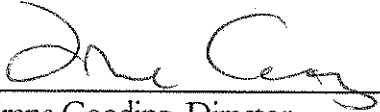
**SUBJECT: REQUEST COUNCIL AUTHORIZATION TO ACCEPT AWARD IN THE
AMOUNT OF \$300,000 FROM THE U.S. DEPARTMENT OF
JUSTICE/OFFICE ON VIOLENCE AGAINST WOMEN UNDER THE
GRANTS TO ENCOURAGE ARREST POLICIES AND ENFORCEMENT
OF PROTECTION ORDERS PROGRAM**

On March 21, 2013 (Resolution No. 140-2013), Council approved the submission of a grant application to the U.S. Department of Justice/Office on Violence Against Women requesting \$300,000 in federal funds from the Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program to continue program begun by Police seven years ago. LFUCG has been offered award in the amount of \$300,000. No matching funds are required.

Federal funds will be used to continue the employment of one victim assistant, required OVW training, police overtime for purposes of apprehending violators, victim services through community partners, and support of innovative practices to address domestic violence. The purpose of the project is to hold offenders of domestic violence accountable for their actions through investigation, arrest, and prosecution.

Arrest Policies grants were previously approved for LFUCG by the Office on Violence Against Women on July 1, 2006, on July 1, 2009, and on October 1, 2011, for a total award of \$1.2 million. New award brings the total to \$1.5 million.

Council authorization to accept the award is hereby requested.



Irene Gooding, Director

Xc: Clay Mason, Commissioner of the Department of Public Safety



Lexington-Fayette Urban County Government
DEPARTMENT OF SOCIAL SERVICES

Jim Gray
Mayor

Beth Mills
Commissioner

MEMORANDUM

TO: Mayor Jim Gray
Members of the Council

FROM: Beth K. Mills
Beth Mills, Commissioner of Social Services

DATE: September 18, 2013

SUBJECT: FY15 Social Services Partner Agency Funding Process

The Department of Social Services requests approval of the FY15 Partner Agency application, scoring rubric, and application/review schedule as presented to the Social Services & Community Development Committee on August 27, 2013. This year's process provides for a one-week review period for minor corrections, penalties for late applications, and a scoring bonus (3 points) for those applications responding to funding priorities that align with the findings of the *Social Services Needs Assessment* being completed by the University of Kentucky.

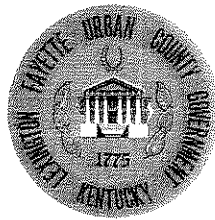
FY15 Social Services Partner Agencies – Proposed Scoring Rubric

Application	10 pnts (7.1%)
Mission Statement	5 pnts (3.6%)
Program Approach	60 pnts (42.9%)
Program Measures	30 pnts (21.4%)
Budget	20 pnts (14.3%)
Diversity of Funding	15 pnts (10.7%)
Past Funded Program Outcomes	±5 pnts (bonus or reduction)
Total Possible Points	145 pnts (with bonus)

FY15 Social Services Partner Agencies – Proposed Schedule

- **August 27, 2013** – Social Services & Community Development Committee approval of amendments to application and scoring instrument
- **October 2013** – FY14 Funding Advertised
- **November 20, 2013** – Mandatory Preapplication Meeting
- **January 15, 2014** – Application Deadline
- **February 2014** – Review Committees Meet (Presentations & Scoring)
- **March 2014** – Partner Agency Funding Allocation Workgroup Meets
- **March 2014** – Funding recommendations presented to Social Services & Community Development Committee
- **March 2014** – Funding Recommendations provided to Mayor

<p><u>Note:</u> Scoring Rubric & Schedule as shown above approved by the Social Services & Community Development Committee on August 27, 2013</p>
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Lexington-Fayette Urban County Government
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray
Mayor

Sally Hamilton
CAO

**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

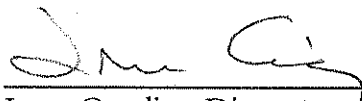
DATE: SEPTEMBER 19, 2014

**SUBJECT: REQUEST COUNCIL AUTHORIZATION TO ACCEPT AWARD
IN THE AMOUNT OF \$500,000 FROM THE U.S. DEPARTMENT
OF JUSTICE, OFFICE ON VIOLENCE AGAINST WOMEN FOR
CONTINUATION OF A SAFE HAVENS PROJECT AND TO
EXECUTE AGREEMENT WITH SUNFLOWER KIDS, INC.— FY
2014**

On March 21, 2013 (Resolution No. 141-2013), Council approved submission of an application to the U.S. Department of Justice, Office on Violence Against Women requesting federal funding for continuation of the Safe Havens: Supervised Visitation and Safe Exchange Grant Program. The purpose of this program is to provide safe and affordable supervised visitation and monitored exchange services to victims of domestic violence, child abuse, stalking, and sexual assault. A Safe Havens consultation committee was formed and facilitated by the Domestic Violence Prevention Board to oversee the project and to develop a coordinated community approach to visitations and exchanges.

The U.S. Department of Justice, Office on Violence Against Women has offered the LFUCG an award in the amount of \$500,000 to continue this program for three years. Funds will be used to continue operating the Sunflower Kids visitation center, to expand services to one additional visitation site in Scott County, and to continue partial contractual funding of the Director of the Fayette County Violence Prevention Board for oversight of the project. No matching funds are required.

Council authorization to accept the award and to execute agreement with the subrecipient agency, Sunflower Kids, Inc., in the amount of \$473,790 is hereby requested.


Irene Gooding, Director

Cc: Beth Mills, Commissioner, Department of Social Services



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1059-13

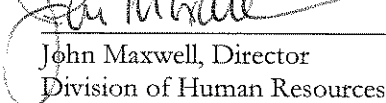
Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: September 23, 2013

SUBJECT: Business Associate Agreement

This request seeks approval to authorize the Mayor to execute a Business Associate Agreement with Benefit Insurance Marketing in order to abide by HIPAA and Security Rules.

Log #14-0019

**Neighborhood Development Funds
October 1, 2013
Work Session**

Amount	Recipient	Purpose
\$ 100.00	Douglass Bearcats c/o Bluegrass Aspendale Teen Center 1839 Donco Court Lexington, KY 40505 Alicia Underwood	To provide funds for travel to the Kentuckiana Football Classic on November 22-24, 2013.
\$ 2,500.00	Salvation Army 736 W. Main Street Lexington, KY 40508 Steve Ashcraft	To help support the 10th Annual Christmas Breakfast and Kettle Campaign Kickoff.
\$ 625.00	North Limestone Music Works c/o Central KY Youth 161 N. Mill Street Lexington, KY 40507 Rachel Hockenberry	To provide funding assistance to operate the MusicWorks Program.
\$ 675.00	Lighthouse Ministries PO Box 54494 Lexington, KY 40555 Tay Henderson	To provide funding for the 9th Annual Build the House Benefit Dinner & Auction.
\$ 750.00	Douglass Bearcats c/o Bluegrass Aspendale Teen Center 1839 Donco Court Lexington, KY 40505 Alicia Underwood	To provide funds for travel to the Kentuckiana Football Classic on November 22-24, 2013.
\$ 500.00	The Friends of McConnell Springs PO Box 12196 Lexington, KY 40581-2196 Dick Mathy	To provide funds for educational programming for students at Booker T. Washington Primary & Intermediate Academies.



Environmental Quality Committee August 20th, 2013 Summary and Motions

Chair Kevin Stinnett called the meeting to order 11:00am. Committee members Jennifer Mossotti, Linda Gorton, Bill Farmer, Shevawn Akers, Jennifer Scutchfield, George Myers, Harry Clarke, Peggy Henson and Ed Lane were present. Steve Kay attended as a non-voting member.

1. Approval of Summary

Motion by Scutchfield to approve the summary. Seconded by Myers. Motion passed without dissent.

2. Distillery District Update

Planning Commissioner Derek Paulsen provided an update on the Distillery District. There was discussion and concern about the original intent of the bonds for the project.

Motion by Gorton that the Administration look at these bonds, specifically for the Town Branch Trail as proposed here – the easement requirement and design and engineering, just as they originally were meant to be and move forward with that before anything else is done with the funds, particularly anything that was not part of the original scope. Seconded by Myers. Motion passed with a 6-3 vote. Akers, Myers, Gorton, Mossotti, Stinnett and Scutchfield voted yes. Henson, Clarke and Lane voted no.

Motion by Mossotti to amend the motion to incorporate the flood plain study in the original motion. Seconded by Scutchfield. Motion failed with a 1-8 vote. Mossotti voted yes. Henson, Akers, Myers, Gorton, Clarke, Lane, Stinnett and Scutchfield voted no.

Motion by Akers to amend the motion to focus only on number 1, Trail/Park Design and Engineering. Seconded by Gorton. Motion passed without dissent.

Myers asked if the Developer can attend the next meeting to answer questions from the committee.

3. Internal Audit Waste Management Audit

Bruce Sahli provided information to the committee regarding the Waste Management Internal Audit findings.

There was discussion about the Internal Audit process, how findings are rated, follow-up information and how the Internal Audit department decides which areas to audit.

Stinnett commented that we need to improve our follow-up process. He added that we need a response from the Administration about the process going forward.

Motion by Henson that Council receive a follow-up audit on all the findings by October 31st. Seconded by Myers. Motion passed without dissent.

4. Empower Lexington Plan: Public Component

Motion by Mossotti to table this item until September to allow for a full discussion. Seconded by Scutchfield. Motion passed without dissent.

5. Monthly Financials

There was no discussion on the monthly financials. Stinnett said there will be a Sanitary Sewer update at the September meeting.

6. Items in Committee

Empower Lexington will be the first item on the September agenda, with a continuation of the Distillery District, presentation by Rick Prewitt about Climate Adaptations and CAP update.

Motion by Myers to adjourn. Seconded by Akers. Motion passed without dissent.

Environmental Quality Committee
September 17 2013
Summary

Stinnett called the meeting to order at 11:03 AM. All committee members were in attendance except Gorton and Farmer. Kay also attended.

1. August 20, 2013 Committee Summary

On a motion by Scutchfield, second by Clarke the August 20, 2013 Committee summary was approved unanimously.

2. Empower Lexington Update

Stinnett announced that this item would be postponed until the October 8 meeting due to an illness in the presenter's family.

3 Capacity Assurance Program (CAP) Update

Martin discussed the CAP program. He stated that the Consent Decree requires that Lexington certify there is adequate capacity in the sanitary sewer before authorizing any new connections or flow increases.

Martin also discussed the banked credit system, earned capacity credit and grandfathering developments.

Martin stated that the CAP plan was submitted to the EPAS on December 21, 2012. He stated that the Consent Decree required implementation within 30 days of EPA approval. While EPA has not approved the CAP plan yet the Administration opted to implement the Plan starting on July 3, 2013 to eliminate the risk of penalty for missing the implementation deadline.

Martin discussed the outreach that the Division of Water Quality has conducted with the development community and others regarding the implementation of the CAP plan.

He discussed new employee additions that will be responsible for implementing and interfacing with CAP.

Martin also discussed the external management information system Capacity Tracking Information Management System (CTIMS)

He discussed specific projects that will improve capacity deficiencies, including the proposed Town Branch Wet Weather Storage, a proposed West Hickman Wet Weather Storage and a proposed Lower Cane Run Wet Weather Storage facility. He stated that numerous long term and short term projects will greatly enhance the CAP program. He also discussed the sump pump redirection program as well.

He also discussed lessons learned from ramping up the CAP program as well as challenges moving forward.

Henson discussed the sump pump program. She said that she was pleased with the results of the redirection efforts.

Clarke asked about financing the improvements. In response Martin stated that his office is working with Finance regarding cash flow and budgetary actions. He stated that the ability to use Kentucky Infrastructure funds has greatly improved cash flow issues. He stated that fees will need to be raised to finance long term improvements but they don't know when the increases will need enacted.

Mossotti discussed using the Board of Realtors to educate the public.

Stinnett discussed long term capital projects, combining water quality and stormwater efforts and the capital projects priority list.

Henson discussed language barriers in some areas of the community.

4. Distillery District Update

Paulsen provided an update on the Distillery District project. He discussed the original focus of the existing \$ 2.2 million bond and the Build America bond. He stated that \$ 1.7 million remains from the original bond. Its original focus was for design and construction of the trail and streetscape improvements. Paulsen stated that the feasibility component was added in 2010.

Paulsen gave an overview of the Town Branch Trail. He stated that it currently goes from Masterson Station Park to Alexandria Drive a distance of 2.2 miles. He stated that there are 4 additional sections. He stated that 1 section near Alexandria was funded and the other sections were not funded at this point.

Paulsen stated that the Distillery District phase of the trail is in two sections: the west section and the east section. He provide estimated costs for both sections; \$ 1.0 million for the west area (\$ 100,000 for design; \$ 200,000 for ROW; and \$ 700,000 for construction). He stated that the east section was \$ 1.45 million and it includes the Distillery District streetscape improvements.

Paulsen stated that to complete the trail within the Distillery District is \$ 2.45 million. He stated that the Town Branch Park and trail extension into downtown was estimated to cost \$ 500,000, brining that total to \$ 2.95 million.

He recommended that the existing distillery district bond had approximately \$ 1.7 remaining. Paulsen stated that a CMAQ grant of \$ 1.3 million could be added to the existing bond allowing for completion of the Distillery District sections of the trail and the Town Branch Park.

Greg Leverage and Clay Angelucci, leasing agents for the property spoke. They discussed recent tenant activity. Angelucci stated that the project needed public involvement and discussed the need for streetscape improvements including way finding signage, benches, landscaping and lighting.

Mossotti asked about the timing of the streetscape improvements. In response Leverage stated that real estate uses momentum and stated that if potential clients saw benches, signage or landscaping being installed they would be more inclined to invest in the district.

Barry McNeese also spoke about the project and streetscape infrastructure needs.

Kay discussed timing of public improvements. He stated that he was somewhat frustrated by the lack of public and private action on the project. He asked if streetscape improvements could be made in the near future.

In response Paulsen stated that the streetscape on the east end could be implemented. He stated that an RFP would need to be completed for the engineering and design. Once a selection was made the design and engineering could be completed and then an RFP for construction would take place. He stated that this would take about 1 year.

Akers asked about the length of the trail on the east side of the Distillery District. In response Paulsen stated that that section was about 0.5 in length.

Akers agreed with Kay that the process was taking too long.

Clarke discussed the streetscape elements of the project. He also asked about the mix of businesses in the District and about connections between the Distillery District trail and the Legacy Trail and downtown.

Myers discussed the need for the floodplain study. He asked McNeese if the developers would commit to the conducting the floodplain study. In response McNeese stated that there are many parties that would benefit from that work including Rupp Arena, the Convention Center, Town Branch Commons and not just the distillery district.

Myers stated that the public had committed \$ 2.23 of public funds for this project.

McNeese also stated that the developers wanted the City to spend its money on streetscape improvements and not the feasibility study. He stated that several feasibility and economic studies were already conducted on the property.

Akers asked Paulsen about the cost of the floodplain study. In response Paulsen stated that the hydrology study for the area was estimated to be about \$ 500,000.

A motion by Akers second by Myers to allocate the remaining bond proceeds to the Distillery District east section streetscape element. The motion failed on a 2-5 vote (Akers & Henson – Yes; Stinnett, Mossotti, Myers, Clarke & Lane-No).

Stinnett discussed the history of the Distillery District bond. He stated that at this point it may be best to re think the project. He stated that he would be meeting with Paulsen to determine what can be accomplished; whether to commit to the Administration proposal; or the streetscape effort; or to identify other more appropriate measures.

5. Division of Water Quality Projects

Martin stated that the Division is presently undertaking \$ 51.8 million in capital projects, including cash and Kentucky Infrastructure proceeds.

Stinnett stated that the October meeting will include the Empower Lexington Update, a presentation on climate adaption and will start with the monthly financial report.

The meeting adjourned at 1:03 PM.

Pas 09.25.2013



General Government Committee

September 10th, 2013

Summary and Motions

Chair Steve Kay called the meeting to order at 11:00am. Committee members present were Diane Lawless, Julian Beard, Jennifer Scutchfield, Kevin Stinnett, Ed Lane, Shevawn Akers, and Chris Ford. Vice Mayor Linda Gorton and George Myers were absent.

1. Approval of Summary

Motion by Akers to approve the summary. Seconded by Beard. Motion passed without dissent.

2. Relationship with the Bluegrass Area Development District (BGADD)

David Duttlinger presented on the current and future partnerships between the Lexington-Fayette Urban County Government (LFUCG) and the BGADD. He said that the BGADD is structured with five departments: a designated planning and development agency, Agency on Aging, Economic Development District, Title V Senior Employment and Home Healthcare, and an Administrative and Fiscal Agent for Workforce Investment Board (WIB). They are a 501 (c) (3) and a political subdivision/unit of local government.

The Board consists of 75 members and each of the 17 counties has at least two public officials and two citizen members. There are three at-large members and they hold quarterly meetings.

The Executive Committee has the full power of the Board and carries out policies and direct activities of economic development. They meet monthly. There are 17 members; one from each county. There are nine elected and eight citizen members. The Chair of the Board appoints the directors of the Executive Committee. Officers of the Board serve as officers of the Executive Committee.

The BGADD governs through cooperative networks. The BGADD has partnerships with the LFUCG. They facilitate Title IIIB funding to the Senior Center, a homecare program to frail elderly in Fayette County, and the BGADD staff serve on the Mayor's Commission for Aging. They also work with the LFUCG through one day workshops.

There is a BGADD GIS-LFUCG partnership that provides mapping services for the Division of Water Quality. There is also a BGADD/WIB-LFUCG partnership.

Duttlinger said that based on information gathered during the strategic planning process, the BGWIB elected to focus on four demand areas: advanced manufacturing, healthcare, information technology, and transportation. He said that this is market-driven program.

Duttlinger listed committee memberships. He went on to say that there are numerous opportunities for collaboration. There is a regional land use plan, merged effort on Comprehensive Economic Development Strategy (CEDs), Bluegrass Higher Education Consortium, regional transportation/transit planning, joint

applications on Federal NFO's, high school outreach, work ready community, and the Senior Center produce auction.

Ford spoke and mentioned the State Auditor's current audit of the BGADD. Ford said that he sees the value in Development Districts.

Ford said that the East End of Lexington has 20% unemployment, and asked what role the WIB has to help the community address that need. Duttlinger said that the areas they address are determined by the governor. He said that they look to need for opportunities in the East End. He stressed the need to work on partnerships.

Ford asked Duttlinger if extra resources should be used in the East End. Duttlinger said that Fayette County has had the lowest unemployment of the 17 counties. Duttlinger said that even though Fayette County has a lower unemployment rate, there may be areas of the county that need additional resources.

Lane agreed with Ford that there are pockets of high unemployment in Fayette County. Lane said that Fayette County is one of the fastest growing counties in the state.

Lane asked how the BGADD is financed. Duttlinger said that their annual operating budget is \$8MM and there is approximately \$22MM in pass-through funds. 56% of revenue comes from state dollars. 60% is federal and the remaining 4% comes from local contributions.

Duttlinger said that there are slightly more than 105 employees at the BGADD. 70 are located at 699 Perimeter Drive. The other employees work in the career centers.

Akers asked about training in the four areas Duttlinger mentioned. Jennifer Compton gave specific examples of the types of training they do.

Akers asked if the BGADD pays for CDLs and other training. Compton said yes. Akers asked what types of training they do with potential employees. Compton gave examples of training for advanced manufacturing and information technology.

Compton said that they also offer scholarships. She stressed the importance of the consortiums so the BGADD can fill the needs of local employers.

Akers asked where the classes take place. Compton answered that they are in numerous counties but the major classes take place in Lexington. She said that Bluegrass Community and Technical College System (BCTCS) partners with them. She also mentioned Eastern Kentucky University and Spencerian College.

Beard asked about the formation of the BGADD and how the State of Kentucky is divided. Craig McAnelly said that redistricting the ADD's makes sense logistically, but politically it does not. McAnelly said that BGADD is the largest in the State of Kentucky. Beard said that the area was much different when the BGADD was formed than it is now. Beard said that he thinks it would make more sense if Montgomery County was a part of the BGADD.

Ford said that he had three specific questions. The first was in regards to the Trent Boulevard project. He asked for the status on the property. Duttlinger said that they sold the property to a developer who is working on a senior housing project. He said that Council Member George Myers has been involved in the entire process.

Ford then asked if the by-laws of the BGADD will allow the Mayor to have a proxy. Duttlinger said that they are working with the LFUCG's Department of Law to allow for easy participation. The by-laws

currently allow for the Mayor to send a Council Member as a proxy that has voting rights. Kevin Atkins has been attending the meetings.

Finally, Ford asked about the 20% unemployment in the East End. He asked Duttlinger if the Board would be supportive of their efforts to provide training opportunities. Duttlinger said it boils down to communication. He asked Ford to meet with him and the WIB Chair to set goals and metrics.

Lane asked about the proxy and Duttlinger said that it had to be an elected official.

Lane also asked about a program that was implemented in Georgetown to train automotive workers for Toyota. Compton said that the BGADD is working with BCTCS to develop this program. They are currently seeking funding for the building.

Lane asked Duttlinger about their relationship with Commerce Lexington. Duttlinger said that he works with Bob Quick and that BGADD employees attend Policy Forums and workshops sponsored by Commerce Lexington.

Lane asked Duttlinger what he considers to be the number one challenge for the BGADD. Duttlinger answered that it is an aging workforce. They are going to need more services. He also said that education needs to be a primary goal.

Kay asked Duttlinger what, from the BGADD's perspective would be most helpful thing the LFUCG could do. Duttlinger said that he would like to see participation on their boards.

3. Procedure for Underwriting or Sponsoring One of Our Facilities or Parks

Roger Daman, Administrative Officer in General Services, spoke about the recent requested changes to the draft policy. Daman said that he had added "advertisements of companies or their services shall be prohibited" under the *Off-Site Recognition* subsection.

Daman said that he also added "maintenance costs and upkeep of signage shall be provided for by the donor. For maintenance policies and procedures for naming parks, features and facilities, see Appendix A, section 7" under a new section titled *Maintenance of Signage*.

Daman also added section 7, *Maintenance of Donated Parks, Features and Facilities* that reads, "An endowment for at least 50% of the cost for continued maintenance of the donated park, feature or facility shall be provided for by the donor for the estimated useful life of the park, feature or facility."

Stinnett asked Daman about the franchise agreements with leagues that use our fields and their ability to advertise. Stinnett asked if it is in our franchise agreements that we can advertise. Daman said that this policy is to address the off-site recognitions. Daman said that this policy addresses concerns about issues such as advertising and recognition for companies on GTV3.

Stinnett asked how they should address those other concerns. Daman said that the banners would still be allowed. Stinnett said that he wanted to know how they would address on-site advertising.

Stinnett said that if we are going to get serious about funding our parks, we need to have a policy in place for asking for donations and advertising in our parks when we go out to seek sponsorships.

Stinnett asked if our franchise agreements give companies the ability to advertise on our properties when we lease our properties to franchise leagues.

Stinnett expressed concern about someone wanting to advertise on a field that we lease to an outside entity. He requested that how this will be handled spelled out in our policy.

Daman said that this policy was not intended to address donations to other entities, only how we would handle donations to LFUCG. The naming policy will address naming rights over a specific amount of money.

Kay asked if we need a policy that specifically applies to whom we rent or give control of a facility under a contract, what happens then with advertising.

Stinnett said that he is worried that if LFUCG has a sponsor and the lease has a competing sponsor, the question will remain, who is allowed to advertise on the facility we lease out?

Jerry Hancock, the Director of Parks, said that this policy deals specifically with naming of parks. The document does not speak to the sponsorship of a field, league or function. Hancock said that the document sets up guidelines for how we would name a park.

Hancock said that it is his intention to grant and accept whatever donations requests are and hopefully make them fit into a policy that works. Secondly, this speaks to maintenance procedures. They want to have funds for maintenance of land that is donated.

Stinnett asked that if an entity wants to build a building at a park, are we going to let them name it?

Kay asked that they include this language in the document and then look at guidelines. Kay said that he thought Stinnett raised a great question.

Geoff Reed, the Commissioner of General Services, said that this policy was drafted to increase contributions through philanthropic giving. Reed said that they are discussing an endowment. He said that we have not been generating a specific amount of money. Additional guidelines and structure will be necessary going forward.

Akers asked if there is policy in place that deals with sponsorships and advertising. Daman said that there is. Akers asked for a copy of this policy. Akers said that it may or may not be applicable in the naming policy.

Akers expressed concern that the maintenance section of the policy, as it may limit potential donors from donating park land. She said that in district 2, developers give portions of land for neighborhood parks. She said that she hopes this policy does not limit donations of land. Daman said that the language could be adjusted to illustrate that this is a goal, not a requirement.

Akers said that in the off-site recognition section, the examples listed are not prohibited. She asked him to reword it.

Kay said the examples look like they relate to the prohibition. Daman said he would fix it.

Lawless said that the level of donation seems off. She gave the example of the 5/3 Pavilion. She said that we need to look at the possibility of someone wanting to invest \$750,000 for a significant structure, that naming right should be there. Somehow, it should be valued at a permanent basis.

Daman said that under the *Giving Level Standards* section, the 5/3 Pavilion would qualify for permanent recognition. Lawless said that she would like to make these guidelines. Lawless said she wants clear policies.

Clarke told Daman that he is very close to a complete document and thanked him for his work on the policy. Clarke expressed concern regarding the *Maintenance of Donated Parks, Features, and Facilities* section. He said that he cannot see how we could do this. Clarke asked Daman if requiring them to establish an endowment is going to drive people off and discourage them from donating.

Daman said some municipalities around the country ask for 100%, but he did not want to request that type of commitment from donors.

Clarke said that the *Maintenance of Signage* section raises questions as well. He asked if we put of the signage and require them to maintain it. Daman said that the donor would initially pay for the sign. They would also pay for the upkeep. He went on to say that this language is very common around the country.

Lane suggested that they should talk to someone who sells sponsorships for facilities. He also suggested that the format be changed and he asked Daman to go out to discuss this with local advertising agencies.

Lane asked if we will get an appraisal to determine if land has a fair market value of more than \$50,000. Lane said that he would like to think about the policy further and would like to re-engineer the policy.

Hancock said that he is having members of the Parks Advisory Board look at the document and provide feedback. He asked for six weeks to accomplish this. Hancock said he wants the language to be donor friendly.

Beard asked if we will go back to those who already sponsor fields and tell them how their price has to go up. Daman said they will not go back and ask for additional monies for an endowment. Beard was pleased to hear this.

Kay said that the *Maintenance Section* came out of a discussion about the LFUCG receiving land that they have not budgeted money for maintenance or programming. Kay reminded the Council Members that any gift of land must come through Council for approval. He does not want to be in a position where the gift of land is received but the LFUCG cannot properly maintain it.

Kay said that he wants the issue that Stinnett raised to be addressed, either in this document or another document.

Kay said that this item will be place on the November agenda.

4. Parks Usage Agreements

Hancock began his presentation. He said that he would be presenting how Parks provides for youth sports with respect to contracts and agreements. Hancock said that a large percentage of the youth sports are provided by the LFUCG Division of Parks and Recreation. Secondly, he said they outsource a large percentage of youth sports.

Akers mentioned Masterson Station Park. She said that constituents often ask her if they can rent space and Akers tells them that LYSA has rights to the soccer fields. Hancock said that the agreement with LYSA is good for 10 years and was renewed in the spring of 2013.

Hancock said that the concession stands at the franchise ball leagues and LYSA are managed by the franchise leagues and profits from the sales are retained by the leagues for reinvestment in the parks. Akers asked if this is a requirement. Hancock said that the LFUCG does not audit them, but they do ask for their annual financial statements. Hancock said some of the leagues are profitable and some are not.

Hancock said that the LFUCG has long-term commitments to the baseball leagues despite not having the long-term commitments in writing. Hancock said the annual agreements are used so the LFUCG knows when they are not going to be using the fields.

Hancock said that if a league is struggling financially, the LFUCG may participate with them to fix an unsafe area. Hancock said for the most part, the franchise leagues take care of all maintenance inside the fence. The LFUCG takes care of everything outside of the fence. The LFUCG pays for all utilities.

Akers asked Hancock how someone would start a league and use facilities on an ongoing basis; they need to meet with the LFUCG to assess the situation. Hancock said they will attempt to serve them.

Ford said that his family participates in many of the Division of Parks and Recreation sports programs. Ford said that it is quite costly to participate in the franchise league sports. Ford asked what Hancock's view was on the cost of the franchise leagues.

Hancock said that the franchise leagues offer a product that is much more expensive. Hancock said that the Division of Parks and Recreation does not have the money to keep the fields as manicured or as good looking as the franchise leagues.

Hancock said that both groups offer subsidies for those who demonstrate economic need. Hancock said that the franchise leagues offer a different level of competition. Hancock suggested that it may be something the Council wants to discuss.

Ford asked the committee members how different this usage policy is from the facilities usage policy.

Lane said that if you really evaluate everything the franchise leagues do, the LFUCG gets a good deal. He suggested that Hancock invite a representative from LYSA to come speak to the committee.

Akers asked Hancock how he determines when to terminate a contract with a league. Hancock said that he works with them to continue to grow their organization. Hancock said that they could terminate if they are not allowing for gender equity or similar problems.

5. Items in Committee

Kay said that Vice Mayor Linda Gorton referred Domestic Partner Benefits to the General Government Committee. He has been working with her and the Administration to determine if they proceed, who would be eligible. Kay said that there needs to be a budgetary analysis and an anonymous survey of our employees. Kay said that this item will be the main item on the October agenda.

Kay said that if the Council votes to allow domestic partner benefits, but not before the open enrollment period ends, it is likely that regulations would allow an additional enrollment period to accommodate that change in our policy, so that benefits would not be postponed until the following year. Kay said that they would then need to decide when that open enrollment will take place and also when the information will be entered into Peoplesoft.

Ford asked Kay to leave the Relationship with the BGADD on the docket and Kay agreed.

Kay told the committee that the Procedure for Underwriting or Sponsoring one of our Facilities or Parks would be on the November agenda.

The Human Resources item will be on an upcoming agenda. The Compensation Study will be completed in November.

Submitted by Jenifer Benningfield, Council Administrative Specialist