

# **Lexington-Fayette Urban County Government**

*200 E. Main St  
Lexington, KY 40507*



**Tuesday, August 27, 2013**

**3:00 PM**

**Packet**

**Council Chamber**

**Urban County Council Work Session**

**URBAN COUNTY COUNCIL  
SCHEDULE OF MEETINGS  
August 26 – September 2, 2013**

**Monday, August 26**

No Meetings

**Tuesday, August 27**

Social Services & Community Development Committee.....11:00 am  
Council Chamber – 2<sup>nd</sup> Floor Government Center

Budget & Finance Committee.....1:00 pm  
Council Chamber – 2<sup>nd</sup> Floor Government Center

Council Work Session.....3:00 pm  
Council Chamber – 2<sup>nd</sup> Floor Government Center

**Wednesday, August 28**

Commission for Citizens with Disabilities.....9:30 am  
Village Branch Library – 2185 Versailles Road

Transportation Policy Committee.....2:30 pm  
Council Chamber – 2<sup>nd</sup> Floor Government Center

Parks Advisory Board.....4:30 pm  
Picadome – 469 Parkway Drive

**Thursday, August 29**

Keep Lexington Beautiful.....10:00 am  
Conference Room – Lexington Convention Center & Visitor's Bureau

Quarterly COW.....4:30 pm  
Conference Room – 5<sup>th</sup> Floor Government Center

Council Meeting.....6:00 pm  
Council Chamber – 2<sup>nd</sup> Floor Government Center

**Friday, August 30**

No Meetings

**Monday, September 2**

Labor Day – LFUCG Offices Closed

**URBAN COUNTY COUNCIL  
WORK SESSION SUMMARY  
& TABLE OF MOTIONS  
August 20, 2013**

Mayor Gray chaired the meeting and called the meeting to order at 3:04pm. All Council Members were present.

- I. Public Comment – Issues on Agenda – Yes
- II. Requested Rezonings/Docket Approval – No

- III. Approval of Summary

Motion by Gorton to approve the summary. Seconded by Myers. Motion passed without dissent.

- IV. Budget Amendments – No

- V. New Business

Motion by Beard to approve new business. Seconded by Ellinger. Motion passed without dissent.

Motion by Kay to remove item D under new business. Seconded by Gorton. Motion passed without dissent.

- VI. Continuing Business/Presentations

Motion by Myers to approve NDF. Seconded by Scutchfield. Motion passed without dissent.

Motion by Beard to approve the Itinerant Merchant Ordinance as amended (changing hours from 9AM to 9PM to 9AM to 8PM). Seconded by Ellinger. Motion passed without dissent.

Motion by Farmer to place the Senior Citizens Center at Idle Hour Park location (listed as number 1 in the packet). Seconded by Gorton. Motion passed without dissent.

- VII. Council Reports

Motion by Henson to move the Itinerant Merchant Ordinance draft to the docket for the August 29, 2013 Council Meeting. Seconded by Gorton. Motion passed without dissent.

Motion by Farmer to place the issue of merging the Division of Streets & Roads and Traffic Engineering into a new Division of Transportation in the Planning and Public Works Committee. Seconded by Lane. Motion passed without dissent.

Motion by Gorton to place the discussion of domestic partner benefits in the General Government committee. Seconded by Mossotti. Motion passed without dissent.

Motion by Kay to rescind resolution 373-2013 regarding the location of the salt barn. Seconded by Stinnett. Motion withdrawn.

- VIII. Mayor's Report – No

- IX. Public Comment – Issues Not on Agenda – Yes

- X. Adjournment

Motion by Gorton to adjourn. Seconded by Akers. Motion passed without dissent.

**Lexington-Fayette Urban County Government  
Work Session Agenda  
August 27, 2013**

- I. Public Comment - Issues on Agenda**
- II. Requested Rezonings/ Docket Approval – Yes**
- III. Approval of Summary – Yes, p. 1**
- IV. Budget Amendments – Yes, p. 6 - 9**
- V. New Business – Yes, p. 10 - 26**
- VI. Continuing Business/ Presentations**
  - a** Neighborhood Development Funds, August 27, 2013, p. 27
  - b** General Government Committee Summary - August 13, 2013, p. 28 - 31
  - c** Public Safety Committee Summary - August 13, 2013, p. 32 - 35
- VII. Council Reports**
- VIII. Mayor's Report – Yes**
- IX. Public Comment - Issues Not on Agenda**
- X. Adjournment**

## Administrative Synopsis - New Business Items

- a            0888-13**      Authorization to execute Memorandum of Understanding (MOU) with Bluegrass Chapter of American Red Cross (ARC) to provide framework for providing humanitarian services and for cooperation and support in assisting individuals and families impacted by disasters. (L0888-13) (Dugger/Mason)  
This is a request to execute MOU with Bluegrass Chapter of ARC to provide framework for providing humanitarian services and for cooperation and support in assisting individuals and families impacted by disasters. There is no budgetary impact. p. 10
- b            0898-13**      Authorization to execute Donation Agreement with Wells Fargo Bank, N.A., accepting donation of property at 471 North Upper Street and to approve donation of property from the LFUCG to the Fayette County Local Development Corporation. (L0898-13) (Gooding/Hamilton)  
This is a request to execute Donation Agreement with Wells Fargo Bank, N.A., accepting donation of property at 471 North Upper Street and to approve donation of property from the LFUCG to the Fayette County Local Development Corporation. There is no budgetary impact. p. 11
- c            0901-13**      Authorization to submit an application to the Kentucky Infrastructure Authority (KIA), for a Low Interest State Revolving Fund Loan for the Lower Cane Run Wet Weather Storage Tank Project. (L0901-13) (Martin/Moloney)  
This is a request to submit an application to the KIA for a Low Interest State Revolving Fund Loan in the amount of \$9,829,750 for the Lower Cane Run Wet Weather Storage Tank Project. p. 12
- d            0902-13**      Authorization to execute agreement with Kroger Limited Partnership I, Mid South Division to supply influenza vaccine and administer vaccinations to eligible employees during the 2013 - 2014 flu seasons. (L0902-13) (Maxwell/Graham)  
This is a request to execute agreement with Kroger Limited Partnership I, Mid South Division to supply influenza vaccine and administer vaccinations to eligible employees during the 2013 - 2014 flu seasons, at a cost of \$21.00 per vaccination. Funds are budgeted. p. 13
- e            0907-13**      Authorization to execute Change Order No. 2 to agreement with Churchill McGee, LLC, for the Carver Community Center Renovation for the Newtown Pike Extension Project. (L0907-13) (Gooding/Reed)

This is a request to execute Change Order No. 2 to agreement with Churchill McGee, LLC, for an amount of \$2,405.56 for the Carver Community Center Renovation for the Newtown Pike Extension Project. This increase brings the new contract total to \$1,100,581.41. Funds are budgeted. p. 14 - 17

- f      0912-13**      Authorization to execute Addendum No. 1 to agreement with PowerPhone, Inc. for training and related materials to obtain and maintain Emergency Medical Dispatch (EMD) certification for Telecommunicators within the Division of Enhanced 911. (L0912-13) (Lucas/Mason)  
This is a request to execute Addendum No. 1 to agreement with PowerPhone, Inc. for an amount of \$9,176 for training and related materials to obtain and maintain EMD certification for Telecommunicators within the Division of Enhanced 911. Funds are budgeted. p. 18 - 21
- g      0913-13**      Authorization to execute agreement with Rave Wireless, Inc. to provide software, training and implementation of services to employ Emergency Management self-registration portal, SmartPrepare and Public Safety Profiles via Smart911 services. (L0913-13) (Lucas/Mason)  
This is a request to execute agreement with Rave Wireless, Inc. to provide software, training and implementation of services to employ Emergency Management self-registration portal, SmartPrepare and Public Safety Profiles via Smart911 services for an annual cost of \$107,000. Funds are budgeted. p. 22
- h      0916-13**      Authorization to submit application to the Kentucky Division of Forestry requesting federal funds under the Urban and Community Forestry Grant Program. (L0916-13) (Gooding/Moloney)  
This is a request to submit application to the Kentucky Division of Forestry requesting federal funds in the amount of \$15,000 under the Urban and Community Forestry Grant Program. A 50% (\$15,000) non-federal match is required. p. 23
- i      0918-13**      Authorization to execute new account applications with CIGNA, Trustmark, All State, and American Heritage Life Insurance Company for the purpose of offering voluntary benefits to employees. (L0918-13) (Maxwell/Graham)  
This is a request to execute new account applications with CIGNA, Trustmark, All State, and American Heritage Life Insurance Company for the purpose of offering voluntary benefits to employees. There is no budgetary impact. p. 24

- j      **0919-13**      Authorization to amend agreement with Management Advisory Group International for Phase II human resource management consulting services to include the performance of a comprehensive outside classification and compensation review. (L0919-13) (Maxwell/Graham)  
This is a request to amend agreement with Management Advisory Group International for Phase II human resource management consulting services to include the performance of a comprehensive outside classification and compensation review at a cost not to exceed \$45,000. Funds are budgeted. p. 25
- k      **0923-13**      Authorization to submit application, and accept award if offered, to the Bluegrass Area Development District for allocation of Area Development Fund-FY 2014. (L0923-13) (Gooding/Mills)  
This is a request to submit application in the amount of \$27,979.72, and accept award if offered, to the Bluegrass Area Development District for allocation of Area Development Fund-FY 2014. No match is required. Budget amendment in process.  
p. 26

## BUDGET AMENDMENT REQUEST LIST

<b>JOURNAL</b>	71368-69	<b>DIVISION</b>	Parks and Recreation	<b>Fund Name</b>	General Fund
				<b>Fund Impact</b>	212.00
					212.00CR
					.00

To provide funds for Park Maintenance overtime by recognizing revenue received during Food Truck Fridays.

<b>JOURNAL</b>	71371-72	<b>DIVISION</b>	Parks and Recreation	<b>Fund Name</b>	General Fund
				<b>Fund Impact</b>	1,012.00
					1,012.00CR
					.00

To recognize a donation from Partners for Youth to the William Wells Brown Community Center, Let's Move program.

<b>JOURNAL</b>	71555-56	<b>DIVISION</b>	Parks and Recreation	<b>Fund Name</b>	General Fund
				<b>Fund Impact</b>	884.00
					884.00CR
					.00

To recognize funds for Park Maintenance overtime expended during the Lexington Pride Festival.

<b>JOURNAL</b>	71592	<b>DIVISION</b>	Grants and Special Projects	<b>Fund Name</b>	General Fund
				<b>Fund Impact</b>	2,888.00
					5,246.00CR
					2,358.00CR

To amend Consolidated Plan 2013 to provide for actual award amounts for CDBG HOME, and Emergency Solutions Grant.

<b>JOURNAL</b>	71607	<b>DIVISION</b>	Streets and Roads	<b>Fund Name</b>	General Fund
				<b>Fund Impact</b>	9,915.00CR
					9,915.00CR

To establish personnel recovery for Kentucky Pride 2014 for Division of Streets and Roads.

<b>JOURNAL</b>	71652-53	<b>DIVISION</b>	Streets and Roads	<b>Fund Name</b>	General Fund
				<b>Fund Impact</b>	4,000.07
					4,000.07CR
					.00

To provide funds for overtime by recognizing reimbursement for overtime worked during the Lexington Pride Festival and the Keeneland Concours D'Elegance special events.

<b>JOURNAL</b>	71504	<b>DIVISION</b>	Social Services Administration	<b>Fund Name</b>	Donation Fund
				<b>Fund Impact</b>	390.00CR
					390.00CR

To decrease funds for Commission for Disabilities to match revenues collected for this purpose.



<b>JOURNAL</b>	71505	<b>DIVISION</b>	Social Services Administration	<b>Fund Name</b>	Donation Fund
				<b>Fund Impact</b>	1,787.94
					1,787.94

To provide funds for Senior Intern program by recognizing funds received in previous fiscal years for this purpose.

<b>JOURNAL</b>	71506	<b>DIVISION</b>	Social Services Administration	<b>Fund Name</b>	Donation Fund
				<b>Fund Impact</b>	33,240.73
					1,254.00CR
					31,986.73

To provide funds for Senior Citizens Center by recognizing revenues received in FY 2014 and previous fiscal years.

<b>JOURNAL</b>	71654-55	<b>DIVISION</b>	Social Services Administration	<b>Fund Name</b>	Donation Fund
				<b>Fund Impact</b>	27.27
					27.27CR
					.00

To budget contributions from TRUIST for the Domestic Violence Prevention Board.

<b>JOURNAL</b>	71380	<b>DIVISION</b>	Environmental Policy	<b>Fund Name</b>	Urban Fund
				<b>Fund Impact</b>	3,000.00
					3,000.00CR
					.00

To establish grant match and personnel recovery for Wolf Run 2014 in the Division of Environmental Policy.

<b>JOURNAL</b>	71604	<b>DIVISION</b>	Waste Management	<b>Fund Name</b>	Urban Fund
				<b>Fund Impact</b>	2,587.00
					7,587.00CR
					5,000.00CR

To decrease grant match and personnel recovery in Urban Services Fund for cancellation of KY Recycling 2014.

<b>JOURNAL</b>	71560	<b>DIVISION</b>	Police	<b>Fund Name</b>	Police Confiscated Federal
				<b>Fund Impact</b>	40,000.00
					40,000.00CR
					.00

To transfer funds from federal asset forfeiture funds to Street Sales 2014 project as program income.

<b>JOURNAL</b>	71561	<b>DIVISION</b>	Police	<b>Fund Name</b>	Police Confiscated State
				<b>Fund Impact</b>	40,000.00
					40,000.00CR
					.00

To transfer funds from state asset forfeiture funds to Street Sales 2014 project as program income.

<b>JOURNAL</b>	71378-79	<b>DIVISION</b>	Grants and Special Projects	<b>Fund Name</b>	US Department of Justice
				<b>Fund Impact</b>	33,333.00
					33,333.00CR
					.00

To decrease grant budget for Street Sales 2014 to reflect actual award.

JOURNAL	71562-63	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Department of Justice 80,000.00 80,000.00CR .00
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To budget program income for Street Sales 2014 from asset forfeiture funds.

JOURNAL	71370	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Department of Labor 11,790.00 11,790.00CR .00
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To amend Workforce Investment Act grant to provide for temporary salaries for youth employment.

JOURNAL	71564-65	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Dept of Transportation 65,500.00 65,500.00CR .00
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To amend Traffic Safety 2014 grant to reflect actual award of federal funds.

JOURNAL	71566-67	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US Dept of Transportation 25,000.00 25,000.00CR .00
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To amend Traffic Speed Enforcement Project to reflect actual award of federal funds.

JOURNAL	71374-75	DIVISION	Grants and Special Projects	Fund Name Fund Impact	US EPA 500,000.00 500,000.00CR .00
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To establish grant budget for Wolf Run 2014.

JOURNAL	71381-82	DIVISION	Grants and Special Projects	Fund Name Fund Impact	Grants - State 25,044.00 25,044.00CR .00
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To amend Law Enforcement 2014 to reflect actual award of funds.

JOURNAL	71557-58	DIVISION	Grants and Special Projects	Fund Name Fund Impact	Grants - State 197.00 197.00CR .00
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To amend Day Treatment 2012 to reflect actual expenditures.

JOURNAL	71602-03	DIVISION	Grants and Special Projects	Fund Name Fund Impact	Grants - State 32,505.00 32,505.00CR .00
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To remove budget for KY Recycling 2014. Application for funding was not approved.

<b>JOURNAL</b>	71605-06	<b>DIVISION</b>	Grants and Special Projects	<b>Fund Name</b> <b>Fund Impact</b>	Grants - State 145,326.91 145,326.91CR .00
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To establish grant budget for Kentucky Pride 2014.

<b>JOURNAL</b>	71377	<b>DIVISION</b>	Water Quality	<b>Fund Name</b> <b>Fund Impact</b>	Water Quality Construct 164,000.00 164,000.00CR .00
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To establish grant match for Wolf Run 2014 from Water Quality Construction.

<b>JOURNAL</b>	71509	<b>DIVISION</b>	Water Quality	<b>Fund Name</b> <b>Fund Impact</b>	Water Quality Construct 26,428.96 26,428.96CR .00
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To provide funds for change order for Roland streambank stabilization project along Eastland Parkway by decreasing funds for professional services.

<b>JOURNAL</b>	71600	<b>DIVISION</b>	Human Resources	<b>Fund Name</b> <b>Fund Impact</b>	Medical Insurance Fund 2,000,000.00 2,000,000.00CR .00
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To adjust FY 2014 budgets within the Medical Insurance Fund to account for pharmaceutical inventory costs as an operating expense and not in personnel as originally budgeted.

<b>JOURNAL</b>	71656	<b>DIVISION</b>	Human Resources	<b>Fund Name</b> <b>Fund Impact</b>	Medical Insurance Fund 11,000.00 11,000.00CR .00
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To provide funds for Ameriflex administrative fees by decreasing funds for insurance.

#### BUDGET AMENDMENT REQUEST SUMMARY

Fund	1101	General Services District Fund	12,273.00CR
Fund	1103	Donation Fund	33,384.67
Fund	1115	Urban Services District Fund	5,000.00CR
Fund	1131	Police Confiscated Federal Fund	.00
Fund	1132	Police Confiscated State Fund	.00
Fund	3140	US Department of Justice	.00
Fund	3150	US Department of Labor	.00
Fund	3160	US Department of Transportation	.00
Fund	3170	US Environmental Protection Agency	.00
Fund	3400	Grants – State	.00
Fund	4052	Water Quality Construction	.00
Fund	6002	Medical Insurance Fund	.00

**Lexington-Fayette Urban County Government**

Department of Public Safety  
Division of Emergency Management

Jim Gray  
Mayor

Clay Mason  
Public Safety Commissioner  
Patricia L. Dugger, RS MPA  
Emergency Management Director

# MEMORANDUM

**TO:** Mayor Jim Gray  
Urban County Council *P.L.D.*

**FROM:** Patricia L. Dugger, RS, MPA, Director DEM

**RE:** Request Council Authorization to execute an agreement between LFUCG and the Bluegrass Chapter of the American Red Cross (ARC)

**DATE:** August 8, 2013

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I am requesting the Urban County Council approve to enter into an agreement with the Bluegrass Chapter of the American Red Cross. The purpose of this Memorandum of Understanding (MOU) is to document the relationship between the American Red Cross (ARC) Bluegrass Chapter and Lexington Fayette Urban County Government. This MOU provides the board framework for providing humanitarian services such as shelter, food, medical care etc and for cooperation and support between ARC and Lexington Fayette County Emergency Management and first responders in assisting individuals and families impacted by disasters.

I am requesting Urban County Council to authorize the Mayor to enter into this agreement.

If you have any questions, please contact me.

Enclosures

xc: Clay Mason, Public Safety Commissioner  
ARC File  
Legistar File



Lexington-Fayette Urban County Government  
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray  
Mayor

Sally Hamilton  
CAO

**TO: JIM GRAY, MAYOR  
URBAN COUNTY COUNCIL**


**FROM: IRENE GOODING, DIRECTOR  
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

**DATE: AUGUST 14, 2013**

**SUBJECT: REQUEST COUNCIL AUTHORIZATION TO EXECUTE  
DONATION AGREEMENT WITH WELLS FARGO BANK, N.A.,  
ACCEPTING DONATION OF PROPERTY AT 471 NORTH  
UPPER STREET AND TO APPROVE DONATION OF  
PROPERTY FROM THE LFUCG TO THE FAYETTE COUNTY  
LOCAL DEVELOPMENT CORPORATION (SUBSIDIARY OF  
THE URBAN LEAGUE OF LEXINGTON-FAYETTE COUNTY,  
INC.)**

Wells Fargo Bank, N.A., has offered the Lexington-Fayette Urban County Government the property located at 471 North Upper Street. This property was obtained by the bank in a foreclosure and is being made available to the LFUCG for the purpose of stabilizing neighborhoods and to prevent blight. The bank will provide clear title, pay taxes up to the date of the closing, and pay closing costs to transfer title. The Fayette County Local Development Corporation has agreed to accept the property and will construct new affordable housing on the lot for rent to low-income household(s).

Council authorization to execute Donation Agreement with Wells Fargo Bank, N.A., accepting donation of property and to approve donation of property from the government to Fayette County Local Development Corporation is hereby requested.

  
Irene Gooding, Director

XC: Sally Hamilton, Chief Administrative Officer



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0901-13

Lexington-Fayette Urban County Government  
DEPARTMENT OF ENVIRONMENTAL QUALITY AND PUBLIC WORKS

Jim Gray  
Mayor

Richard Moloney  
Commissioner

To: Mayor Jim Gray  
Urban County Council

From:

Charles H. Martin, P.E., Director  
Division of Water Quality

Date: August 13, 2013

Re: Request Approval of Resolution Authorizing the Lexington-Fayette Urban County Government (LFUCG) to  
Apply for Low-Interest State Revolving Fund Loans for a Sanitary Sewer Related Project

The LFUCG has received an invitation to apply for a loan for the Lower Cane Run Wet Weather Storage Tank Project in the amount of \$9,829,750. Upon receipt of the application, the Kentucky Infrastructure and its Board will review the submittal and the community's financial status and either grants or denies the loan. The interest rate tied to those loans approved for this round is 1.75%. These loan rates are significantly lower than what the LFUCG could obtain through our bonding process, and if we are successful in securing these loans it will reduce the cost of these projects.

I can be reached at 425-2455 should you have questions or require additional information.



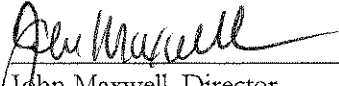
Lexington-Fayette Urban County Government  
DIVISION OF HUMAN RESOURCES

Jim Gray  
Mayor

Janet Graham  
Commissioner

**M E M O R A N D U M**

**TO:** Jim Gray, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
John Maxwell, Director  
Division of Human Resources

**DATE:** August 15, 2013

**SUBJECT:** Contract for Flu vaccinations for all LFUCG Employees

Attached please find a contract with Kroger Limited Partnership I, Mid South Division to supply influenza vaccine and administer vaccinations to eligible Lexington-Fayette Urban County Government employees during the 2013 – 2014 flu seasons, at a cost of twenty-one dollars (\$21.00) per vaccination. Funds are budgeted.

If you have any questions, please call Nicole Rodriguez at 859-258-3129.

Log # 14-0010



Lexington-Fayette Urban County Government  
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray  
Mayor

Sally Hamilton  
CAO

**TO: JIM GRAY, MAYOR  
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR  
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

**DATE: AUGUST 15, 2013**

**SUBJECT: REQUEST COUNCIL AUTHORIZATION TO EXECUTE CHANGE ORDER NO. 2  
WITH CHURCHILL MCGEE, LLC, FOR THE CARVER COMMUNITY CENTER  
RENOVATION FOR THE NEWTOWN PIKE EXTENSION PROJECT**

The Lexington-Fayette Urban County Government has been awarded federal funds from the Kentucky Department of Transportation for the planning, design, and construction of the Newtown Pike extension. The Newtown Pike extension is authorized by Congress as a High Priority Project under the Transportation Equity Act for the 21<sup>st</sup> Century. Council approved project agreement on November 9, 2000 (Ordinance No. 344-2000). On June 23, 2011 (Ordinance No. 76-2011, Council approved acceptance of additional federal funds for final design of Phase II and Phase III, and mitigation expenses, which includes rehabilitation of Carver Center.

On February 28, 2013 (Resolution No. 062-2013), Council approved bid acceptance from Churchill McGee, LLC, in the amount of \$1,094,520 for the Carver Community Center Renovation.


On July 9, 2013 (Resolution No. 380-2013), Council approved Change Order No. 1 in the amount of \$3,655.85.

The Department of General Services has negotiated Change Order No. 2 in the amount of \$2,405.56 for the installation of three communication wiring runs to terminate at the new telecommunications rack. This change order has the prior approval of the Kentucky Transportation Cabinet. New total is \$1,100,581.41.

Funds are budgeted as follows:

FUND	DID	SECT	ACCT	PROJECT	BUD REF	ACTIVITY
3160	303202	3211	91012	NEWTOWNPK_2011	2011	FED_GRANT

Council authorization to execute Change Order No. 2 with Churchill McGee, LLC, is hereby requested.

  
Irene Gooding, Director

Xc: Geoffrey Reed, Commissioner of the Department of General Services



# CONTRACT CHANGE ORDER

To (Contractor): Churchill McGee

Contract No:  
62-2013

Change Order No: 2

Date: July 17, 2013

**Project:**  
Carver Community Center Renovation

Location: Lexington

You are hereby requested to comply with the following changes from the contract plans and specification;

[illegible]

Total decrease

Total decrease

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Total increase

Total decrease

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Total increase

Net increase/(decrease) in contract price

Current Contract Amount: \$1,098,175.85

New Contract Amount: \$1,100,581.41

Recommended by George J. Morris (Project Manager)

Date 7/18/13

Accepted by \_\_\_\_\_  
(Contractor)

Date 7/23/13

Approved by \_\_\_\_\_  
(Grant Manager)

Date \_\_\_\_\_

Approved by \_\_\_\_\_  
La Sierra No. 1 (Commissioner)

Date 8/5/13

Approved by \_\_\_\_\_  
(Mayor or CAO)

Date 11/1/12

15  
0907-13

**JUSTIFICATION FOR CHANGE**

PROJECT: Carver Community Center Renovation 0907-13

CONTRACT NO. 62-2013

CHANGE ORDER: 2

1. Necessity for change: These changes will allow Parks and Recreation to reestablish their telephone and data communication after construction is completed.
2. Is proposed change an alternate bid? \_\_ Yes X No
3. Will proposed change alter the physical size of the project? \_\_ Yes X No  
If "Yes", explain.
4. Effect of this change on other prime contractors: None
5. Has consent of surety been obtained? \_\_ Yes X Not Necessary
6. Will this change affect expiration or extent of insurance coverage? \_\_ Yes X No  
If "Yes", will the policies be extended? \_\_ Yes \_\_ No
7. Effect on operation and maintenance costs: This change order will allow Parks and Recreation staff reestablish telephone and data communication after construction.
8. Effect on contract completion date: 4 days

Recommended by Joyce Thomas Mayor Date \_\_\_\_\_ (Project Manager)

Approved by \_\_\_\_\_ (Grant Manager)

# CONTRACT HISTORY FORM

17  
0907-13

Contractor: Churchill McGee

Project Name: Carver Community Center Renovation

Contract Number and Date: 62-2013 02/28/2013

Responsible LFUCG Division: General Services

## CHANGE ORDER DETAILS

<u>Summary of Previous Change Orders To Date</u>	<u>Dollar Amount</u>	<u>Percent Change to Original Contract</u>
A. Original Contract Amount:	\$ <u>1,094,520.00</u>	
B. Cumulative Amount of Previous Change Orders:	\$ <u>3,655.85</u>	<u>0%</u> % (Line B / Line A)
C. Total Contract Amount Prior to this Change Order:	\$ <u>1,098,175.85</u>	
<u>Current Change Order #2</u>		
D. Amount of This Change Order:	\$ <u>2,405.56</u>	<u>0%</u> % (Line D / Line A)
E. New Contract Amount Including this Change Order:	\$ <u>1,100,581.41</u>	<u>101%</u> % (Line E / Line A)

## SIGNATURE LINES

Project Manager: Joyce Thomas

Date: 7/18/13

Grant Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Division Director: [Signature]

Date: 8/15/13



18  
0912-13

Lexington-Fayette Urban County Government  
DEPARTMENT OF PUBLIC SAFETY

Jim Gray  
Mayor

Clay Mason  
Commissioner

August 16, 2013

**TO:** Mayor Jim Gray and Urban County Council

**FROM:** David S Lucas, Director of Enhanced 9-1-1

**RE:** Agreement Amendment with PowerPhone, Inc

**VIA:** Clay Mason, Commissioner of Public Safety

This request will authorize the execution of Addendum #1 to the existing agreement with PowerPhone, Inc for training and related materials to obtain and maintain Emergency Medical Dispatch (EMD) certification for existing and new telecommunicators within the Division of Enhanced 911.

The initial cost of \$9,176 and expected additional costs are fully budgeted within the Division of Enhanced 911's budget, using Fund 4204. Per unit pricing is valid for one (1) year to insure future hires and certifications can be obtained at current rates. All services, product and training outlined within the agreement meet state specifications and are acceptable 9-1-1 expenses as outlined by regulations created by the Commonwealth of Kentucky.

The following documents are attached:

1. Administrative review form. (Blue sheet)
2. PowerPhone Inc Addendum #1

Please return completed documents to my attention for final disposition.

## Total Response Addendum #1

This is an Addendum to the Master Services Agreement (MSA) #: 12-5064 between PowerPhone, Inc. and LFUCG. PowerPhone and LFUCG agree to the following changes and/or additions to the above referenced MSA:

### I. Addendum to Client Abstract

LFUCG, a Total Response implemented agency, will expand Emergency Medical Dispatch to their Police Department, who currently transfers their EMS calls.

First, each telecommunicator will be required to successfully pass an Emergency Medical Dispatch competency exam to demonstrate basic EMD knowledge. After successful completion of the competency exam, each telecommunicator will complete an Emergency Medical Dispatch recertification to refresh their skills. Twelve tablets with protocols that support Emergency Medical Dispatch will be deployed.

### II. Addendum to Products and Services

1. **Core Certification training**—Defined as essential certification seminar for emergency communications professionals:
  - 30 telecommunicators will be required to complete a competency exam to gauge basic EMD knowledge
  - 32 telecommunicators will complete Emergency Medical Dispatch recertification upon successfully passing the EMD competency exam
2. **Protocol Tablets**—PowerPhone will provide paper protocols to LFUCG according to the following configuration:
  - 12 protocols designed to administer calls of Emergency Medical Dispatch nature
  - 12 card stands for protocol use for live call taking

The additional cost to LFUCG is \$9,176.00, and payment shall be made within 30 days of invoice.

### III. Price Agreement

Pricing for products and training are valid from 9/1/2013-8/31/2014

- (1) EMD Protocol Subset Tablet costs \$349.00 + shipping
- (1) Full Service Tablet costs \$749.00 + shipping
- An upgrade from current EMD Tablet costs \$549.00 + shipping
- Competency Exam costs \$25.00 per person
- EMD recertification costs \$129.00 per person
- Law Enforcement Dispatch Certification costs \$359.00 per person
- Fire Service Dispatch Certification costs \$359.00 per person

All payments will be made within 30 days of invoice

0912-13

**Acceptance**

This Addendum is to be effective as of the date last entered below.

**PowerPhone, Inc.**By: 

Name: Chris Salafia

Title: President &amp; CEO

Date: June 20, 2013

**LFUCG**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Please fax this page to 203.245.3022 attn: Stacey or  
scan and e-mail to [MSA@powerphone.com](mailto:MSA@powerphone.com)**

0912-13

**Exhibit A  
Product Schedule**

1321 Boston Post Rd  
Madison, CT 06443  
1.800.537.6937

**Quote**

Quote Number: 6785  
Date: 08/02/2013  
Sales Person: Tara Milardo  
Valid Until: 08/30/2013

Bill To	Ship To
Mr. David Lucas Lexington-Fayette Urban County Gov't; Enhanced 911 200 E Main Street, Rt 313 Lexington, KY 40507	Mr. David Lucas Lexington-Fayette Urban County Gov't; Enhanced 911 200 E Main Street, Rt 313 Lexington, KY 40507

**Certification Training**

Quantity	Part Number:	Product	List Price	Unit Price	Ext. Price
30	TRCOMP	Test: Competency Exam	\$25.00	\$25.00	\$750.00
32	3EMDR	Recertification: Emergency Medical Dispatch	\$129.00	\$129.00	\$4,128.00
12	TEMD	Tablet: Partial - 1	\$349.00	\$349.00	\$4,188.00

Subtotal: \$9,066.00  
Tax: \$0.00  
Shipping: \$110.00  
Total: \$9,176.00

**Grand Total**

Currency:	USD	Subtotal:	\$9,066.00
Tax Rate:	0.00%	Tax:	\$0.00
Shipping Provider:		Shipping:	\$110.00
		Total:	\$9,176.00



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0913-13

Lexington-Fayette Urban County Government  
DEPARTMENT OF PUBLIC SAFETY

Jim Gray  
Mayor

Clay Mason  
Commissioner

August 13, 2013

**TO:** Mayor Jim Gray and Urban County Council

**FROM:** David S Lucas, Director of Enhanced 9-1-1

**RE:** Agreement with Rave Wireless, Inc

**VIA:** Clay Mason, Commissioner of Public Safety

This request will authorize the mayor to approve a new agreement with Rave Wireless Inc, and thus continue providing software, training and implementation services to LFUCG to implement an Emergency Management self-registration portal, SmartPrepare and Public Safety Profiles via Smart911 services. This service will allow an individual to attach supplemental information to any phone number that can access the Enhanced 9-1-1 system and provide permission for Emergency Management personnel to access information during an event.

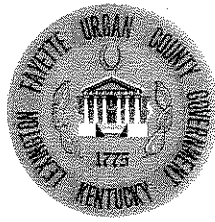
The five (5) year agreement includes an annual cost of \$107,000 with funds budgeted within the Division of Enhanced 911. Other cost may be incurred by participating partners whom will reimburse LFUCG for any additional cost. The requested training, products, software, installation and maintenance meet all state specifications and are acceptable expenses as outlined by regulations created by the Commonwealth of Kentucky.

The following documents are attached:

1. Administrative review form. (Blue sheet)
2. RAVE license agreement
3. Sole Source Procurement Certification

Please return completed documents to my attention for final disposition.





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0916-13

Lexington-Fayette Urban County Government  
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray  
Mayor

Sally Hamilton  
CAO

**TO: JIM GRAY, MAYOR  
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR  
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

**DATE: AUGUST 19, 2013**

**SUBJECT: Request Council authorization to submit application to the Kentucky Division of Forestry requesting federal funds under the Urban and Community Forestry Grant Program**

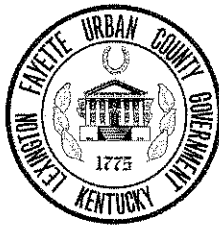
The Division of Environmental Policy has prepared an application for submission to the Kentucky Division of Forestry requesting \$15,000 in federal funds for Lexington's tree canopy assessment and planting plan. Funds are being requested to add three components to the existing urban tree canopy survey that is already in place under the Davey Resource Group. The three new components are the Comprehensive Urban Tree Canopy Report, the Canopy "Report Card" and two public presentations/workshops. A 50% (\$15,000) non-federal match is required. This match will consist of personnel costs of existing employees, volunteer time, general fund match for website, printing, supplies, space rental, and the value of the existing tree canopy contract. Total cost of the project is \$30,000.

These federal funds originate from the U.S. Department of Agriculture, Forest Services.

Council authorization to submit the application is hereby requested.

Irene Gooding, Director

Xc: Richard Moloney, Acting Commissioner of the Department of Environmental Quality and Public Works



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0918-13

Lexington-Fayette Urban County Government  
DIVISION OF HUMAN RESOURCES

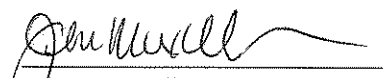
Jim Gray  
Mayor

Janet Graham  
Commissioner

**M E M O R A N D U M**

**TO:** Jim Gray, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**

  
John Maxwell, Director  
Division of Human Resources

**DATE:** August 19, 2013

**SUBJECT:** Voluntary Benefit Applications

This request seeks approval to authorize the Mayor to execute new account applications with CIGNA, Trustmark, All State, and American Heritage Life Insurance Company for the purpose of offering voluntary benefits to all employees.

Log #14-0012



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0919-13

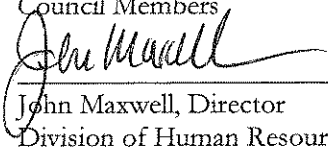
Lexington-Fayette Urban County Government  
DIVISION OF HUMAN RESOURCES

Jim Gray  
Mayor

Janet Graham  
Commissioner

**M E M O R A N D U M**

**TO:** Jim Gray, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
John Maxwell, Director  
Division of Human Resources

**DATE:** August 19, 2013

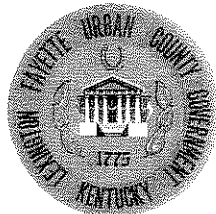
**SUBJECT:** Amend Agreement with Management Advisory Group (MAG)

In the fall of 2012, MAG performed Phase I of our compensation study which included an analysis and review of our system. Phase I is now complete and we are ready to begin Phase II.

The Division of Human Resources requests Council authorization to amend the agreement with Management Advisory Group International for human resource management consulting services to include the performance of a comprehensive outside classification and compensation review (project outline attached) at a cost not to exceed \$45,000.

Funds are budgeted.

Log #14-0013



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0923-13

Lexington-Fayette Urban County Government  
DIVISION OF GRANTS AND SPECIAL PROGRAMS

Jim Gray  
Mayor

Sally Hamilton  
CAO

**TO: JIM GRAY, MAYOR  
URBAN COUNTY COUNCIL**

**FROM: IRENE GOODING, DIRECTOR  
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

**DATE: AUGUST 20, 2013**

**SUBJECT: REQUEST COUNCIL AUTHORIZATION TO SUBMIT  
APPLICATION, AND ACCEPT AWARD IF OFFERED, TO THE  
BLUEGRASS AREA DEVELOPMENT DISTRICT FOR  
ALLOCATION OF AREA DEVELOPMENT FUND—FY 2014**

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Bluegrass Area Development District has announced that the Lexington-Fayette Urban County Government is eligible to receive an allocation of \$27,979.72 in Area Development Fund dollars for Fiscal Year 2014. These are state general fund dollars approved by the Legislature that may only be used for capital projects. The project for which the LFUCG will be making application for this year is capital improvements to the Family Care Center to include interior painting, replacement of carpet in the library, and replacement of student desks, chairs, and tables. Project must be completed no later than December 31, 2013. No match is required.

Council authorization to submit the application, and accept award if offered, is hereby requested.

  
\_\_\_\_\_  
Irene Gooding, Director

Xc: Beth K. Mills, Commissioner of the Department of Social Services

**Neighborhood Development Funds  
August 29, 2013  
Work Session**

<b>Amount</b>	<b>Recipient</b>	<b>Purpose</b>
<b>\$ 1,000.00</b>	Fayette County 4-H Council, Inc. 1140 Red Mile Place Lexington, KY 40504 Jamie Dockery	To provide funding assistance with the Fayette County Farm Tour on September 21, 2013.
<b>\$ 2,000.00</b>	Partners for Youth 342 East Main Street Lexington, KY 40507 Laura Hatfield	To provide support for tLexington's 1st Annual Conference of Youth Violence.
<b>\$ 775.00</b>	Community Organizers of Lexington, Inc. 2709 Red Clover Lane Lexington, KY 40511 Corey Dunn	To assist in funding their youth conflict resolution classes.



## General Government Committee

August 13, 2013

### Summary and Motions

Chair Steve Kay called the meeting to order at 11:03 AM. Committee members present were Vice Mayor Gorton, Chris Ford, Shevawn Akers, Julian Beard, Jenifer Scutchfield, George Myers, Harry Clarke, and Ed Lane. Committee member Diane Lawless was absent. Bill Farmer and Kevin Stinnett attended as non-voting members.

#### 1. 6.4.13 Committee Meeting Summary

Motion by Myers to approve the June 4, 2013 Committee summary. Second by Gorton. Motion Passed without dissent.

#### 2. Relationship with Bluegrass Area Development District (BGADD)

Kay stated that officials with the BGADD were unable to attend the meeting. He suggested that this item be deferred until the September 2013 meeting.

#### 3. Moving Human Resources Out of the Law Department

Commissioner Graham provided a recent history of the placement of the Division of Human Resources in the Department of Law. She also discussed the accomplishments of both the Department of Law and the Division of Human Resources, including the General Assembly approval of HB 390 which moved the Lexington-Fayette Urban County Government's (LFUCG) hiring system to a qualifying system. The qualifying system allows LFUCG to interview and hire any candidate that meets minimum qualifications for a position, as opposed to limiting interviews and hiring to the "top five" candidates. HB 390 also updated military preference and seniority.

Graham discussed other accomplishments such as the CHIPS rewards wellness program, competitively awarding voluntary benefit plans, the ongoing compensation study, and the reinstitution of the employee service awards.

Gorton discussed military preference and asked about the status of the compensation study. Graham stated that it was in the initial stage but should be completed before the FY15 budget is presented, so any recommended changes can be reflected in the proposed budget.

Gorton asked what disadvantages there would be in moving the division under the Chief Administrative Officer (CAO). In response Graham stated that the Council had the authority to move divisions and reorganize as they see fit.

Glenn Brown stated that CAO Sally Hamilton recommended keeping the Division of Human Resources under the Law Department. He stated that there may be a potential conflict regarding hearing grievances if Human Resources were under the CAO.

Beard stated that in the private sector, a Division of Human Resources was generally under the chief officer. He stated that a Division of Human Resources is a critical component of any organization.

Clarke stated that he did not understand why the Division of Human Resources was under the Law Department. He asked if there was any thought to creating a Department of Human Resources.

In response Graham stated that it was worth noting that nothing would prohibit Council from creating a Human Resources Department.

Kay stated that he had not heard any compelling rationale for moving the Division of Human Resources out from under the Law Department. He asked what the rationale was for the General Government link recommending this move.

In response Gorton stated that the link wanted to examine the issue to determine where the Division of Human Resources would be best located.

Motion by Clarke to keep the issue in Committee and to examine the issue of creating a Department of Human Resources. Seconded by Gorton. Motion passed without dissent.

Myers discussed the CHIPS reward program. He asked if it was limited to employees in the health benefit program. He stated that it should include all LFUCG employees and their families, as it would improve absenteeism and worker productivity. In response John Maxwell stated that the program was limited to just benefits enrollees, as it was developed to reduce benefit costs.

#### **4. Procedures for Underwriting or Sponsoring One of Our Facilities or Parks**

Geoff Reed, the Commissioner of General Services, introduced the item. Roger Daman said that he had reviewed the draft policy and made the changes that the Committee recommended at the previous meeting.

Daman discussed giving levels, the catalog of park needs, partner organization recognition, naming rights, and the naming rights approval process

In response to a question from Beard about off-site recognition, Daman stated that that it would include recognition on Lexingtonky.gov and other sources off-site of the facility or park.

Beard also discussed the duration of temporary signage recognition. In response Daman stated that the signage would be up until the project construction was completed.

Scutchfield asked about the capacity of development fundraisers. She stated that development would need to be a full-time commitment to be successful.

Reed agreed and stated that Parks had one position committed to development and fundraising in addition to the present duties of the position.

Myers discussed the catalog of potential sponsorships. He stated that it should be park specific due to the unique nature of each park or facility. Myers also discussed concerns he had with advertising on GTV3. He stated that it could be inferred that he as a Councilmember endorsed a product because it was advertised during a Council Report on GTV3. He wanted Council to understand the full implication of that strategy.

Brown stated that the CAO was aware of the issue and the office is examining that strategy, as well as other issues in Government Communications.

Reed agreed, but stated that the policy needed to have flexibility in its implementation.

Lane stated that the Administration should develop an inventory of sponsorship opportunities throughout government. He also suggested that development fundraising could be outsourced to a professional marketing firm.

Gorton asked if the Administration had determined what would happen with revenue from marketing efforts. She stated that maintenance needed to be considered if we marketed a park facility or event.

Reed agreed that maintenance of venues was critical.

Akers stated that she agreed that development fundraising needed to be performed by someone with expertise in that field. She also supported the catalog approach.

Scutchfield asked if Parks had a full-time grant writer. In response Reed stated that they did not, but staff was assigned grant management as part of their duties.

Scutchfield asked if grants awards are tracked. She requested a list of grants that Lexington had been awarded as well and applied for over the last year.

Reed stated that that could be obtained and sent to Council.

In response to a question from Myers, Daman stated that the policy discouraged the renaming of parks because the community may know a park or facility by its original name.

Myers discussed concerns he had with the Parks Master Plan. He discussed efforts to get a master plan completed and implemented for two parks in his district: Berry Hill and Gainesway.

Reed agreed and stated that donors wanted to be involved in the planning process.

Clarke suggested that the sponsorship and fundraising program could be expanded to include events such as art fairs and concerts. Reed agreed.



Akers volunteered to work with the Administration to meet potential donors to support park needs in the 2<sup>nd</sup> District.

Kay addressed maintenance of the facility or park investment. He also supported a full-time development professional and stated that it was long overdue. He also asked what the next step was. He stated that it appeared that the Committee was supportive of the changes incorporated in the draft policy.

Daman stated that this was anticipated to be a CAO policy. He would re-draft the policy reflecting the changes and submit it to the Committee at its next meeting.

Akers requested that the Administration submit a policy in a strikethrough format so that the Committee can track the changes that have been made.

Kay agreed and asked for both a strikethrough version and a clean final draft for comparison.

Ford suggested that the draft policy be forwarded to the Parks Advisory Board for comment as well. He noted that two Councilmembers were on the Advisory Board.

## **5. Items Referred to Committee**

Kay stated that the first two items on the referral list, "Relationship with the BGADD'" and "Procedure for Underwriting or Sponsoring One of Our Facilities or Parks" would be part of the September 10 Committee agenda. He stated that "Moving Human Resources from the Department of Law" would take some more study.

Akers asked that "Usage Agreements with the Division of Parks & Recreation" be part of the September agenda as well.

The meeting adjourned at 12:35 PM.



## Public Safety Committee

August 13, 2013

### Summary and Motions

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Chair Peggy Henson called the meeting to order at 1:05 PM. Committee members present were Kevin Stinnett, Chuck Ellinger, Shevawn Akers, Bill Farmer, George Myers, Jenifer Mossotti, Harry Clarke, and Ed Lane. Committee member Diane Lawless was absent. Chris Ford attended as a non-voting member.

#### 1. Approval of Summary

Motion by Mossotti to approve the summary. Seconded by Ellinger. Motion passed without dissent.

#### 2. Tenant Transition and Household Disposal

Chris Ford introduced the Tenant Transition and Household Disposal item. Ford walked the committee through the packet, including his summary of facts and recommendations:

##### Summary of Facts

- The Lexington-Fayette Urban County Government (LFUCG) provides waste disposal services; including landfill bound waste, recycling, yard waste, bulky item pickup, and special collections.
- LFUCG does not provide household storage services.
- The public right-of-way is not a temporary storage site.
- Property removed as the result of evictions is placed in the right-of-way because the former tenant is not allowed (via court order) to return to the property; the right-of-way is the nearest site for temporary storage of the removed property.
- The Constable's role in evictions is to officiate court orders in order to return the premises to the landlord's control; they do not physically move items.
- The Constable's role includes the confiscation and temporary storage of hazardous materials and items that are a threat to public safety (weapons, adult material, dangerous chemicals, etc.).
- Current policies do not conflict with the Landlord-Tenant Act.

- Absolute and exclusive application of once a week collection of bulky items (regular collection day) conflicts with special collection provisions of section 16-14 of the Code of Ordinances.

#### Recommendations and Discussion Items

- Residents should primarily utilize regular collection day bulky item service.
- Once a week bulky item disposal (regular collection day) is too infrequent and logistically impractical in many move-out and eviction situations.
- Timely bulky item pickup response within 72 hours would alleviate the blight caused by non-collection day set-outs.
- LFUCG employees in the field and citizens can report bulky items set-outs.
- 24-Hour Emergency Abatement by Code Enforcement is adequate for set-outs that are a threat to public safety.

Akers spoke about requiring landlords to rent dumpsters for house cleanouts. Ford stated that landlords are required to hold the property for a reasonable time in the case of a legal eviction.

Mossotti asked about bulky item pickup. Ford stated that the 16-10 and 16-14 of the Code of Ordinances are in conflict with regard to bulky item pickup. Mike Sanner from the Department of Law was called to speak. Sanner commented on collection procedures, packaging requirements, and pick up schedules. Sanner reiterated that 16-10 and 16-14 are in conflict with regard to bulky item collections.

Ford stated that he believes LFUCG should be responding to bulky item pickup requests within 72 hours, also stating that the current process only speaks to the responsibility of the citizen and does not address the government's service responsibility.

Director of Waste Management, Steve Feese, was called to speak. He stated he met several times with Ford and others about the item.

Akers stated that she concurred with Ford's interpretation of 16-14 (c) of the Code of Ordinances. Akers asked Feese about collection procedures and special pickups. Feese agreed that the rules need to be clarified. He stated that most bulky item pickup is on the regular collection day, but some areas do have problems with non-collection day set outs.

Clarke asked how the Division of Waste Management picks up bulky items versus regular trash. Feese stated that there are overflow trucks; typically about one for every three regular trucks.

Ford spoke about his recommendations and stated that he would like to expand our collections to take care of bulky item set outs. He believes 48 to 72 hours is a reasonable timeframe for pickup. He stated that upholstered items are picked up for health reasons, and that we should have a more coordinated approach.

Stinnett asked about bulky item pickup. Feese responded that bulky item trucks are typically on the same schedule as normal trucks. There is one appliance truck, and one mattress truck.

Stinnett stated that 72 hours is too long for something to sit at the curb; 24 hours is more appropriate.

Stinnett asked Feese to bring the committee a proposal to achieve more frequent bulky item pickup operationally. Feese asked what standard should be used for what constitutes a bulky item pickup. Stinnett said that the Division of Waste Management should provide that recommendation to the committee.

Henson stated that some areas have more problems than others with this issue, stating the problems mainly occur in multi-family housing with high turnover. She believes we could target pickup to these areas, also stating that she thinks that people don't know the rules.

Henson asked what fines are issued for illegal set outs. Feese responded it is generally \$45, and it is not an effective deterrent. Henson stated she thought we needed an extra bulky item pickup day.

Ford concluded that we should try to keep the right-of-way clear, and we should try to provide the services stipulated in 16-14.

Clarke asked if Feese could come back to the committee with a proposal.

Henson agreed and asked the Division of Waste Management to bring a proposal back at the October meeting.

### **3. Update on Kitchen Floor at Jail**

Director of Community Corrections, Rodney Ballard, provided a brief update on the kitchen floor at the jail. The Division of Community Corrections has hired Brandstetter Carroll, a local architecture firm, to advise the division about the floor. They have issued their recommendations and a Request for Proposals (RFP) has been sent to the Division of Purchasing to be released.

Mossotti asked why an architect was needed to fix a floor. Mr. Ballard said there is a moisture issue that required additional expertise.

Henson asked about a transition plan for the installation of the new floor. Ballard confirmed they have a plan for the transition period.

### **4. Items in Committee**

Farmer stated he would like to keep the "Compiling a List of Safe Places to go in times of a Weather or Emergency" item in committee until the next steps can be determined.

Myers stated they are looking at some opportunities for the "Abandoned Housing" item at the state level, but would like to keep the item in committee.

Stinnett stated he would like to keep the “Division of Police Home Fleet Policy” in committee for an annual update.

Motion by Clarke to adjourn. Seconded by Ellinger. Motion passed without dissent.

The meeting adjourned at 2:04 PM.

*Submitted by Jonathan Hollinger, Legislative Aide*