

Lexington-Fayette Urban County Government

*200 E. Main St
Lexington, KY 40507*



Tuesday, February 28, 2012

3:00 PM

Council Chamber

Urban County Council Work Session

PACKET

**URBAN COUNTY COUNCIL
SCHEDULE OF MEETINGS
FEBRUARY 27-March 5, 2012**

Monday, February 27

No Meetings

Tuesday, February 28

Environmental Quality Committee Meeting.....11:00 am
Council Chambers-2nd Floor Government Center

Budget & Finance Committee Meeting.....1:00 pm
Conference Room-2nd Floor Government Center

Council Work Session.....3:00 pm
Council Chambers-2nd Floor Government Center

Wednesday, February 29

Affordable Housing Trust Fund Task Force Meeting.....1:30 pm
Conference Room-5th Floor Government Center

Thursday, March 1

Council Comprehensive Plan Goals & Objectives Work Group Meeting...3:00 pm
Conference Room-5th Floor Government Center

Friday, March 2

No Meetings

Monday, March 5

Fayette County Rural Land Management Board Meeting.....3:00 pm
Conference Room-12th Floor Government Center

URBAN COUNTY COUNCIL
WORK SESSION SUMMARY
& TABLE OF MOTIONS
February 21, 2012

Mayor Gray chaired today's Work Session meeting. All Council Members were present except, CMs Crosbie, Martin, and Myers.

I. Public Comment – Issues on Agenda – Yes

Citizen, Patricia Muhammed, spoke about item L-Lyric Theatre & Cultural Arts Center.

II. Requested Rezoning / Docket Approval –Yes

A motion by CM Ellinger to approve the docket, seconded by CM Blues, passed without dissent.

III. Approval of Summary – Yes

A motion by CM Farmer to approve the summary of 2.14.12 Work Session was seconded by VM Gorton and passed without dissent.

IV. Budget Amendments – Yes

A motion by CM Beard to approve the budget amendments, seconded by VM Gorton, passed without dissent.

CM Stinnett asked about journal # 58263-the current vacancy balance in Comm. Corr; ***Comm. Driskell said she did not have it available at the time but would have before Thursday night.***

V. New Business

CM Lawless made a motion to remove from the packet and place item A into the Council Links and it was seconded by CM Blues; it failed 1-10.

A motion by VM Gorton to approve the new business items, seconded by CM Ellinger passed; CMs Farmer and Lawless voted yes on all except no to item A.

VI. Continuing Business/Presentations – Yes

A. 2.7.12 General Government Committee Update

This update was given by Chair CM Lane. **CM Lane requested that Div. of Parks give a short presentation at the next WS on how Berry Hill & Constitution Pools would be closed and renovated and also show the latest budgetary information.** Comm. Hamilton said that Parks could do that.

A motion by CM Lane to recommend to Council that the Dept. of Finance, Div. of HR, and Dept. of Law review all ordinances relating to the evaluation and giving of pay raises to non-union employees and to recommend appropriate ordinance changes to reflect best personnel practices and current economic conditions, seconded by CM Myers, passed without dissent.

CM Myers is present.

B. NDF List

A motion by CM Myers to approve the NDF list, seconded by CM Ellinger, passed without dissent.

C. 1 HealthFirst Business Plan

This plan was given by Dr. Rice Leach & Mr. William North, Fayette Co. Health Dept. There were several questions asked and comments given by CMs.

D. LFUCG Fire & Police Staffing Update

This update was given by Comm. Mason, Police Chief Bastin, and Acting Fire Chief Jackson. Several CMs asked questions and made comments.

CM Stinnett asked Comm. Driskell for the same numbers for Police that he did earlier for Comm. Corr. before Thursday night; also asked Chief Bastin if there was a plan worked out to get staffing to a reasonable number- he answered that we are going to have to choose a comfortable level and begin funding that; also asked Acting Chief Jackson where do we stand on capital.

CM McChord stated that he thought it to be on this Council, this year, to take a look at creating a policy on minimal staffing levels for Public Safety and also from a recruit class standpoint, possibly a Spring/Fall class rotation; also asked about the number of people eligible to retire within the next five years. **VM Gorton requested of Acting Chief Jackson to send to Council the 2 page summary that was given out at the EMS Advisory Board meeting last week.**

VII. Council Report

CM Stinnett-Announced that there will be a public meeting on 2.28.12 at 6 pm at Spencerian College referencing Constitution Pool.

CM Kay-Announced that there will be a public meeting on 2.28.12 at 7 pm at the downtown Library in the Lower Level Room A referencing issues facing Council.

VM Gorton –Wanted to give Council a heads-up about a work group that she has appointed on ZOTA regarding tourism in Fayette County. The work group will issue a report to the VM and Council no later than 8.30.12.

CM Farmer-***Requested from administration 1 complete list of all positions unfunded in item A of New Business.*** Comm. Graham said that she would get clarification of the positions and then get the list to Council; sent a Happy Mardi Gras to everyone and stated that there will be a chili cook-off (5-6:30 pm) and movie night on 2.24.12 at the Lexington Hearing & Speech Center cafeteria at 350 Henry Clay Blvd.

CM Lawless-A motion by CM Lawless to place into the Planning and Public Works Committee the issue of ND-1 or H-1 relating to extensions of building permits within those zones after they have been issued, but not started, and after those overlays have been passed, seconded by VM Gorton, passed without dissent.

CM Myers-Announced that there will be a public meeting tonight at 6 pm at Victory Baptist Church referencing Gainesway Pool/Skate Park.

VIII. Mayor's Report –Yes

A motion by CM Beard to approve the Mayor's Report, seconded by CM Henson, passed without dissent.

IX. Public Comment – Issues not on the agenda – Yes

Citizen, Corey Dunn, spoke about item L-Lyric Theatre and Cultural Arts Center.

X. Adjournment

A motion by CM Stinnett to adjourn, seconded by VM Gorton, passed without dissent.

Work Session was adjourned at 4:58 pm.

LEXINGTON-FAYETTE URBAN COUNTY COUNCIL
W O R K S E S S I O N A G E N D A
February 28, 2012

- I. Public Comment - Issues on Agenda**
- II. Requested Rezoning/ Docket Approval-None**
- III. Approval of Summary-Yes, February 21, 2012, pp.1-3**
- IV. Budget Amendments-None**
- V. New Business-Yes, pp.6-1'**
- VI. Continuing Business/Presentations-Yes**
 - A. 2.14.12 Social Services & Comm. Dev. Committee Update-CM Myers, pp.1(-&\$**
 - B. NDF List, p.&%(motion needed)**
 - C. User Fee Billing & Collections-Comm. of Finance-Jane Driskell & Dir. of Revenue-Bill O'Mara, pp.2&' &**
- VII. Council Reports**
- VIII. Mayor's Report-None**
- IX. Public Comment - Issues Not on Agenda**
- X. Adjournment**

Administrative Synopsis

February 28, 2012

New Business Items

- A. Authorization to execute a Building Usage Agreement with Crestwood Christian Church Mission Center for the Meeting the Challenges and Opportunities of Aging Conference. (L184-12) (Mills)
This is a request to execute a Building Usage Agreement with Crestwood Christian Church Mission Center for the Meeting the Challenges and Opportunities of Aging Conference on May 19, 2012. There is no budgetary impact.**p.6**

- B. Authorization to create section 16-6.2 of the Code of Ordinances for the collection of dead animals from veterinarian clinics in the Division of Waste Management's service area and for the loan-a-box service to Fayette County residents. (L186-12) (Feese/Moloney)
This is a request to create section 16-6.2 of the Code of Ordinances for the collection of dead animals at a cost of \$45.00 per pickup from veterinarian clinics in the Division of Waste Management's service area and for the loan-a-box service to Fayette County residents with an increased fee of \$75.00.**p.7**

- C. Authorization to approve the option of internal advertisement of all vacant positions within LFUCG. (L202-12) (Jarvis/Graham)
This is a request to approve the option of internal advertisement of all vacant positions within LFUCG through June 30, 2012.**p.8**

- D. Authorization to amend Section 21-5 of the Code of Ordinances changing the position title of Total Rewards Assistant to Administrative Specialist Sr., in the Division of Human Resources. (L203-12) (Jarvis/Graham)
This is a request to amend Section 21-5 of the Code of Ordinances changing the position title of Total Rewards Assistant (Grade 112N) to Administrative Specialist Sr., (Grade 112N) in the Division of Human Resources to better represent the duties of this position.**pp.9-1%**

- E. Authorization to submit application, and accept award if offered, to the Commonwealth of Kentucky Office of Highway Safety for Click It Or Ticket Safety Belt Enforcement Mobilization. (L204-12) (Gooding/Mason)
This is a request to submit application, and accept award in the amount of \$30,000.00 if offered, to the Commonwealth of Kentucky Office of Highway Safety for Click It Or Ticket Safety Belt Enforcement Mobilization - FY 2012. No matching funds are required.**p.1&**

- F. Authorization to execute agreement with Boy Scout Troop 100 for participation in the Adopt-a-Spot Roadway Cleanup Program under the Kentucky Pride Grant. (L207-12) (Gooding/Moloney)
This is a request to execute agreement with Boy Scout Troop 100 for funds in the amount of \$772.00 to participate in the Adopt-a-Spot Roadway Cleanup Program under the Kentucky Pride Grant for FY 2012. Funds are budgeted.**p.1'**



184-12

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Lexington-Fayette Urban County Government
DEPARTMENT OF SOCIAL SERVICES

Jim Gray
Mayor

Beth Mills
Commissioner

MEMORANDUM

TO: RICHARD MALONEY, CAO
MAYOR JIM GRAY
URBAN COUNTY COUNCIL

FROM: _____
BETH MILLS, COMMISSIONER
SOCIAL SERVICES

DATE: 2-13-2012

SUBJECT: BUILDING USAGE AGREEMENT WITH CHRESTWOOD CHRISTIAN
CHURCH

Requesting the authority to enter into a building usage agreement with Crestwood Christian Church Mission Center for the Meeting the Challenges and Opportunities of Aging Conference on May 19, 2012.

There is no budgetary impact to the government.

We will however be providing a Certificate of Insurance and our staff will be on sight throughout the event.



186-12

7

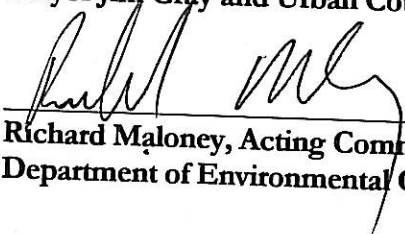
Lexington-Fayette Urban County Government
DEPARTMENT OF ENVIRONMENTAL QUALITY

Jim Gray
Mayor

Richard Maloney
Acting Commissioner

MEMORANDUM

TO: Mayor Jim Gray and Urban County Council

FROM: 
Richard Maloney, Acting Commissioner
Department of Environmental Quality and Public Works

DATE: February 14, 2012

RE: Establishment of fees for Dead Animal Collection from Veterinarian Clinics and Loan-A-Box Service

The Division of Waste Management is requesting the creation of section 16-6.2 of the Code of Ordinances relating to fees for the collection of dead animals from veterinarian clinics in the Division of Waste Management's service area and for the loan-a-box service to Fayette County residents.

Pickups for small animal carcasses will be scheduled by DWM upon request, and the fee for each pickup shall be \$45 with a maximum of five (5) animals per pickup.

This ordinance also increases the loan-a-box service fee from \$38 to \$75 for properties in the Division of Waste Management's service area and maintains the current fee for properties outside of the DWM service area at \$180.

The proposed ordinance is attached.



202-12⁸

Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

M E M O R A N D U M

TO: Jim Gray, Mayor
Richard Moloney, Chief Administrative Officer
Council Members

FROM: _____
Leslie Jarvis, Acting Director
Division of Human Resources

DATE: February 17, 2012

SUBJECT: Internal Advertisement for All Vacant Positions

The Division of Human Resources is requesting your concurrence and approval of the option of internal advertisement of all vacant positions within the Lexington-Fayette Urban County Government effective upon passage of Council through June 30, 2012.

Due to limited funding, it is our goal to save on advertising costs and to provide current employees, whenever possible, internal promotional opportunities when vacancies occur. If a division chooses the option of internal advertisement first and the Division of Human Resources does not receive a qualified pool of internal applicants to fill the vacancy within the first week of posting, the Division will then open and advertise the vacancy to external candidates.

If there are any questions, please call Daniel H. Fischer at 258-3030.

/df

cc: Tamara Walters, HR Manager Sr., Division of Human Resources

Log # 12-0032



203-12 9

Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

M E M O R A N D U M

TO: Jim Gray, Mayor
Richard Moloney, Chief Administrative Officer
Council Members

FROM: _____
Leslie Jarvis, Acting Director
Division of Human Resources

DATE: August 24, 2011

RE: Title change - Division of Human Resources

The attached action amends Section 21-5 of the Code of Ordinances changing the position title of Total Rewards Assistant (Grade 112N) to Administrative Specialist Sr., (Grade 112N) in the Division of Human Resources, effective upon passage by Council.

This request for the title change to Administrative Specialist Sr. is better represent the duties and responsibilities of the position.

There is no fiscal impact with this action.

If you have any questions, please contact Daniel H. Fischer at 258-3030.

Log # 12-0033

10
203-12

Lexington-Fayette Urban County Government

Changes in Authorized Positions

Date: 2/17/12

AMEND SECTION 21-5 OF THE CODE OF ORDINANCES

[illegible]

11
203-12

Lexington-Fayette Urban County Government

Changes in Authorized Positions

Date: 2/17/12

AMEND SECTION 21-5 OF THE CODE OF ORDINANCES

[illegible]



204-12¹²

Mayor Jim Gray

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT
Division of Grants and Special Programs

TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL

FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

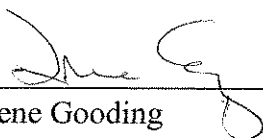
DATE: FEBRUARY 17, 2012

SUBJECT: REQUEST COUNCIL AUTHORIZATION TO SUBMIT APPLICATION,
AND TO ACCEPT AWARD IF OFFERED, TO THE COMMONWEALTH OF
KENTUCKY OFFICE OF HIGHWAY SAFETY FOR *CLICK IT OR TICKET*
ENFORCEMENT MOBILIZATION- FY 2012

The Lexington-Fayette Urban County Government Division of Police has prepared application for submission to the Kentucky Transportation Cabinet, Kentucky Office of Highway Safety in the amount of \$30,000 for participation in the May 2012 *Click It or Ticket* Safety Belt Enforcement Mobilization. Federal funding originates from the U.S. Department of Transportation's National Highway Traffic Safety Administration.

If approved, funds will be used to support the cost of officer overtime for a period of concentrated enforcement from May 25 through June 3, 2012. No matching funds are required.

Council authorization to submit the application and to accept the award, if offered, is hereby requested.



Irene Gooding
Director

Xc: Clay Mason, Commissioner of Public Safety

HORSE CAPITAL OF THE WORLD



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207-12

Mayor Jim Gray

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT
Division of Grants and Special Programs

TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL

FROM: IRENE GOODING, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: FEBRUARY 17, 2012

SUBJECT: REQUEST COUNCIL AUTHORIZATION TO EXECUTE AGREEMENT WITH
BOY SCOUT TROOP 100 FOR PARTICIPATION IN THE ADOPT-A-SPOT
ROADWAY CLEANUP PROGRAM UNDER THE KENTUCKY PRIDE GRANT
FOR FY 2012

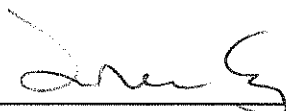
On November 17, 2011 (Resolution # 523-2011), the Urban County Council approved acceptance of state funds from the Kentucky Energy and Environment Cabinet providing for litter cleanups on Fayette County roadways. The LFUCG Department of Environmental Quality and Public Works uses a portion of these funds to support the Adopt-a-Spot program. The Adopt-a-Spot program includes the participation of non-profit organizations who conduct litter pickups on designated roadways four times per year. This program, modeled after a successful state adopt-a-spot program, was implemented several years ago in response to a request from citizens who voiced a need for litter pick-up on public roadways.

Agreement is proposed with Boy Scout Troop 100 for clean-up on an inner-city roadway in the amount of \$772.00

Funds for this activity for the period of January 1, 2012 through December 31, 2012, are budgeted as follows:

FUND	DEPT ID	Section	ACCT	PROJECT/GRANT	BUD REF	ACTIVITY
3400	303301	0001	71299	KYPRIDE 2012	2012	STA GRANT

Council authorization to execute agreement with Boy Scout Troop 100 is hereby requested.



Irene Gooding, Director

Xc: Richard Moloney, Chief Administrative Officer

HORSE CAPITAL OF THE WORLD



Social Services and Community Development Committee

February 14, 2012

11:00 A.M., Council Chambers

Minutes & Motions

Members of the Social Services and Community Development Standing Committee in attendance were Chair George Myers, Councilmember Chuck Ellinger, Councilmember Steve Kay Councilmember Diane Lawless, Councilmember Jay McChord, Councilmember Kevin Stinnett, and Councilmember K.C. Crosbie. Members absent were Vice Chair Peggy Henson, Councilmember Ed Lane, and Councilmember Chris Ford.

[Approval of Minutes & Motions \(2\)](#)

A motion by Steve Kay to Approve Minutes, seconded by Kevin Stinnett, the motion passed without dissent.

Councilmember Julian Beard was recognized as a voting member for the purposes of having a quorum.

[Update on the Recovery of Social Services \(7\)](#)

[*Beth Mills, Commissioner of Social Services](#)

Commissioner (Com.) Beth Mills introduced the Directors of the divisions and programs under the Department of Social Services (DSS) adding that all of them have a Masters degree. Com. Mills said that there are other functions that will not be included in the presentation in the interest of time including the Multicultural Affairs coordinator, the Partners for Youth program, a large contract with the Domestic Violence Prevention Board and the CASA program. They have approximately 400 staff across four divisions.

Com. Mills discussed funding for DSS. In Fiscal Year (FY) 2012 DSS received two percent of the entire Lexington Fayette Urban County (LFUCG) budget. LFUCG's partner agencies (not limited to DSS partner agencies) currently receive three times that amount of funding. In the last five years, even when revenues increased, the budget for DSS was reduced. DSS currently has the fewest full-time employees that it has had in 12 years while service needs are at an all time high.

The DSS FY 2012 budget was \$6.78 million but DSS has leveraged \$1.35 million in grant money as well. Grant funding has decreased as well; there was \$3.3 million in FY 2010. Com. Mills said that DSS does not have as many staff to write grants as in the past.

[*Kristina Stambaugh, Aging Services & Disability Support Administrator](#)

Ms. Stambaugh described some of the activities that are being planned for the Senior Citizens' Center including a speed dating event in April and ballroom dance lessons. Another goal is to open up the center for activities one evening a week beginning in March. The Senior Services Commission is an active group that is collecting data to ensure Lexington stays an active community for the aging population. The Elders Crafters program has about 55 members that gather daily to do crafts and philanthropic services. The Senior Internship Program won an award for the Enterprise Cities Award which included a \$1,000 reward; the program will be entering its 29th year. The Commission for Citizens with Disabilities is another group that is supported by Aging Services and & Disability Support ;they have a big event coming up on April 26th and it will focus on employment this year.

Fayette County has more than 45,000 seniors that are 60 years or older. According to 2010 Census Data, eight percent live alone; Ms. Stambaugh said this is the most vulnerable population.

The Senior Citizen Center is currently accepting new applicants. In 36 days they received applications from 81 seniors. One of the big challenges that they currently face is having only 4 staff members (there is a fifth position but that individual retired a week prior to the presentation) for 200 seniors that come to the center daily. Another challenge they are faced with is turning people away as many of their classes and facilities are at capacity. The cafeteria holds 84 people per the Fire Marshall; on Tuesdays and Thursdays there are 84 seniors in the cafeteria. Other challenges include intensive case management which requires a lot of time. The current facility is outdated and in disrepair.

[*Connie Godfrey, Acting Director of Adult & Tenant Services](#)

Ms. Godfrey said Adult and Tenant Services provides counseling and advice on rights and responsibilities for tenants and landlords of Fayette County. They also provide financial assistance for mortgages, rents, utilities, indigent burials, as well as landfill and sewer programs. They also provide sidewalk repairs and tree removals. Ms. Godfrey described a new program being offered in collaboration with Home Depot which will provide hot water heaters to individuals within a certain income bracket.

Ms. Godfrey described the Representative Payee Program which started in December and is currently providing 13 individuals with intensive case management. They will be adding five more participants in March or April.

Ms. Godfrey discussed the EFA program and said there is a lack of funding for that program.

Ms. Godfrey discussed the Newtown Pike Extension program which will run a road to the middle of downtown but will displace citizens in the process. This is an area with a history of poverty and Ms. Godfrey's staff has been providing services in this area.

Ms. Godfrey said that the current challenges for her division include a need for staff to accommodate all of their services. She noted that there was an error on the PowerPoint presentation; where it says that 55 families were provided with rent assistance in 2011, it should read more than 250 families.

[*Joanna Rodes, Director of Family Services](#)

Ms. Rodes is the Director of the Family Care Center. This program was started in 1989. Ms. Rodes said that the services have changed since then but the mission has not. The mission read: “Self Sufficient parents, strong families and successful children.” The services provided at the Family Care Center include parent education, case management, early child care and HANDS which is a program for first time parents.

The parent education program is an on-site high school and GED program for teen mothers. It is operated in partnership with the Fayette County Public Schools (FCPS) which provides teachers for the program. Case management is primarily supported through federal grant monies. The child care program supports the parent education program and is provided for preschool age children. They operate from 6:30 am to 5:00 pm.

Ms. Rodes said that one of the assets of this program is addressing a high risk population for dropping out of school. She said their greatest asset is a dedicated staff. Presently they have 48 staff members; 17 have been there for more than 15 years. 11 have been there for more than 20 years and four have been there since the doors opened.

There is a lot of community collaboration in the center including with FCPS and the Department for Child Protection Services.

Ms. Rodes stated that the successes are demonstrated in the students that graduate from the program. They have graduated 724 teen parents since 1990. HANDS is a statewide program that tracks outcomes and there are a huge number of successes from this program as well. Case management has been very successful with compliance rates around 75 percent compared to a state average that lies around 50 percent.

Ms. Rodes said that challenges include decreases in staffing that deliver services. She added that the first positions that get cut are support staff which are key to ensure programs operate efficiently. Transportation has been an issue. They provide transportation to all students but have not been able to fill the bus driver positions. Staffing decreases have also decreased the programs visibility in the community

Ms. Rodes described the road forward which includes performance improvement, tightening up money management, better networking and marketing and also reestablishing a volunteer board for the center. The volunteer board was dissolved in 2008 or 2009 and brought an enormous amount of resources to the center.

[*Stephanie Hong, Director of Youth Services](#)

Ms. Hong described three major programs including the Day Treatment Program. This program is not under the school system and each participant receives individual counseling along with group counseling. They also focus on academics and bring in mentors from UK.

Last year the Day Treatment program had more than 110 middle and high school students. Of these participants 29 completed the program successfully. The goal is to address the clients' academic and behavioral issues and get these students back to their 'home school.' They have had 12 clients graduate from high school.

Another program under this division is Probation Services. On average they have 109 cases per month. There are 7 probation officers. Of those cases 26 were phase 1 which are less severe while 83 cases were phase 2. Phase 2 requires weekly meetings. They do onsite drug screens and did 1,402 drug screens in 2011. Probation Services monitored 196 youth on home detention and 102 that were ordered for curfew checks. Probation Services also runs the Suspension Alternative Program which provides a web-based curriculum to allow students to keep up with academic work and participate in community service projects. Last year participants completed 166.5 hours of community service.

In 2011 the Summer Youth Employment program hired 152 youth for 6 weeks of work, 20 hours a week. This program includes orientation, a job fair, and workshops.

Prevention and Intervention programs reached 136 youth age five to 18. The Gainesway Community Center provides homework help, workshops, summer and spring break camps, enrichment programs, karate, and community service opportunities.

The Common House project is the only outpatient substance abuse program in Lexington.

The strengths of these programs include caring and dedicated staff that make safety a top priority. They use a proactive approach to crisis management and deliver services for prevention.

The current challenges include transportation. If a bus driver calls in sick it takes multiple staff persons to cover their work. For the last three years they have not had a program manager which is responsible for collaborating with the state Department of Juvenile Justice.

Com. Mills said DSS is managing but discussed how thin they are. She said that if there are additional budget cuts they will no longer be able to take away pieces here and there. Another budget cut will require eliminating services and closing down a program.

Com. Mills stated that investing in professional training is essential.

CM Lawless asked about the grant funds decreasing from 3.3 million in FY10 and asked Com. Mills to talk about how the economy has decreased capacity for grant writing. Com. Mills said the issue is having the people to write grants along with the nature of federal government. Adult Services had a federal housing grant to help people who lost their jobs pay their utilities. As a result, LFUCG decreased its own emergency financial assistance funds so once that grant goes away it will result in less net dollars. Com. Mills said that it takes 40 to 60 work hours to write a grant. CM Lawless said it concerns her that there is not someone to write the grants even if there are less federal dollars available. She added that she does not think this is unique to DSS.

CM McChord said the demographics show that Lexington has an aging population and asked how Lexington takes a smaller federal pot and a growing population that needs services to meet the community's needs. CM McChord said he keeps coming back to the conversations from a year ago and that it baffles him that there are organizations in the community that say there is no need to pursue new money while claiming they are pursuing all the grants that are available. He said he is hearing that there are not enough resources and he understands that issue but he does not understand the territorialism. CM McChord said he will commit the last ten-months of his term to doing everything he can do to break those walls down and get some more money.

CM Stinnett asked about the budget and how it has decreased. He asked what the Commissioner's budget includes noting that it has stayed steady since around 2008. Com. Mills listed the services that are included in that line item: Senior Citizens, Partner for Youth, Domestic Violence Prevention, and Multicultural Services. CM Stinnett asked Com. Mills if she could email a list of the services and costs that are rolled into the Commissioner's budget.

CM Stinnett asked if the Family Services line item includes the Day Treatment Center and where the \$1 million that has been taken out of the budget between FY 2009 and 2012 came from. Com. Mills said that Day Treatment was under the Youth Services line item, that the Mayor's Training Center was closed and in 2009 LFUCG closed its health clinic and rolled it over to the UK Clinic

CM Stinnett asked if Council wants to add money back to the DSS budget, where it should be focused to get the most impact. Com. Mills said that frontline staff is the most critical need. She added that bus drivers and parent educators also add a lot of value in allowing DSS to expand capacity.

CM Stinnett said the Senior Citizens' Center is something that this community really needs as the biggest part of the population is aging and going to need those services in the next 10 years.

CM Beard asked Com. Mills about the needs and requirements of the Senior Citizens' Center and asked her for her thoughts about satellite centers rather than having just one location. Com. Mills asked Ms. Stambaugh to answer this question while noting that she thinks the loss of the Senior Daycare Center is an issue. Ms. Stambaugh thinks that the way forward is to pull together a group like the one that worked on Rupp Arena. Ms. Stambaugh said that she knows the center they have now is not enough and they may need pockets of centers throughout the city.

(CM Crosbie and CM Lawless left at 12:15)

CM Myers asked about the retirements at the Senior Citizens' Center and if there would be a hold placed on hiring replacement. Commissioner Mills said that Human Resources understands their need and works quickly to get replacements hired.

CM Myers said that there have been ongoing discussions for several years with FCPS regarding transportation at the Day Treatment Center and the Family Care Center. The state can reimburse FCPS around 80% of the cost of transporting students to and from the aforementioned programs; however, the state cannot legally reimburse the city for doing that. CM Myers said that it is critical to work with FCPS and the new superintendent and to get them to understand this responsibility and the need for them to take it on. He said LFUCG would be willing to pay the other 20%. Com. Mills said they are currently working on that and that the current issue is the timing of routes. Com. Mills added that FCPS started paying for meals as of this past year.

CM Myers said that it seems there are two programs that if you increase census, you increase revenue. He asked Com. Mills if she could put numbers together to demonstrate how much revenue will increase when you increase staff at different increments and show where it becomes budget neutral.

CM Myers said the community still has many needs and the pie is not getting larger, it is continuing to shrink. He thinks the conversation needs to be revisited to discuss new ways to bring new dollars to the table.

CM Myers asked if there are any other programs beside the Day Treatment and Family Care Center that increase revenue if census is increased. He asked about the Suspension Alternative Program and if it saves money by preventing future incarcerations. Ms. Hong said it is a prevention program that saves revenue; it is federally funded.

CM Myers asked Com. Mills about not having enough staff to work with grant writers. He asked if she could get with the Director to see if there is a way to bring something forward during the budget process. Com. Mills said it would be nice to have someone that is assigned to work grants for DSS.

CM Myers expressed his support for investing in staff through professional development. He asked Com. Mills if she could put together a plan detailing the DSS needs for professional development

CM Myers said that if Lexington is going to do Rupp Arena that the Senior Citizen Center needs to be tied with it. He said whenever people talk about Rupp Arena they need to talk about the need for a Senior Citizens' Center as well.

[Items in Committee \(36\)](#)

CM Meyers said that the presentation on Section 108 is not currently ready for Committee and he will try to get it on the agenda for the March meeting.

A motion by Kevin Stinnett to Adjourn at 12:28, seconded by Jay McChord, the motion passed without dissent.

**Neighborhood Development Funds
February 28, 2012
Work Session**

Amount	Recipient	Purpose
\$ 1,000.00	South Lexington Babe Ruth, Inc. 3287 Gondola Drive Lexington, KY 40513 Ernie Johnson	Funding to purchase AED and CPR machines and training for coaches.
\$ 1,000.00	Dixie Elementary Magnet School PTA, Inc. 1940 Eastland Parkway Lexington, KY 40505 Kathy Smiley	Funding for obesity education and programs supporting a healthy lifestyle.
\$ 500.00	Kentucky PTA 148 Consumer Lane Frankfort, KY 40602 Jennifer Scutchfield	Funding for walking paths and exercise stations at Athens-Chilesburg Elementary School.



User Fee Billing & Collection Project

February 28, 2012

Background

- KAWC has provided billing & collection services to LFUCG since 1995
- KAWC service agreement for Billing & Collections supports annual revenue of:

Sewer User Fee -	\$45.6 million	Annual fee:	\$848,000
Landfill User Fee -	\$6.8 million	Annual fee:	\$319,000
<u>Water Quality Fee -</u>	<u>\$11.5 million</u>	<u>Annual fee:</u>	<u>\$423,000</u>
Total Revenue:	\$63.9 million	Total fee:	\$1,590,000
		(2.5% of revenue)	

- September 2011 – KAWC presents notice to cancel service agreement effective 3/31/2012



User Fee Billing & Collection Project

- October 2011: LFUCG engages third party to assist with drafting RFPs for:
 - User Fee Billing & Collection Services
 - Project Management expertise
- November 2011:
 - Billing & Collections RFP issued
 - Project Management RFP issued
- December 2011:
 - Billing & Collection RFP responses due - finalists selected
 - Project Manager selected



User Fee Billing & Collection Project

- January 2012:
 - Billing & Collection Vendor presentations
 - Billing & Collection Vendor selected
- February 2012:
 - KAWC agrees to extend Billing & Collection services through August 2012



Greater Cincinnati Water Works



- Provided outsourced services since 1948
- Financially stable
 - S&P (AAA)
 - Moody's (Aaa)
- Apply private sector best practices to public sector environment
- 600 employees
- 242,000 accounts



Greater Cincinnati Water Works



- 84 Services Currently Provided to 53 Entities
- Billing service contracts
 - ❑ Sewer: 3 contracts
 - ❑ Water Quality/Stormwater: 3 contracts
 - ❑ Landfill/Solid Waste: 10 contracts
 - ❑ Maintenance Fee: 1 contract



Current Billing Service Contracts



Entity	Wastewater	Stormwater	Waste/Trash	Fire Hydrant	# of Accounts
Amberley		✓	✓		1,461
Arlington Heights			✓		293
Deer Park			✓		2,221
Elmwood Place			✓		672
Forest Park			✓		5,322
Golf Manor			✓		1,205
Lincoln Heights				✓	1,075
Mason	✓	✓	✓		10,371
MSD Greater Cincinnati	✓				209,179
North College Hill			✓		3,232
Silverton			✓		1,759
SMU – Cincinnati		✓			81,938
Whitewater	✓				98
Woodlawn			✓		820

GCWW Agreement Highlights



- Highest ranking and lowest bid
- Unified per bill pricing - \$1.66 per bill
 - Includes mailing & postage
- No up front implementation fee
- Daily collections into LFUCG bank account
- Retail payment locations in Lexington
- Customer service call center – Industry leader
- 4 year contract
- Estimated Annual Fee: \$2,290,000
 - 3.5% of revenue



Next Steps – Billing & Collection Project

- 6 month implementation
 - ❑ Contract negotiations
 - ❑ System specifications
 - ❑ System design
 - ❑ Data conversion
 - ❑ System testing
 - ❑ Public education
 - ❑ Go live September 1, 2012



Next Steps – Council Approval Requested

- March 8th Council Meeting - 2 readings requested for:
 - ❑ Approval of GCWW contract
 - ❑ Approval of KAWC extension agreement
 - ❑ Approval of FY2012 budget amendment for:
 - RFP Consultant - \$10,000
 - Project Management - \$420,000
- KAWC data and service shut off agreement
 - ❑ Draft received and under review



User Fee Billing & Collection Project

Questions ?

