



Lexington-Fayette Urban County Government  
DEPARTMENT OF PUBLIC SAFETY

Jim Gray  
Mayor

Clay Mason  
Commissioner

**Title:** Community Correction Intern

**Salary Range:** This internship is non-paid

**Hours:** Available up to 20 hours/week, Monday-Friday. Open during fall, spring and summer semesters.

**Duties:**

- Processing paperwork
- Interfacing with inmates
- Facilitating classes for inmates

**Requirements:**

- Strong interpersonal and phone communication skills
- Must be proficient with computers: MS Office, internet
- Open to all college students, with preference given to criminal justice, corrections, social work and psychology students
- Background Check

**Application Instructions:**

Please send resume and cover letter indicating hours of availability to Captain Darin Kelly: [darink@lexingtonky.gov](mailto:darink@lexingtonky.gov)