

## LFUCG Division of Fire & Emergency Services

Title: Fire and Emergency Services Intern

Salary: This is a non-paid position

Hours: up to 36 hours/week, Monday-Friday. Open during fall, spring, and summer semesters.

**Objective:** This internship will provide students with experience in the administrative aspects of fire and emergency services.

## **Duties:**

- Take part in Ride Along program
- Participate in health and safety training
- Assist in community education services
- Assist in fire investigation and inspection

## **Requirements:**

- Candidate should have interest in fire sciences, public administration, human resources and education; however the position is open to students of all majors and/or degree programs
- Applicants should be proficient with MS Office, internet and telephones
- Filing and other clerical work
- A limited amount of physical work

**Application Instructions:** Please submit resume and cover letter indicating hours of availability to BC George Wolffbrandt: <u>wolffbrg@lexingtonky.gov</u>